

# Metropolitan Fire Service

'Making South Australia Safer'

ANNUAL REPORT 2007-08



Front Cover photo:  
Beulah Park Fire Station  
Courtesy of  
*Don Brice Photography*  
245 Sturt St.  
Adelaide 5000  
South Australia

## Table of Contents

<b>Letter to the Commission</b>	<b>5</b>		
<b>Letter to the Minister</b>	<b>6</b>		
<b>Foreword from the Minister</b>	<b>7</b>		
<b>From the Chief Officer</b>	<b>8</b>		
<b>MFS and the South Australian</b>			
<b>Community</b>	<b>9</b>		
Legislated Responsibilities	9		
MFS Objectives	9		
Our Vision	9		
Our Mission	9		
Values & Principles	10		
<b>Our Functions</b>	<b>11</b>		
<b>MFS Structure</b>	<b>12</b>		
<b>MFS Station Locations</b>	<b>12</b>		
<b>Individual Station Details</b>	<b>13</b>		
<b>MFS Highlights 2007-2008</b>	<b>14</b>		
Leadership	14		
Planning & Strategy	14		
Prevention & Community Awareness	14		
Operational Preparedness	15		
Response	15		
Recovery	15		
Governance	15		
<b>MFS Leadership Activities</b>	<b>16</b>		
Leadership Performance Commentary	16		
Employ Innovative and Sector-Leading Initiatives	16		
Develop the Leadership and Management Skills of Our Personnel	16		
Chief Officer's Regional Competition	17		
Provision of Leadership to Other Agencies	17		
Tonga Fire Service Development Program	17		
Participation in National & State Operational Exercises	17		
Undertake Research and Provide Strategic Policy Advice and Research	18		
Employ Sustainable and Environmentally Friendly Best Practices	18		
<b>Planning Activities</b>	<b>19</b>		
Priorities & Strategies	19		
Required Plans	20		
Consolidate our Services	20		
Identify and Acquire Sustainable Resources	20		
<b>Prevention &amp; Community Preparedness Activities</b>	<b>21</b>		
Community Safety Highlights	21		
RFR Cigarettes Standard	21		
Aboriginal Housing Standards Forum	21		
Brush Fence Legislation	21		
<b>Identify Risks Associated With Fires and Other Emergencies</b>	<b>22</b>		
2007-08 Fire Investigations	22		
		<b>Contribute to the Safety of Built Environments as Safe Places to Live And Work</b>	<b>23</b>
		Comments and reports	23
		Surveys & Inspections	24
		Alarm Commissioning	24
		Hydraulic Tests	24
		Smoke Tests	24
		Hazard Complaints	24
		Building Fire Safety Committees	24
		<b>Foster Behaviours That Increase Community Preparedness</b>	<b>25</b>
		Presentation Feedback	25
		Adelaide Royal Show	25
		Brochure/Material Supply	25
		Road Awareness & Accident Prevention Program	25
		Juvenile Firefighter's Intervention Program	25
		Community Safety Presentations	26
		School Ambassador Workshops	26
		Community Engagements	26
		Resources Distributed	26
		<b>Operational Preparedness Activities</b>	<b>27</b>
		<b>Establish and Maintain Effective Career Development and Management Systems</b>	<b>27</b>
		<b>Develop and Maintain the Core Skills of Personnel</b>	<b>29</b>
		Education Services	29
		<b>Communications &amp; Information Systems</b>	<b>31</b>
		Call Receipt & Dispatch	31
		Radio Communications	31
		Paging	32
		Repairs & Maintenance	32
		Regional Stations	32
		Mobile Phones	32
		Mobile Computer Terminals	32
		Ensure that Alarm Monitoring Systems are Connected, Maintained and Repaired	33
		Ensure Cost-Effective and Efficient Maintenance and Repairs Service	33
		<b>Infrastructure &amp; Logistics Services</b>	<b>33</b>
		Logistics Services	33
		MFS Fleet Capability	34
		Buildings & Infrastructure	34
		<b>Response Activities</b>	<b>36</b>
		Appropriate Response	36
		Significant Fires	36
		Other Agency Support	36
		Ensure Appropriate Response Is Committed Within Appropriate Timeframes	37
		Contribute to the Development of Enhanced State Emergency Management Systems	38
		State Coordination Centre	38
		Urban Search & Rescue (USAR)	38
		Hazardous Materials	38
		Breathing Apparatus (BA)	39
		<b>Recovery Activities</b>	<b>40</b>
		Minimise Post-Emergency Disruption	40
		Provide Effective Recovery & Development	41
		Australian Professional Firefighter Charity Foundation (APFF)	41

<b>MFS Regional Operations</b>	<b>42</b>
Achievements 2007-2008	42
Prevention	42
Preparedness	42
Response	43
Recovery	44
<b>Governance Performance</b>	
<b>Commentary</b>	<b>44</b>
Strategic Policy & Direction	44
Management of Human Resources	44
Management of Financial Resources	45
Effective Risk Management	46
OHSW & Injury Management	46
Management of Assets	47
Management of Business Support	47
Provide Clear Reporting	47
Promote Our Services	47
<b>Appendix 1</b>	
Human Resources Information	49
<b>Appendix 2</b>	
Occupational Health, Welfare & Safety Statistics	51
<b>Appendix 3</b>	
Sustainable Operations	53
<b>Appendix 4</b>	
Energy Efficiency Action Plan Reports	54
<b>Appendix 5</b>	
Asbestos Management in Government Buildings	55
<b>Appendix 6</b>	
Freedom of Information	56
<b>Appendix 7</b>	
Australian Incident Reporting System (AIRS)	57
<b>Appendix 8</b>	
Glossary of Terms	63
<b>Appendix 9</b>	
Financial Results	64

## Letter to the Commission

Adelaide 30 September 2008

SA Fire and Emergency Services Commission  
60 Waymouth Street  
Adelaide SA 5000

Dear Sir

I have pleasure in submitting to you the 2007-08 Annual Report of the South Australian Metropolitan Fire Service (MFS), which has been prepared pursuant to the *South Australian Fire and Emergency Services Act 2005*.

The report highlights the MFS' performance in implementing strategies to achieve its objectives during the 12 months to June 2008. The report also illustrates the effort and commitment of our staff throughout the year.

Yours faithfully

A handwritten signature in blue ink, appearing to read 'G. N. Lupton', with a stylized flourish at the end.

G.N. Lupton, AFSM  
Chief Officer

## Letter to the Minister

Adelaide 30 September 2008

Hon Michael Wright MP  
Minister for Emergency Services  
178 North Terrace  
Adelaide SA 5000

Dear Minister

I have pleasure in submitting to you the 2007-08 Annual Report of the South Australian Metropolitan Fire Service (MFS), which has been prepared pursuant to the *South Australian Fire and Emergency Services Act 2005*.

The report highlights the MFS' performance in implementing strategies to achieve its objectives during the 12 months to June 2008. The report also illustrates the effort and commitment of our staff throughout the year.

Yours faithfully

A handwritten signature in blue ink, appearing to read 'G. Lupton', with a stylized flourish at the end.

G.N. Lupton, AFSM  
Chief Officer

## Foreword from the Minister

30 September 2008

**HON MICHAEL WRIGHT MP**  
**MINISTER FOR EMERGENCY SERVICES**



On behalf of the Government I congratulate the Metropolitan Fire Service (MFS) for the past year of exemplary service to the community.

Firefighters are routinely confronted by dangerous and difficult situations and we applaud their dedication and professionalism. Accordingly, the State Government is committed to ensuring the MFS is fully supported and resourced to protect our firefighters as they go about delivering a safe, efficient and essential service to the community.

During 2008, the MFS completed the procurement process for a new \$1.4 million 'Bronto' aerial firefighting appliance with a 37 metre boom. This appliance will be placed on active duty at the conclusion of acceptance testing and induction training, and its deployment will significantly improve the response capability of the MFS to fires and other emergencies at multi-storey buildings.

This past year also saw the opening of the new \$3.9 million MFS station at Beulah Park. In mid-2009, a \$4.4 million station at Paradise is scheduled to open, which will be staffed by a new crew of 22 additional firefighters. These developments will greatly enhance emergency service delivery and response times in Adelaide's north-eastern suburbs and demonstrate the government's commitment to improving community safety and supporting the MFS.

I am pleased to advise that thirty-six new firefighters graduated from MFS recruit training courses in 2007-2008. To achieve this, I acknowledge the contribution of the MFS Learning and Development Department in preparing our new fire fighters for duty, and the rigour applied to skills maintenance and professional development at all ranks of the Fire Service.

I also recognise the community safety efforts of MFS staff that extend beyond normal operational duties, to help reduce fatalities, injuries and property loss from fires and other emergencies. MFS staff are committed to delivering community safety education and road accident awareness programs, fire prevention and inspection, fire cause investigation, road crash rescue, technical and urban search and rescue, and hazardous materials response.

Looking ahead to further developments in the coming financial year, we will see work commence on new fire stations at Seaford and Port Lincoln, with funding provided for an additional 22 firefighters to serve the southern suburbs. The MFS will also receive delivery of new "state of the art" fire appliances, including a \$1.2 million aerial appliance to be based in Port Lincoln, to help protect the rapidly developing community assets in this vibrant regional centre.

It is a great honour for me to be recently appointed as the Minister for Emergency Services and I would like to acknowledge the considerable efforts of the former Minister, the Hon. Carmel Zollo MLC for her dedicated support of the South Australian Emergency Services sector during the past year.

Since my appointment as Minister of Emergency Services I have had the privilege of meeting many MFS firefighters and other emergency service volunteers, workers and support staff from the sector. I am extremely impressed with the calibre, commitment and professionalism of these brave men and women who often risk their lives to protect our state and on behalf of all South Australians I express a debt of gratitude for helping us feel protected in our communities.

## From the Chief Officer

The Metropolitan Fire Service (MFS) is committed to continuously improving the emergency services and community support that we provide to South Australia. We aim to deliver world's best practice emergency response and be regarded as an agency that reduces risks to the community, that is accountable and effectively managed, and that provides efficient and cost effective services.

The 2007-08 Annual Report is a key accountability document that presents our performance over the past financial year. As an organisation, we continue to raise our standards of corporate efficiency and this report demonstrates our commitment to presenting an accurate, transparent and informative account of the services the MFS delivers to the South Australian community.

The past year has presented many complex challenges for the MFS in order to meet expanding operational service requirements, together with the need to provide effective fire prevention to the community, while maintaining our levels of professional preparedness and ensuring the development of future organisational capacity.

During the last fire season the MFS provided significant support to Country Fire Service operations at major bushfires, reflecting the expanding provision of mutual aid that is becoming increasingly necessary between the South Australian Emergency Services.

2007-08 has also seen some significant milestones in the delivery of emergency services to our community. The new Beulah Park fire station was opened in April 2008 and this new facility, combined with the scheduled opening of the Paradise station in 2009, will greatly improve services to Adelaide's north-eastern suburbs. The MFS is also commissioning work on new stations in Port Lincoln and Seaford over the next three years. I would like to thank the State Government for its commitment to building these new stations and the provision of additional resources to enhance the safety of our community.

I would also like to acknowledge all those who have supported the MFS over the past year, including the personnel of the South Australian Fire and Emergency Services Commission and our partner emergency service agencies, the Minister for Emergency Services, our State Government and the public of South Australia. In particular, I would like to thank the men and women of the South Australian Metropolitan Fire Service whose dedication and commitment contributes so much to the safety and welfare of our community.



Minister Zollo and Chief Officer Lupton at the Beulah Park opening

A handwritten signature in blue ink, reading "Grant Lupton". The signature is stylized and cursive.

**Grant Lupton, AFSM  
Chief Officer**

## MFS and the South Australian Community

### Legislated responsibilities

The MFS is governed by the *South Australian Fire and Emergency Services Act 2005*.

### MFS objectives

The South Australian Metropolitan Fire Service (MFS) is the primary provider of firefighting services to the State of South Australia. The MFS is responsible for the protection of the South Australian community from the effects of fire, hazardous materials incidents, road crashes, rescues and other emergencies.

We aim to be recognised not just as an excellent emergency responder but also as an agency that reduces risks to the community, that provides our people with the support they need, that is effectively managed and governed, and that provides excellent value.

### Our vision: 'Making South Australia Safer'

The MFS deals with the effects of emergencies on a daily basis. Our vision is to contribute to the development of a safer South Australian community. We

seek to actively reduce the occurrence of preventable emergency incidents and ensure both our organisation and the community are better prepared for emergencies when they happen.

### Our mission

***'Ensuring excellence in the provision of services to the South Australian community that will protect life, property and the environment'.***

The MFS aims to be recognised as an innovative corporation that implements and maintains industry best practice both as a provider of emergency services and as a corporate citizen. We work towards our established goals that we believe will reduce the impacts of fire and other emergencies on the South Australian Community.

The MFS is committed to 'Making South Australia Safer', through pro-active measures such as identifying risks to the community, providing effective, preventative and educational programs, and rapid response and intervention to emergencies.



MFS crews conducting Urban Search and Rescue Training at Angle Park



MFS Recruits undertaking live fire training

# Our Values and Principles

## Our Values

## Our Principles

### Community

Working with all groups to identify and reduce risk  
 Being accountable to those we serve  
 Maintaining a visible supportive presence in our community

### Safety

Identifying risks and hazards  
 Providing and supporting safe environs  
 Ensuring legislative compliance  
 Fostering safe community and workplace behaviours

### Team work

Engaging in honest and open two-way communication  
 Cooperative, inclusive and supportive practices

### Diversity

Valuing different perspectives  
 Treating all individuals with dignity, equity, fairness and respect  
 Employing flexible work practices

### Professionalism

Fostering a learning culture  
 Modernising our service  
 Complying with and exceeding recognised performance standards  
 Acting with integrity and honour

### Improvement

Evaluating and accepting responsibility for our performance  
 Striving for excellence in all we do  
 Learning from our experience  
 Seeking new and innovative solutions



Participants at the MFS Road Awareness and Accident Prevention Program (RAAP)

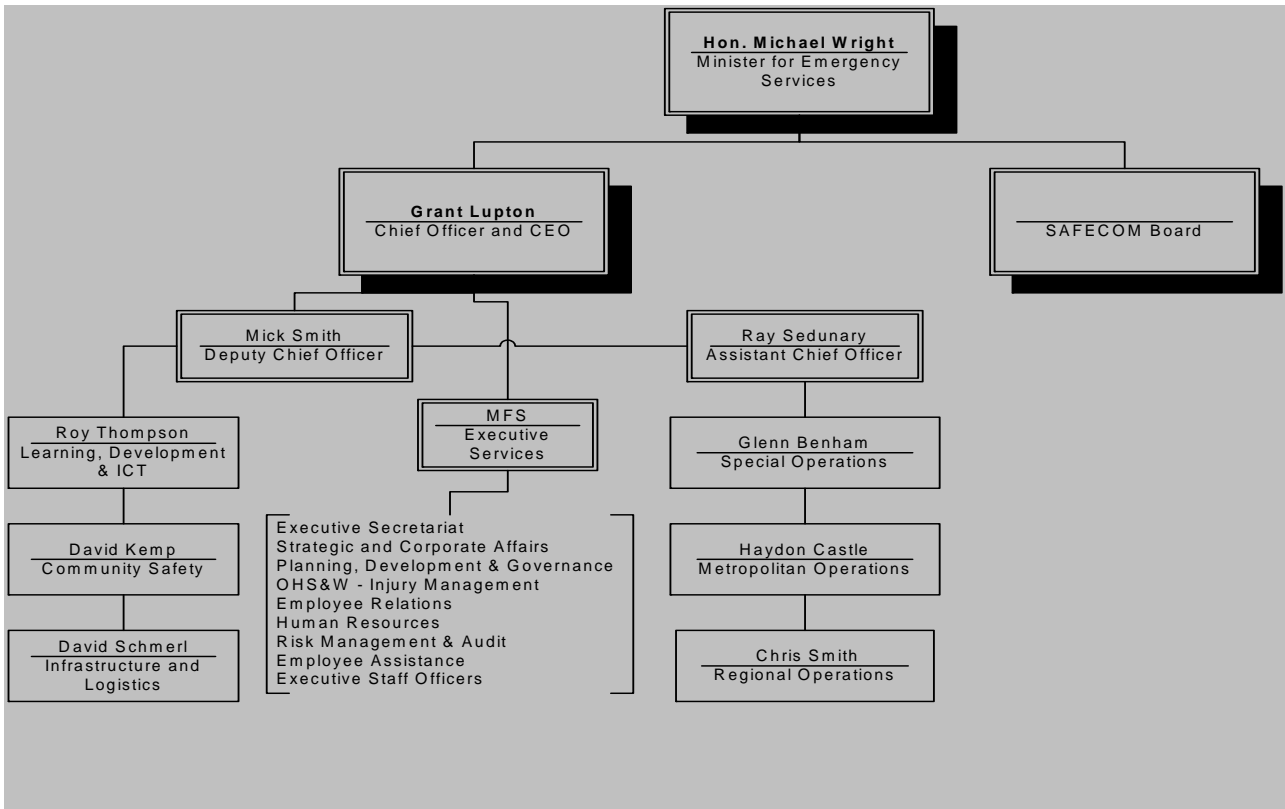


Crew from the Tonga Fire Service at the scene of a House fire in Nuku'alofa, the MFS has supported this service through a Sustainable Development Program

## Our Functions

KRA	Goals	How we meet them
<b>Leadership</b>	Demonstrate leadership and confidently promote our State's services	<ul style="list-style-type: none"> <li>• Build leadership and management skills</li> <li>• Undertake research and deliver strategic policy advice</li> <li>• Employ sustainable and environmentally friendly practices</li> </ul>
<b>Planning</b>	Effectively identify and plan in order to meet community and stakeholder needs	<ul style="list-style-type: none"> <li>• Establish organisational priorities and strategies</li> <li>• Develop required plans</li> <li>• Consolidate our services</li> <li>• Identify and acquire sustainable resources</li> </ul>
<b>Prevention</b>	Minimise the frequency and impacts of emergencies through regulation, support and education	<ul style="list-style-type: none"> <li>• Identify risks associated with fires and other emergencies</li> <li>• Foster behaviours that increase community preparedness</li> <li>• Ensure South Australian built environs are safe places to live and work</li> </ul>
<b>Preparedness</b>	Be prepared to the highest standards to ensure excellence in the provision of emergency services to the South Australian community	<ul style="list-style-type: none"> <li>• Establish and maintain effective career development and management systems</li> <li>• Develop and maintain the core skills of personnel</li> <li>• Ensure effective procurement, installation and maintenance of communications equipment</li> <li>• Ensure that MFS alarm systems are connected and maintained</li> <li>• Ensure the procurement and maintenance of required MFS fleet capability</li> <li>• Ensure the provision of a cost-effective and efficient maintenance and repairs service</li> <li>• Ensure that MFS buildings are effectively maintained to required standards</li> <li>• Ensure that MFS logistics are effectively managed</li> </ul>
<b>Response</b>	Provide a response function that minimises the effects of emergencies on the community	<ul style="list-style-type: none"> <li>• Ensure appropriate staffing for operational response</li> <li>• Ensure effective call receipt and dispatch of operational resources</li> <li>• Ensure appropriate response is committed to all incident types</li> <li>• Ensure response is provided within appropriate timeframes</li> <li>• Contribute to the development of enhanced State emergency management systems</li> </ul>
<b>Recovery</b>	Provide a recovery service that reduces the social and economic impacts of emergencies	<ul style="list-style-type: none"> <li>• Provide a recovery function that reduces the commercial, economic and social impacts of emergencies</li> <li>• Provide effective post-incident support and development to emergency service personnel</li> </ul>
<b>Governance</b>	Excel in service, innovation and business efficiencies	<ul style="list-style-type: none"> <li>• Deliver consistent and clear strategic policy and direction</li> <li>• Ensure effective management of human resources</li> <li>• Ensure effective management of financial resources</li> <li>• Ensure effective management of assets</li> <li>• Ensure effective management of risk</li> <li>• Ensure effective management of business support services</li> <li>• Provide clear reporting on our achievements</li> <li>• Promote our services</li> <li>• Continuously improve services</li> </ul>

# MFS Structure



# MFS Station Locations



## MFS Locations as of 30 June 2008

### Metropolitan Fire Stations: 19

#### Adelaide Fire Station (20) \*

99 Wakefield Street  
ADELAIDE SA 5000  
Phone: 8204 3600

#### Angle Park Fire Station (36)

546 Grand Junction Road  
ANGLE PARK SA 5010  
Phone: 8204 3836

#### Beulah Park Fire Station (21)

319 The Parade  
Beulah Park SA 5067  
Phone: 8204 3821

#### Brooklyn Park Fire Station (45)

cnr Lipsett & Airport Roads  
BROOKLYN PARK SA 5032  
Phone: 8204 3845

#### Camden Park Fire Station (41)

65 - 69 Morphet Road  
CAMDEN PARK SA 5038  
Phone: 8204 3841

#### Christie Downs Fire Station (43)

Lot 121 Holman Road  
CHRISTIE DOWNS SA 5164  
Phone: 8204 3843

#### Elizabeth Fire Station (33)

Elizabeth Way  
ELIZABETH SA 5112  
Phone: 8204 3833

#### Gawler Fire Station (35)

cnr Murray Street & Ayers Road  
GAWLER SA 5118  
Phone: 8522 2464

#### Glen Osmond Fire Station (44)

582 Portrush Road  
GLEN OSMOND SA 5064  
Phone: 8204 3844

#### Glynde Fire Station (22)

31 - 33 Glynburn Road  
GLYNDE SA 5070  
Phone: 8204 3822

#### Golden Grove Fire Station (31)

cnr Golden Grove Road and Yatala Vale Road  
GOLDEN GROVE SA 5525  
Phone: 8204 3831

#### Largs North/ Marine Fire Station (27/28)

cnr Willochra St & Victoria Road  
LARGS NORTH SA 5016  
Phone: 8204 3828

#### Oakden Fire Station (30)

700 Grand Junction Road  
OAKDEN SA 5086  
Phone: 8204 3830

#### O'Halloran Hill Fire Station (42)

Majors Road  
TROTT PARK SA 5158  
Phone: 8204 3842

#### Port Adelaide Fire Station (25)

cnr Grand Junction Road & Langham Place  
PORT ADELAIDE SA 5015  
Phone: 8204 3825

#### Prospect Fire Station (37)

73 Johns Road  
PROSPECT SA 5082  
Phone: 8204 3837

#### Salisbury Fire Station (32)

123 Frost Road  
SALISBURY SOUTH SA 5106  
Phone: 8204 3832

#### St Marys Fire Station (40)

1125 South Road  
ST MARYS SA 5042  
Phone: 8204 3840

#### Woodville Fire Station (24)

99 Findon Road  
WOODVILLE SOUTH SA 5011  
Phone: 8204 3824

### Regional Fire Stations: 17

#### Berri Fire Station (60)

Crawford Terrace  
BERRI SA 5343  
Phone: 8582 1980

#### Burra Fire Station (56)

6 Smelts Road  
BURRA SA 5417  
Phone: 8892 2203

#### Kadina Fire Station (66)

13 Ewing Street  
KADINA SA 5554  
Phone: 8821 1759

#### Kapunda Fire Station (64)

5 Main Street  
KAPUNDA SA 5373  
Phone: 8566 2719

#### Loxton Fire Station (62)

Raymond Terrace  
LOXTON SA 5333  
Phone: 8584 7096

#### Mount Gambier Fire Station (70)

20 Crouch Street South  
MOUNT GAMBIER SA 5290  
Phone: 8725 0634

#### Murray Bridge Fire Station (72)

Hill Street  
MURRAY BRIDGE SA 5253  
Phone: 8532 2061

#### Peterborough Fire Station (55)

86 Main Street  
PETERBOROUGH SA 5422  
Phone: 8651 2480

#### Port Augusta Fire Station (51)

1 Trent Road  
PORT AUGUSTA SA 5700  
Phone: 8642 3895

#### Port Lincoln Fire Station (54)

Railway Place  
PORT LINCOLN SA 5606  
Phone: 8682 2889

#### Port Pirie Fire Station (50)

Grey Terrace  
PORT PIRIE SA 5540  
Phone: 8633 0046

#### Renmark Fire Station (61)

129 Eighteenth Street  
RENMARK SA 5341  
Phone: 8586 6129

#### Tanunda Fire Station (63)

154 - 156 Murray Street  
TANUNDA SA 5352  
Phone: 8563 3359

#### Moonta Fire Station (68)

Cnr Henry and Caroline Streets  
MOONTA SA 5558  
Phone: 8825 3166

#### Victor Harbor Fire Station (71)

Crozier Street  
VICTOR HARBOR SA 5211  
Phone: 8552 2252

#### Wallaroo Fire Station (67)

22 Johns Terrace  
WALLAROO SA 5556  
Phone: 8823 2890

#### Whyalla Fire Station (52)

98 Nicolson Avenue  
WHYALLA SA 5600  
Phone: 8645 7473

### Other MFS Locations

#### MFS Training Centre & Engineering Division

**Angle Park**  
480 Grand Junction Road  
ANGLE PARK SA 5010  
Phone: 8243 6500

\* - Indicates MFS Station Number

## Metropolitan Fire Service Highlights 2007-08

This section provides information on 2007-08 highlights in the context of the objectives set against the emergency services framework of Preparation, Preparedness, Response and Recovery (PPRR), further supported by the MFS' Leadership, Planning and Governance key result areas.

### Leadership

The Government of South Australia has initiated a public sector reform agenda that aims to *'foster high-performance leadership based on capability, accountability and results'*. During 2007-08, our personnel represented our service and State in a number of key forums, including the Australasian Fire Authorities Council (AFAC).

The MFS sent a senior representative as part of the Emergency Management Australia assessment team visiting Greece in the aftermath of widespread fires in August 2007 that resulted in the loss of 76 lives. The findings of the team, which were included in a report to the Prime Minister, noted the parallel with climatic conditions in South Australia at the time of the Ash Wednesday fires in 1983.

### Planning

The MFS endeavours to apply dynamic planning processes, underpinned by ongoing strategic thinking. We aim to continuously improve our performance through consultative forums with input from all relevant sections of the MFS and other key stakeholders.

Over the past year we have again reviewed our major planning and reporting systems to ensure we are aligned to both the needs of our community and our State's direction.

### Prevention

We aim to be recognised not just as an excellent emergency responder but also as an agency that reduces risks to the community.

During 2007-08, the MFS has proactively sought to reduce risk to the community by providing preventative services intended to reduce the potential for fire and other emergencies. We believe that this is consistent with the South Australian government's objective of 'Improving Wellbeing' through an emphasis on preventative measures. Our entire organisation, from our firefighters to our dedicated community safety staff, seeks to encourage the adoption of community risk prevention.

The MFS Road Awareness and Accident Prevention (RAAP) program, a road safety program aimed at year 11 students, continues to be recognised as a major success and a model of collaborative program between the MFS, SAPOL, Country Fire Service (CFS), State Emergency Services (SES), South Australian Ambulance Services (SAAS) and other partners including community based road crash prevention groups. Sixty-nine programs were delivered this year to a total of approximately 9700 students.

The MFS has provided a range of services that help ensure South Australian environs are safe places to live and work. During 2007-08, the MFS performed more than 900 inspections and investigations of buildings to ensure their safety.

### Preparedness

Operational preparedness contributes directly to community confidence in the South Australian Government's capability to respond to emergencies and to protect the community and infrastructure. Key services include the training and development of MFS personnel, the procurement and management of operational communications systems, information and communications technology and the provision of effective infrastructure and logistics services.

The MFS ensures our community is protected by professional firefighters who are trained to nationally recognised and accredited standards. MFS personnel were enrolled to study in 2512 units from the Public Safety Training Package, with 1656 individual units of study

successfully completed during the year. During 2007-08, the MFS successfully recruited and trained 36 new firefighters. Each of these recruit firefighters successfully completed a comprehensive 14-week recruit course and met the requirements of Certificate II in Firefighting and Emergency Operations from the nationally recognised Public Safety Training package.

MFS personnel participated in a number of single and multi-agency exercises during the 2007-08 period including:

- A road crash rescue exercise at Monash in the Riverland
- A multi-agency exercise, 'Securing Our Regional Skies', at regional airports on the west coast
- Multi-agency exercise 'Stuffed Goose'.

The new Beulah Park Fire Station was formally opened on 10<sup>th</sup> April 2008. Combined with the scheduled opening of the Paradise Fire Station (mid 2009) these stations will greatly enhance coverage of Adelaide north-eastern suburbs.

The MFS is committed to reducing greenhouse gas emissions and has initiated an ongoing program to significantly improve energy efficiency of our fire stations and facilities. During 2007-08 the MFS continued to expand on the grid-connected photovoltaic system at MFS Adelaide Fire Station, 99 Wakefield Street. The Headquarters program now generates over 30 kW and will eventually reach an electrical generation capacity of 34kW by 2009.

## **Response**

The MFS Metropolitan and Regional stations cover approximately 90% of the South Australian population. During 2007-08 the MFS successfully responded to 21041 incidents, with 2859 of these incidents involving a range of emergencies not related to fire. These included dangerous substances or HAZMAT, road crash, urban search and rescue and other technical rescues.

## **Recovery**

It is estimated that in 2007-08 the MFS responded to fires and other emergencies that affected approximately \$800 million worth of South Australian assets. In over 1100 incidents the fire attended had reached such a stage that without rapid intervention by the MFS damage values would have been considerably higher.

Effective recovery however is more than simply saving property. The MFS provides post-incident recovery support to members of the community and to emergency service personnel who often deal with the worst aspects of emergency situations. During 2007-08, the MFS provided support and assistance to all firefighters who attended incidents involving fatalities, to ensure their continued well-being and on-going ability to protect the community.

## **Governance**

The MFS believes that the South Australian community deserves to be protected by a highly efficient and effective fire service. This requires an agency that is well managed and measured against accepted industry standards. The MFS is regularly audited for compliance with financial and safety management services.

## Leadership Activities

This section provides information on 2007-08 'leadership' activities in the context of the objectives set against the emergency services framework of Preparation, Preparedness, Response and Recovery (PPRR), further supported by the MFS' Planning, Strategy, Governance and Leadership initiatives.

### Leadership performance commentary

The MFS is strongly committed to developing innovative, flexible and responsive leaders through the provision of clear and realistic career pathways and through access to best practice leadership development programs. We believe that actively fostering, recognising and promoting excellence improves organisational morale and success, and ensures we better serve our community.

The MFS has protected the South Australian community and environment for nearly 150 years. We share our government's stated priority of '*making South Australia world-renowned for being clean, green and sustainable*'. The MFS intends to take a leading role in protecting our biodiversity and water, and minimising waste.

<b>Goal</b>	Demonstrate leadership, prominence and confidently promote our State's services
-------------	---

- |                   |   |
|-------------------|---|
| <b>Objectives</b> | <ul style="list-style-type: none"><li>• Employ innovative and sector-leading initiatives</li><li>• Develop the leadership and management skills of our personnel</li><li>• Undertake research and deliver strategic services and policy advice</li><li>• Employ sustainable and environmentally friendly best practices</li></ul> |
|-------------------|---|

### Employ innovative and sector-leading initiatives

The MFS has long been recognised as a leading provider of emergency services. Our goal extends to receiving recognition for business excellence and as a quality employer by employing innovative and leading initiatives that improve our performance, our workplace diversity and that promote the MFS as an employer of choice.

The MFS continues to provide its workforce with access to both Nationally Recognised Competency-Based Training through the Staff Development Framework (SDF) and to Tertiary level qualifications through the Executive Development Program (EDP). These programs enjoy extremely high participation rates and have been developed and implemented through industry leading partnerships with the South Australian TAFE and University sectors.

### Develop the leadership and management skills of our personnel

The MFS aims to develop future industry leaders through career development pathways, such as the MFS Staff Development Framework and Executive Development Program, to ensure our personnel develop leadership, command and management skills.

#### Professional development of senior managers

During 2007-08, 6 MFS senior officers were enrolled in graduate study programs. Through developing effective partnerships with South Australian institutions, including the University of South Australia and TAFE SA, the MFS is ensuring senior managers have access to high quality developmental opportunities.

### **Chief Officer's Regional Competition**

The Chief Officer's Regional station visits saw an extremely close competition between all 17 Regional Operations stations. A combined assessment of station, appliances, firefighter knowledge and skills resulted in Port Pirie being awarded first prize. Renmark finished second, with Loxton and Tanunda sharing third place. Burra received the award for the most improved station.

### **Provision of leadership or expertise to other agencies**

The MFS regularly provides expertise to other South Australian and national agencies. During 2007-08, the Commander of Regional Operations represented the MFS on the State Bushfire Prevention Committee and State Road Crash Rescue Working Party. The MFS was also represented in the Emergency Management Australia assessment team visiting Greece in the aftermath of widespread fires in that country in August 2007.

### **Tonga Fire Service Sustainable Development Program**

Discussion between the MFS Chief Officer Grant Lupton and the Tonga Chief Fire Officer Poutele Tu'ihalama commenced in 2002 and this resulted in a formal declaration in the form of a Memorandum of Understanding (MOU) being signed in 2004.

At the time, the Tonga Fire Service (TFS) operated from two (2) fire stations, one (1) located on the island of Tongatapu in the capital, Nuku'alofa and on the other Island of Vava'u.

The program has continued to flourish with support from the South Australian Government through the MFS and respective support from the Tongan Government, and has achieved significant outcomes in the relatively short time since 2004 and the implementation of the MOU.

The TFS now operates from six (6) fire stations located at

1. Nuku'alofa (new station, main station on Tongatapu)
2. Nuku nuku (new station, western end of Tongatapu)
3. Lapaha (eastern end of Tongatapu)
4. Vava'u Island
5. Ha'apai Island (new station)
6. 'Eua Island (new station)

The TFS has constructed and staffed these facilities, resulting from a joint strategic planning initiative with the MFS and further supported by the donation of used vehicles and equipment that were surplus to MFS requirements including:

- Fire Appliances
- Personal Protective Clothing
- Breathing Apparatus
- Rescue Equipment
- Computers

The equipment has also been supported by extensive training conducted both in Adelaide and in Tonga by TFS officers visiting here and MFS officers travelling to Tonga. Training includes firefighting skills and tactics, fire cause investigation, fire prevention and community safety. The program is also part of a network of formally recognised support programs provided by Australian States and New Zealand which are coordinated through the Australasian Fire Authority Council (AFAC) and the Pacific Islands Fire Services Association (PIFSA).

MFS will continue to support the Tonga Fire Service Sustainable Development Program and a further expansion of the TFS is planned to include construction of fire stations on another two islands in the near future.

### **MFS participation and involvement in National & State operational exercises**

Metropolitan Operations, Regional Operations and Command staff were regularly involved at a regional level with various interagency exercises and forums to improve efficiency and effectiveness of the services provided to the community.

## **Undertake research and provide strategic policy advice and research**

The MFS recognises the need to employ the most current research methods. As an organisation we have devoted considerable effort to engaging in industry research initiatives including those conducted by the Industry peak body AFAC.

### **Participation in Australasian Fire Authorities Council (AFAC)**

The MFS actively participates in the Australasian Fire Authorities Council (AFAC). AFAC brings together Chief Officers and Chief Executive Officers of every fire and emergency service in Australia and New Zealand.

During 2007-08, MFS staff attended the following AFAC Strategy Groups:

- Business Management;
- Community Safety;
- Learning and Development;
- Operational Services.

The MFS also participated in the activities of the following AFAC Sub-Groups that inform national industry practice:

- Built Environment;
- Community Education;
- Fire Engineering;
- Fire Investigation and Analysis;
- Rural/Land Management;
- Urban Fire.

### **Involvement in national working groups, projects and initiatives**

The MFS contributed to National working groups, projects and initiatives that benefit the broader Australian community. During 2007-08, MFS Management participated in State and National awareness and consequences programs in relation to the effects of potential bio-terrorism.

## **Employ sustainable and environmentally-friendly best practices**

The MFS aims to contribute to the South Australian Government environmental sustainability objectives, including establishing an MFS target of 25 % reduction in energy usage by 2014.

### **Annual targets for reduction in energy consumption**

The MFS aims to meet the South Australian Government target of reducing energy consumption by 15% by 2010. During 2007-08, the MFS met its reduction in energy consumption target.

The long-term goal of the MFS is to exceed the South Australian Government target of reducing energy consumption by 25% by 2014 when benchmarked against our 2000-01 energy consumption levels. Our annual energy usage is described in greater detail in the *Energy Efficiency Action Plan* Reports section of this document.

The MFS is actively contributing to South Australian Government energy reduction targets through a program of installing grid-connected photovoltaic systems at all new MFS stations and progressively retro-fitting existing stations. Current MFS generation of photovoltaic energy exceeds 42kW.

### **Annual reductions in water consumption / usage**

The MFS continued its program of progressively installing water recycling systems in MFS Fire Stations and facilities. The new Beulah Park station is the latest to incorporate a comprehensive water recycling system.

## Planning Activities

This section provides information on 2007-08 'Planning' activities in the context of the objectives set against the emergency services PPRR framework, further supported by the MFS' Planning, Strategy, Governance and Leadership initiatives.

### Planning performance commentary

The MFS recognises the importance of identifying the needs of our Government and Community. We have established clear goals, objectives and priorities against which our performance can be measured. Only by planning effectively can we 'make South Australia safer'.

<b>Goals</b>	Plan effectively to meet community and stakeholder needs
<b>Objectives</b>	<ul style="list-style-type: none"> <li>Establish organisational priorities and strategies</li> <li>Develop required plans</li> <li>Consolidate our services</li> <li>Identify and acquire sustainable resources</li> </ul>

## Establish organisational priorities and strategies

As foreshadowed in last year's report, the MFS has developed a new strategic framework, devolving from and aligned to the State Strategic Plan, the Justice Portfolio Strategic Plan and the SAFECOM strategic framework, as outlined below.



In 2007-08, the MFS has been actively implementing the strategies of its new strategic framework, as articulated in the 'Metropolitan Fire Service Strategic Plan 2007-12', which now allows the MFS to plan, govern and report its intent and outcomes far more effectively than in the past.

## Develop required plans

The MFS has adopted a framework of aligned organisational plans that include a Corporate Strategic Plan, Annual Operating Plan, Workforce Plan and project plans. All departments within the MFS are required to develop and report against strategic and operating plans that are clearly aligned to the overarching organisational plans. During 2007-08 the MFS reviewed its Risk Management systems and plans and has developed a new Risk Management Plan better aligned to the corporation's Operating and Workforce plans. The MFS has also increased the consultative processes used within business planning processes and over the coming year seeks to further increase the range of stakeholders who have input into establishing our corporate priorities.

## Consolidate our services

MFS continued with its functional analysis to identify the activities carried out by the MFS. This analysis provided the basis for performance measurement and contributes to the strategic outcomes of the organisation. The MFS has worked with the South Australian Fire and Emergency Services Commission (SAFECOM) the SACFS and SASES to identify potential efficiencies and common business practices. During 2007-08 the Quarterly Performance review process was improved through the implementation of a common reporting tool for use across the sector.

## Identify and acquire sustainable resources

The MFS employs a risk based approach to identifying future resource requirements. The MFS has long-term plans both for the replacement and upgrading of Fire Appliances and equipment, and for the development of new Fire Stations and the upgrading of existing Stations.

During 2008 the MFS opened a new \$3.9 million Fire Station at Beulah Park as the first stage in a plan to improve coverage of Adelaide's North Eastern suburbs. This Station, combined with the scheduled opening of an additional station at Paradise in mid 2009 will replace the existing outdated Glynde Station and better serve the local community.

During 2008, the MFS completed the procurement process for a new \$1.4 million 'Bronto' aerial firefighting appliance with a 37 metre boom. This appliance will be placed on active duty at the conclusion of acceptance testing and induction training, and its deployment will significantly improve the response capability of the MFS to fires and other emergencies at multi-storey buildings.

The 'Bronto' appliance has a 37-metre boom which will be used to:

- Improve delivery of water streams to upper levels of multi-storey buildings
- Attack fires from height
- Improve incident visibility and information gathering
- Provide an external escape ladder.



New MFS 'Bronto' aerial appliance

## Prevention Activities

This section provides information on 2007-08 highlights in relation to the Prevention element of the PPRR framework.

South Australia's Strategic Plan sets the target of decreasing road fatalities to less than 90 per annum and decreasing road accident related injuries to less than 1000 per annum by 2010. The MFS Community Safety Department contributes to this target by fostering behaviours that increase community preparedness.

Key projects such as the Road Accident and Awareness Prevention (RAAP) Program have provided to 9700 (up 2500 from last year) young student drivers in regional and metropolitan areas of South Australia an understanding of the consequences of unsafe driving behaviours. Over 600 school and kindergarten educational visits and tours were conducted as well as support to local and regional community events and the Royal Adelaide Show during 2007-08. It is expected that similar numbers will be achieved during 2008-09.

### Prevention performance commentary

Over the past decade the MFS has proactively sought to reduce risk to the community by providing Preventative services that decrease the risk of fire and other accidents. We believe that this is consistent with the South Australian Government's objective of *Improving Wellbeing* through an emphasis on preventative measures. Our organisation takes every opportunity to encourage the adoption of preventative community behaviours.

By minimising the frequency and impacts of emergencies we will truly be 'making South Australia safer'.

<b>Goals</b>	Minimise the frequency and impacts of emergencies through regulation, support and education
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- |                   |   |
|-------------------|---|
| <b>Objectives</b> | <ul style="list-style-type: none"><li>• Identify risks associated with fire and other emergencies</li><li>• Contribute to the safety of South Australian Built Environs as places to live and work</li><li>• Foster behaviours that increase community preparedness</li></ul> |
|-------------------|---|

### Community Safety Highlights

Community safety programs focus on engaging the community and other partners to increase awareness of risk and deliver measurable improvements in community safety. Key services include community education, fire investigation, inspection and commissioning of building fire safety systems.

### Reduced Fire Risk (RFR) Cigarettes Standard

Through the efforts of the Australasian Fire Authorities Council (AFAC) and its member agencies, an Australian Standard for RFR cigarettes has been produced. Nationally, discarded cigarettes are identified as the cause 9 fire deaths and \$120m property loss per annum. National legislation is to be introduced in 2009 to reduce this risk to all Australians.

### Aboriginal Housing Standards Forum

Representation by MFS Community Safety Department facilitated significant improvements to the National Specification 78A for Fire Safety in Aboriginal Housing. These improvements were also reflected in the National Indigenous Housing Guide publication.

### Brush Fence Legislation

Revised regulations supported by the MFS have been introduced to reduce the risk of fire spread from brush fence fires into structures.

## Identify risks associated with fire and other emergencies

The Fire Cause Investigation section of the Community Safety Department is responsible for identifying risks associated with fire and other emergencies by investigating the causes of structure fires and fire related serious injuries/fatalities.

### 2007-08 Fire Investigations

In 2007-08, MFS conducted 291 fire investigations. This represented a decrease of 2% on the total of 297 in 2006-07. During 2007-08 seventy-two (72) Fire Investigations were conducted for the Country Fire Service (CFS). The investigations resulted in the following findings:

#### Fire Cause Table 1:

2006-07 Performance Indicators

Performance Indicators	2008-09 Target	2007-08 Result	2007-08 Target	2006-07 Actual
Identify risks associated with fire and other emergencies				
• No. of fires investigated (MFS)	210	219	210	234
• No. of fires investigated (CFS)	70	72	70	63
• Deliberate/Accidental/Undetermined	100/140/40	121/148/22	100/140/40	104/148/45

#### Fire Cause Table 2:

2006-07 Fire Cause Percentages

Fire Cause	Incendiary	Accidentally lit	Undetermined cause
Number of Fires	121	148	22
%	42%	51%	7%

In 2007-2008 fires resulted in 9 deaths, a reduction from 13 fire-related fatalities during 2006/2007 (data relates to all of South Australia). In the course of investigations it was determined that:

- 4 persons died in 4 accidental house fires
- 2 persons died in 2 deliberate house fires
- 1 person died in 1 accidental fire in the open
- 1 person died in 1 house fire which is still under investigation
- 1 person died in 1 deliberate vehicle fire

The MFS collects data on the impact of smoke alarms on fire-related fatalities. The table opposite shows fire-related fatalities in structures containing working fire alarms versus structures without operating alarms.

### Fire Cause Table 3:

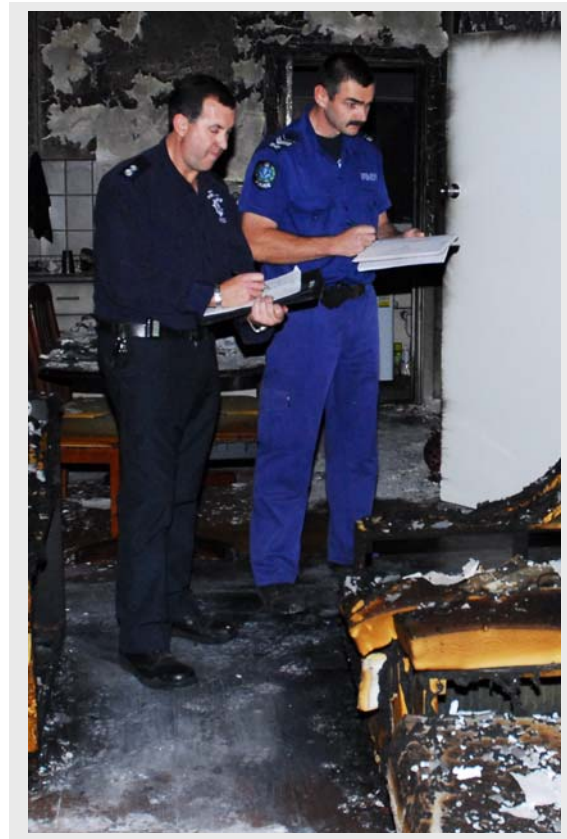
2007-08 Fatalities – Smoke Alarm Use

Fatality	Number
Deaths in structures with smoke alarms	6
Deaths in structures without smoke alarms	1
Deaths in structures with smoke alarms inoperable	2
Deaths in structures with smoke alarms – indeterminable	2

### Fire Cause Table 4:

Total Number Of Fires By Structure Type

Structure Type	2006/07	2007/08
House fires	187	190
Unit/Flat fires	25	23
Factory fires	21	13
School fires	6	10
Shed fires	28	24
Shop/Supply Services fires	23	21
Buildings of public nature	4	8
Abattoir	1	0
High rise	1	0
Open Area	1	2
<b>Total</b>	<b>297</b>	<b>291</b>



### Fire Cause Table 5:

Fire Cause Intervention Actions

Action	Total
Fire reports released to interested parties.	99
Warnings issued to the general public through electronic and print media	72
Firefighters referred to the Juvenile Fire Lighters Intervention Program (J-FLIP) Program;	9
Product safety issues identified and referred the Office of Consumer and Business Affairs (OCBA);	4
Safety issues referred to Safe Work SA;	5
Identified electrical and gas safety issues referred to the Office of the Technical Regulator within the Department for Transport and Energy Infrastructure (DTEI);	19

## Contribute to the safety of Built Environs as places to live and work

The Built Environs section of the Community Safety Department is responsible for the objective “Ensure South Australian Built Environs are safe places to live and work” by conducting regular inspections of public buildings. During 2007-08 the MFS inspected an estimated 965 places of public entertainment, an increase of 65 above the target of 900. The increase was achieved through an initiative that uses MFS operational crews to assist in the inspection process. It is predicted that during 2008-09 the MFS will continue to achieve numbers of inspections over the target set to be conducted.

### Comment & Reports

A total of 195 development projects required MFS input into the fire safety systems to be installed in these premises. Major developments included City Central Tower 2, the new SA Water headquarters, Iron Mountain storage facility, Pooraka, Newport quays, industrial complex developments, Edinburgh Park, various major shopping centre redevelopments, Adelaide University and Adelaide Football Club extensions and redevelopment.

**Built Environs Table 1:**

2006-07 Performance Indicators

Performance Indicators	2008-09 Target	2007-08 Result	2007-08 Target	2006-07 Actual
Ensure South Australian environs are safe places to live and work				
• No. of building development proposals assessed	160	195	160	160
• No. of public entertainment places inspected	900	965	900	484
• No. of hazard complaints investigated	100	131	100	91
• No. of fire safety surveys including education and health facilities inspected	200	195	300	316
• % of building development assessments appealed	—	—	—	—
• % of building development assessments completed within 28 days	100%	100%	100%	100%
• No. of Booster/Hydrant Tests/Commissioning	160	193	160	162
• No. of fire alarm inspections and connections	250	277	250	253
• No. of Building Fire Safety Committee Meetings/Inspections	200	186	200	206

**Surveys and Inspections**

195 surveys and inspections were conducted this past year. Most of these were health and aged care facilities including comprehensive fire safety inspections of major metropolitan and regional hospitals.

**Alarm Commissioning**

277 new or substantial alterations to existing fire alarm systems were performed by the Community Safety department this financial year. Of significance were the commissioning of a range of buildings at Edinburgh Industrial Park, Bunnings stores at Woodville and Munno Para, SA Water Headquarters, Torrens Valley Student Accommodation and Iron Mountain storage facility, Pooraka.

**Hydraulic Tests**

The department tests the performance of every new sprinkler or hydrant systems to ensure that it will perform as designed in emergency conditions for the safety of building occupants. A total of 193 major commissioning or performance tests were conducted this year and included the Adelaide Entertainment Centre, Port Lincoln Hotel, Biancos Hardware, Gepps Cross, Pelican Point Power Station, City Central Tower 2 and North Adelaide Village Shopping Centre.

**Smoke Tests**

Smoke tests establish that the installed smoke spill systems will operate to provide a clear path of egress for building occupants in the event of fire. Due to the completion of a range of developments only two tests were conducted this year.

**Hazard Complaints**

Community Safety department officers investigated 131 fire hazard complaints. Some were relatively minor concerns while more serious problems were referred to the relevant Council's Building Fire Safety Committee (BFSC).

**Building Fire Safety Committees (BFSC)**

The Department was involved in 186 meetings and inspections in metropolitan and regional areas, working with the relevant local council to address primarily life safety fire issues within their boundaries.

## **Foster behaviours that increase community preparedness**

The Community Education section of our Department is responsible for: 'Fostering behaviours that increase community safety' by implementing key Community Education initiatives such as the successful Road Accident and Awareness Prevention (RAAP) program. Community Education achievements for 2007-08 include:

### **Presentation Feedback**

Feedback from fire safety presentations delivered by Community Safety officers and from the RAAP program presentations was collected for evaluation and entered on a database.

### **Adelaide Royal Show**

The MFS stand at the Adelaide Royal Show 2008 received approximately 16,000 visitors over the nine days of the show. Most families visit the stand for approximately ten minutes. During this time there are a range of activities for parents and children to be involved in which improves their knowledge of fire safety in their homes. Over 130 MFS staff assisted at the Royal Show, including operational metropolitan and retained firefighters, day working staff and retired MFS employees who volunteer their time to assist.

### **2008 Royal Show Survey**

MFS staff survey families visiting the MFS display at the Royal show in order to identify potential improvements to fire safety programs. This year 368 surveys were conducted.

### **Brochure/Material Supply**

Seven hundred and fifty orders for educational fire safety information were filled to support educational visits, tours and community events by operational (metropolitan and regional), Community Safety Department presentations and for councils and libraries.

### **Road Awareness & Accident Prevention Program (RAAP) Program**

Sixty-nine (up 15 deliveries from last year) programs were delivered this year to a total of 9700 students 2400 more than last year. The program was also delivered to various sporting groups and secure care facilities. Many of these programs have been delivered in regional areas with the assistance of the local SAPOL, SAAS, SES, CFS and regional MFS staff.

Ryan Scott, Tiffany Freeman and Eli Thompson, all car accident survivors suffering life-affecting injuries have given their time to help students understand the consequences of car accidents. They are extremely important members of the program. The RAAP program continues to be strongly supported by AAMI, the Professional Firefighter's Foundation and Dr Bill Griggs, Royal Adelaide Hospital through his "Roads to Survival" contract for young drivers.

### **Juvenile Firefighter's Intervention Program (J-FLIP)**

A total of eighty-two (82) interventions were conducted by J-FLIP practitioners this year, consisting of 127 meetings. Sixty-four (64) (78%) clients were metropolitan interventions with 18 (22%) being conducted in regional centres. Most firefighters (94%) were male.

Practitioners worked with children ranging in age from 3 – 16 years (inclusive) however by far the largest group of clients fell into the 11 year old age group (15 children) and the 14 year old age group (13 children). Other age groups were fairly evenly represented.

The availability of this service has been promoted through individual letters to all junior primary, primary, Aboriginal, Area, Rural and Special Schools (both public and private), the Department of Child, Youth and Family Services (Families SA, Centre for Domestic Violence) and SAPOL. Promotional literature has also been handed out at public functions and events which the MFS has attended.

In October 2007 J-FLIP Practitioners were brought together, from both metropolitan and regional SA, for a professional development workshop.

### Community presentations (by the Community Safety Department)

A total of ninety five (95) presentations/community engagements were conducted by Community Safety officers, reaching 2305 persons.

### School Ambassador Workshops

Community Safety Department staff supported the Ambassador program, part of which is the fire safety training of young students who take this information and present it to their respective schools. A total of 120 students participated in the program from 20 schools.

### Community Engagements (Operations)

A total of six hundred and five (605) community engagements were conducted this year by metropolitan (523) and regional (82) operational crews.

### Resources Distributed

A total of 190,387 educational items were distributed to 73,545 adults and 79,309 children.

### Community Education Table 1:

2007-08 Performance Indicators

Performance Indicators	2008-09 Target	2007-08 Result	2007-08 Target	2006-07 Actual
Foster behaviours that increase community preparedness				
<ul style="list-style-type: none"> <li>No. of educational visits to community groups, including schools</li> </ul>	600	605	600	579
<ul style="list-style-type: none"> <li>No. of participants at educational visits to community groups, including schools</li> </ul>	130000	152854	100000	132628



The MFS mascot *Deefa* and friend educate young people about fire safety and awareness



The MFS stand at the Royal Adelaide Show

## Preparedness Activities

This section provides information on 2007-08 activities in relation to the 'Preparedness' element of the PPRR framework.

### Preparedness performance commentary

The MFS must prepare effectively to provide the services required to protect our community. The MFS has three departments whose major goals are aligned to the 'Preparedness' objective, namely Learning and Development, Infrastructure & Logistics and Communications & ICT. These Departments ensure that our personnel are prepared to the highest standards of training and development, that our service employs the most modern and cost-effective resources possible and that our warning and fire alarm systems continue to function effectively.

<b>Goals</b>	Be prepared to the highest standards to ensure excellence in the provision of emergency service to the South Australian community
<b>Outcomes</b>	<ul style="list-style-type: none"><li>• Establish and maintain effective career development and management systems</li><li>• Develop and maintain the core skills of personnel</li><li>• Ensure effective communications and electronic equipment</li><li>• Ensure that MFS alarm monitoring systems are connected, maintained and repaired</li><li>• Ensure cost-effective and efficient maintenance and repairs service</li><li>• Ensure that MFS logistics are effectively managed</li><li>• Ensure the procurement and maintenance of required fleet capability</li><li>• Ensure that MFS buildings are effectively maintained</li></ul>

### Establish and maintain effective career development and management systems

The MFS Learning and Development Department holds primary responsibility for establishing and maintaining effective programs for our firefighters to ensure they remain among the most highly-trained in Australia.

The MFS aims to ensure excellence in the provision of training and education services to create a safer South Australia through the effective professional development of our firefighting personnel.

### Career development and management

MFS career development and management includes responsibility for ensuring personnel receive appropriate initial recruit training, subsequent career-long development through the Staff Development Framework (SDF) and that MFS personnel are promoted according to principles of merit.

Outcomes for 2007-08 included:

- MFS personnel enrolled in 2512 nationally-recognised Units of Competency
- Successful recruitment and training of 36 new MFS personnel
- Development of a Station Officer Promotion Process for implementation in 2008-09
- Marine SDF implemented and further developed
- Conducted 20 theory and 40 practical assessments for Marine personnel
- Implementation of First Arrival Officer Command and Control Training for MFS personnel
- Review of the MFS Recruit Course

- Delivery of components of the Certificate IV Training and Assessment program to selected MFS personnel
- Development of the resources for the new State-wide call receipt and despatch operators
- Successful application for Commonwealth funding under the 'Reframing the Future' program for the purpose of reviewing SDF delivery and assessment strategies and to provide Regional firefighting staff with further access to accredited training.

**Table 1**

Career development and management outcomes

Performance indicators	2008-09 Target	2007-08 Actual	2007-08 Target	2006-07 Actual
Establish and maintain effective career development and management systems				
• No. of enrolments in nationally recognised units of competency	2000	2512	2500	2770
• No. of enrolments completing nationally recognised units of competency	1500	1656	500	361
• No. of personnel recruited	36	36	36	35

**Table 2**

Recruitment assessments 2007-08

Recruitment Assessment	Number conducted
Physical Aptitude Test (PAT) 1	439
Assessment Centre	243
Interview	159
Physical Aptitude Test (PAT) 2	37
Personality Profile Assessment	37



Recruit live fire training

## Develop and maintain the core skills of personnel

The Learning and Development Department is responsible for ensuring the development and maintenance of the core operational skills required for MFS personnel to safely protect the South Australian community. Outcomes for 2007-08 included:

- 35 training screeds developed and distributed
- Ensured appropriate training priorities established by facilitating 6 Operational Training Review Group (OTRG) meetings
- Ensured appropriate consultation through the attendance of 12 Training Advisory Committee (TAC) meetings
- Facilitation of the in-service Structural Collapse Program to 460 participants
- Facilitation of the in-service First Aid Program for all MFS personnel
- Facilitation of the on-shift Driver Education program to 109 participants
- Facilitation of the First Arrival Officer Command and Control (VECTOR simulator) training program to 100 participants
- Facilitation of 20 Chainsaw and Disc Cutter Training Courses
- Facilitation of the Core Operational Skills Program to all MFS Personnel.

**Table 3**

Core operations skills program 2007-08

Month conducted	Personnel who completed
February 2008	466
March 2008	497
April 2008	430
May 2008	466
June 2008	294

### Education services

As a registered training organisation, the MFS is required to implement and continuously improve the quality and standard of our training systems. Outcomes for 2007-08 included:

- Development and implementation of the MFS training calendar
- Development and distribution of 'Training News'
- Development and implementation of the Australian Quality Training Framework (ATQF) action plan from the outcomes of the AQTF self-assessment process
- Continued liaison with external training providers
- Commenced development of an on-line classroom
- Development of recognition of prior learning policy and procedure
- Development of recognition of prior service policy and procedure
- Development of issuance of parchment policy and procedure
- Participation in the recruit course review process
- Issued certificates for Nationally-recognised qualifications (see Table 4 over).

**Table 4**

Qualifications Issued 2007-08

Qualification	Number Issued
Certificate II Public Safety (Firefighting and Emergency Operations)	35
Certificate III Public Safety (Firefighting and Emergency Operations)	5
Certificate IV Training and Assessment	10



MFS Personnel undertaking  
Compartmentation firefighting training



Counter-terrorism exercise training

## Ensure effective communications and electronic equipment

The Communications Department contributes to the goals of the MFS by conducting effective emergency call receipt and resource dispatch, by distributing and maintaining all communication and information management systems to assist and safeguard firefighters and by researching and promoting relevant scientific advancements in the field.

### Call Receipt and Dispatch (CRD)

The Communications Centre staff were significantly involved in the integration of all call receipt and dispatch (CRD) for the MFS, SES, and CFS, which commenced on 1 July 2007 and is now completed. The Brigade Operations Management System (BOMS) along with the integration of AIRS/CRIMSON and paging, has continued to provide a stable and secure platform and continues to deliver appropriate incident responses across all three SAFECOM agencies. Considerable consultation with all stakeholders has taken place in the reporting period to ensure expectations and service to the Emergency Service Organisations is met.

As anticipated there was an increase in the amount of calls serviced after the integration of the MFS, CFS, SES call receipt and despatch.



MFS Commcen personnel at Adelaide Station Communications Centre

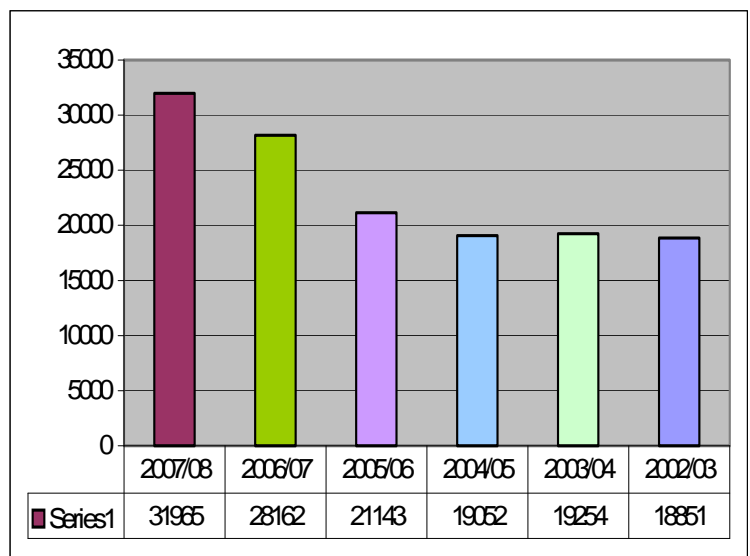
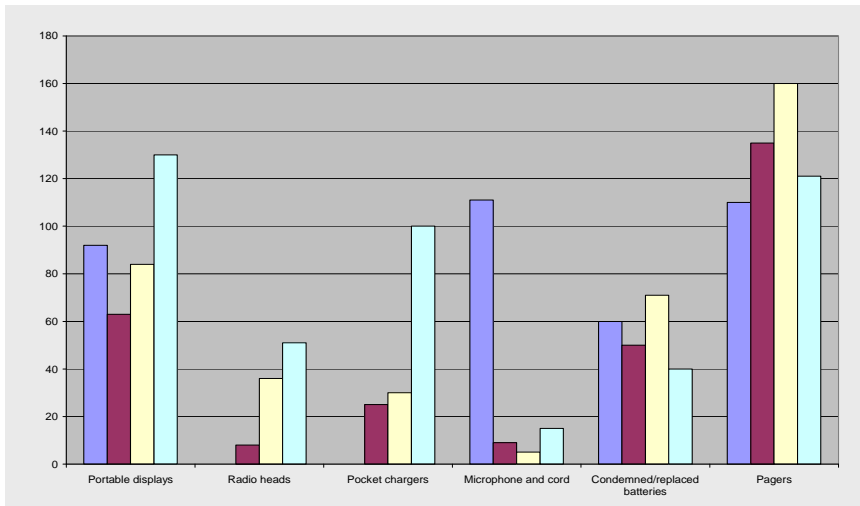


Figure 1 Total Incidents generated by the MFS Communications centre

### Radio communications

MFS GRN communications in larger buildings have improved since repeaters were installed in identified sites with poor reception, including the Lyle McEwen and Royal Adelaide hospitals, Marion and Tea Tree Plaza shopping centres as well as the Flinders Medical Centre.

The commissioning of new appliances and light fleet has been ongoing during the period with communications technicians involved in fine-tuning of voice and data radio systems prior to release to Operations.



### Paging

MFS continues to replace existing pagers due to technical faults and has assessed alternatives which have proven to be more robust and able to withstand the rigors of operations.

Figure 2 Radio component and Pager repairs

### Regional Stations

The MFS maintenance schedule of communications and ICT equipment in regional stations is continuing and has reduced the incidence of technical faults.

### Mobile Phones

The mobile phone fleet has now been transitioned to the NextG Telstra service with all CDMA services made redundant.

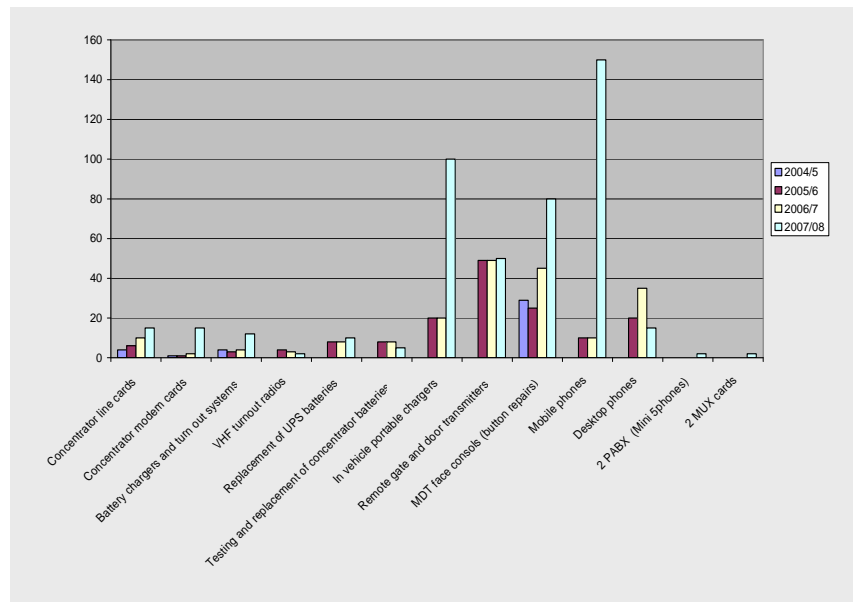


Figure 3 Equipment repairs

### Mobile Computer Terminals

Mobile Computer Terminals have been installed into appliances. A pilot to test software before rolling out is now complete and the roll out to all appliances is expected to be completed prior to November 2008.

## **Ensure that MFS alarm monitoring systems are connected, maintained and repaired**

Significant cost savings were realised by the purchase and programming of six new hard drives with fire alarm monitoring software (Firemon) and an operating system pre-installed in lieu of 17 new PCs, allowing the drives to be despatched to regional stations where a fault is identified. Two hard drive faults were rectified in the reporting period using the pre-programmed disks.

In addition, the closing down of lease lines by Telstra will see all Firemon computers becoming redundant in the next 18 months hence the strategy outlined above. The MFS has a project Officer for the transition of alarm monitoring to an alternative solution with work to be completed prior to December 2009.

A second multiplexer (MUX) was purchased as part of a full redundancy strategy for fire alarm monitoring. This backup system was tested and proved to be effective.

## **Ensure cost-effective and efficient maintenance and repairs service**

Due to the specialist nature of much of the radio and communications equipment operated by the MFS and the need to maintain constant operational capability, the Service maintains an 'in-house' technical maintenance and repairs capacity. Where possible all MFS radio and communications equipment is promptly serviced or repaired to ensure no disruption to our operational capability.

## **Ensure that MFS logistics are effectively managed**

The MFS Infrastructure and Logistics department has the goal of contributing to the effective and efficient preparedness, safety, transport, equipping and housing of the MFS staff by providing effective infrastructure and logistics services.

The Infrastructure and Logistics department also manages the MFS Research and Development (R&D) Committee and MFS Security Committee. These committees meet monthly and provide reports that are included and minuted within the MFS Governance Meetings.

### **Logistics Services**

- MFS presented an initiative to the SAFECOM Board regarding a proposal to establish a Logistics Support Model as the closure of the State Supply Stores has created the need for an alternative logistics solution.
- The MFS has established a minimal stock holding system of 'mission critical items' which is managed on a day to day basis by operational staff and replenished by the Logistics Coordinator on request.
- The MFS has now outsourced the supply of Personal Protective Equipment (Lion Apparel), Clothing & Uniform (Stewart & Heaton), Stationery (Corporate Express) and Janitorial Products (Corporate Express) – these contracts are managed by the Angas Street based Logistics Coordinator.
- The Angle Park facility now houses emergency equipment for MFS, SES and CFS with the MFS Engineering Workshop providing on-scene mechanical support at larger incidents for all agencies that request this service. (NSW deployment, Kangaroo Island bushfires, etc).
- The model has been established to perform logistics functions for the MFS on day-to-day matters and across the sector on emergency support. This new initiative incorporates a surge capacity by including the use of volunteer staff, if required, to fulfil 'Pack & Send' functions with Logistics Coordinators tracking the items. This model reduces the need for a 'standing army', hence is very cost effective.

## **Ensure the procurement and maintenance of required fleet capability**

The MFS possesses a modern fleet of firefighting appliances and support vehicles. Maintaining this fleet in a constant state of readiness requires considerable planning and resources. The maintenance of these vehicles is undertaken at our engineering workshop facility at Angle Park, located approximately 13 kilometres from the Adelaide CBD. The management of the fleet is provided by a fleet manager located at 84 Angas St, Adelaide.

Highlights for 2007/2008 include:

- Complete construction of new MFS POD store facility at Grand Junction Road Angle Park
- Achieved establishment staffing of the new workshop facility at Angle Park by securing four (4) trades persons, one (1) Workshop Supervisor and one (1) General Hand, thus bringing the total complement of staff to eleven (11).
- Continued development of new Pumper design and equipment configuration involving research and participation of operational staff in consultative committees
- Maintained the fleet and reserve fire appliances as required by Metropolitan and Regional Operations.
- Provided logistical and critical mechanical support at the Parndana staging area in during the whole campaign as result of the Kangaroo Island bushfires.
- Purchased two (2) Fire Pumper appliances Scania and 1x Volvo in preparation for completion in the 2007/08 year as Heavy Urban Pumpers
- Ordered one (1) Fire Aerial appliance Scania chassis with a 37metre Bronto unit attached.
- Ordered one (1) Fire Aerial/Pumper appliance Scania chassis with a 17metre Bronto unit attached and full general pumping capability. This unit will be stationed at Port Lincoln and will be constructed over two (2) years.
- Maintained customer service levels 24/7 by MFS on-call service.
- Supported operational readiness of MFS heavy and light fleet through scheduled maintenance program and Fleet SA contract management.
- Supported the Learning and Development Department by providing and maintaining extra fleet requirements during the additional recruit fire-fighter training programs.

## **Ensure that MFS buildings are effectively maintained**

The MFS operates 36 stations in both metropolitan Adelaide and in regional centres. The Building Services section is responsible for the ongoing maintenance of our stations as safe and secure workplaces. 2007-08 activities included:

- Completion of the construction phase of the new Beulah Park Fire Station at 319 The Parade, Beulah Park.
- Commencement of the construction phase of the new Paradise Fire Station, (to replace the aging Glynde Fire Station) at Darley Road, Paradise
- Completed design development phase for the new Seaford Fire Station.
- Completed design development phase for the new Port Lincoln Fire Station.
- Completed Urban Search and Rescue (USAR) Training facility at Angle Park Training Centre, Grand Junction Road, Angle Park
- Provided station upgrade and maintenance, in line with MFS 40-year asset replacement program with a review of replacement buildings and that will now be rated to achieve a fifty (50) year replacement value.
- Buildings Services has managed the repairs and maintenance of MFS facilities throughout a challenging summer with extensive hot periods.
- Managing a number of critical projects including the successful replacement liner for a substantial tank (part of a water recycle system at Angle Park Training Centre).



Work underway at the new Paradise Station



The new Beulah Park Station

## Response Activities

This section provides information on 2007-08 activities in relation to the 'Response' element of the PPRR framework.

### Response performance commentary

The range of incident types which the MFS responds to has greatly increased over the past decade. In addition to fires, the MFS responds to road accidents, hazardous materials incidents, structural collapse rescues and a broad range of public assistance calls. The MFS must also contribute to the State's ability to manage major emergencies. The MFS will continue to provide a professional and high-quality response that minimises the effects of all emergencies on the South Australian community.

We recognise that it is vital that we respond rapidly and effectively to emergencies threatening the South Australian community. To achieve this we need effective communication systems and personnel who can receive calls from the community and ensure that the right resources are responded to emergency situations.

**Goals** Provide a response function that minimises the effects of emergencies on the community

- Objectives**
- Ensure the appropriate response is committed to all incidents
  - Ensure response is provided within appropriate timeframes
  - Contribute to the development of enhanced State emergency management systems

### Ensure the appropriate response is committed to all incidents

When dealing with emergencies it is essential that the appropriate resources be committed to each incident as quickly as possible. The MFS measures both the total number of responses we provide each year and the percentage of responses that are dispatched within agreed AFAC response time standards.

During 2007-08, the MFS successfully responded to 20,972 incidents.

*\* Additional statistical information concerning MFS Operational Responses during 2007-08 is contained in the Australian Incident Reporting System (AIRS) – Appendix 8 of this Annual Report.*

### Significant fires

Each year the MFS responds to incidents that, due to size or complexity of risk, are considered significant. During 2007-08, the MFS responded to a number of significant incidents. These included:

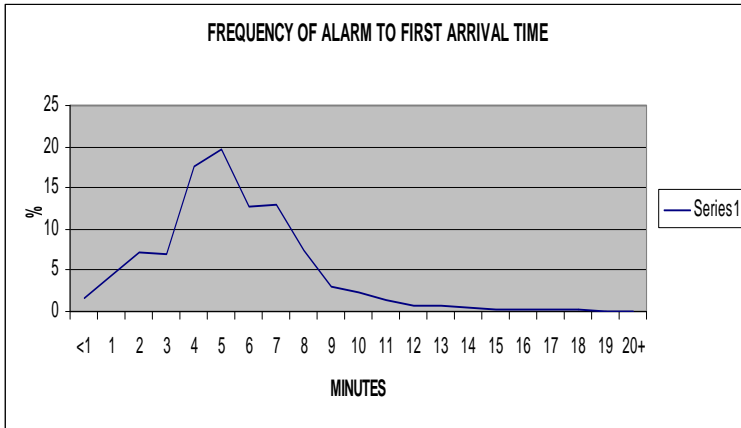
- Hungry Jacks Paralowie July 2007
- Next Generation North Adelaide July 2007
- Walkers Arms Hotel Walkerville November 2007
- Myer Centre (fire and flooding) November 2007
- Highgate Primary School December 2007.

### Incidents where the MFS supported other agencies to provide response

To ensure effective response to all incidents the MFS, CFS and SES provide mutual aid and support. During 2007-08, the MFS supported a total of 3211 CFS and 994 SES dispatches. Of particular note was MFS assistance to CFS operations on Kangaroo Island in January 2008.

## Ensure response is provided within appropriate timeframes

The MFS aims to minimise the risk to the South Australian community by responding to fires and other emergencies as rapidly as possible. In order to achieve this aim the MFS sets targets of responding to callouts within 7 minutes in Metropolitan areas with fulltime MFS crews and 11 minutes in Regional South Australian areas.

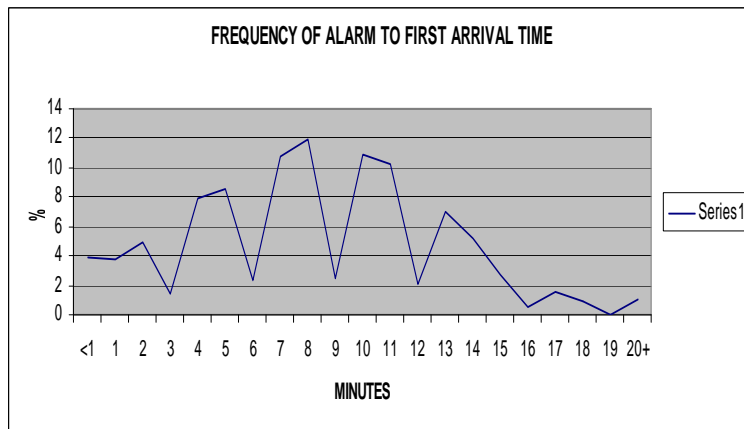


AIRS Graph 1:  
Frequency of Alarm to First Arrival Time (%) 1/7/2007 to 30/6/2008 for Stations 20 to 49 (Metropolitan):

Average arrival time (min): 5.0

(\* Note: time is taken from the time of alarm receipt to the time of arrival of the first appliance

During 2007-08 the average MFS response time for our Metropolitan Adelaide Stations was 5.0 minutes.



AIRS Graph 2:  
Frequency of Alarm to First Arrival Time (%) 1/7/2007 to 30/6/2008 for Stations 50 to 72 (Regional):

Average arrival time (min): 8.0

(\* Note: time is taken from the time of alarm receipt to the time of arrival of the first appliance

Our average response time in Regional South Australian centres during 2007-08 was 8.0 minutes.

Further information on MFS Response is provided in Appendix 8: Australian Incident Reporting System (AIRS)

## Contribute to the development of enhanced State emergency management systems

### MFS State Coordination Centre Fire (SCCF)

The MFS has continued to improve the design and maintenance of the MFS State Coordination Centre-Fire (SCCF) to maintain operational support and urban fire hazard leader readiness for all MFS responses to incidents in South Australia. The MFS SCCF continues to maintain networks between the State Emergency Centre, CFS State Coordination Centre and SES State Operations Centre.

### Incident management training

The MFS has provided all our incident managers with high-level accredited incident management training, including the Australian Interagency Incident Management (AIIMs) system and regularly participates in major incident and multi-agency training exercises.

MFS Special Operations delivered the following major incident systems or training outcomes during 2007-08:

- Central Exercise Writing Team – wrote and conducted NCTC “Southern rebound” and “Securing our Regional Skies” airport exercises.
- State Protective Security Advisory Group - Provided expert strategic and policy advice on protective security to the Government.

### Urban search and rescue (USAR)

The South Australian USAR capability, located at the Angle Park Training Centre, is a multi-agency initiative, comprising members of the MFS, State Emergency Service (SES) and SA Ambulance Service (SAAS).

It conducted two Category 2 Technician courses in October 2007 and May 2008, resulting in an additional 34 trained personnel, which brings the number of trained personnel to 111 (see below).

### Breakdown of trained USAR personnel

(By Service)

Agency	Number	% of Total
MFS	63	57%
SES	34	31%
SAAS	13	12%
TOTAL	111	

*Total includes Task Force Leaders and other agency filled roles*

The NSW Fire Brigade continued their assistance to SA USAR training with the provision of its equipment cache in support of the course in October 2007. South Australia continues to develop its own capability, with sufficient equipment stockpiled to meet the requirements of the course in May 2008).

### Hazardous materials (Hazmat) and chemical, biological, radiological or nuclear (CBRN)

The MFS delivered the following Hazmat and CBRN outcomes during 2007-08:

- Participated in National Counter Terrorism Committee NCTC exercise ‘Southern Rebound’
- Coordinated mass decontamination exercise for local agencies (Royal Adelaide Hospital, SAPOL, MFS, SAAS)
- Coordinated training exercise for MFS personnel at BOC Gases
- Participated in regional zone emergency coordination exercise at Nuriootpa
- Wrote, coordinated and participated in TransAdelaide multi-agency exercise ‘Jumbo 08’
- Provided training for SAAS special operations team
- Delivered an Area-RAE training program course for CFS which will facilitate effective use of gas detection techniques

- Participated in Chemical Warfare Agent Laboratory Network (CWALN) road show which enhances capability to respond to potential terrorist acts.
- Delivered 'generic Gas Detection training courses for SAAS
- Conducted Chemical Biological Radiological Multi-Agency Response Team (MART) training courses for the MFS, CFS and SAAS.
- Conducted Chemical Biological Radiological skills enhancement course for SAPOL
- Coordinated 6-day multi-agency response refresher training course for SAPOL and MFS
- Conducted State CBR Incidents and Emergencies Course
- Conducted Hazmat/CBRN modules of MFS recruit course
- Provided Atmospheric monitoring training for six MFS stations
- Provided asbestos awareness presentation to MFS personnel
- Coordinated training for MFS in rendering hazardous materials safe
- Coordinated 15 training sessions for MFS in Thermal Imaging Camera operations
- Coordinated training for MFS in rapid decontamination
- Conducted Hazmat/CBRN training for MFS personnel
- Conducted MiniRAE and AreaRAE atmospheric detection training for MFS personnel
- Conducted biological detection training for MFS personnel.

### Breathing apparatus (BA)

The MFS delivered the following BA outcomes during 2007-08:

- MFS Recruit 2 week courses (10)
- Air cylinder compressor upgrade; 50% increase to capacity.
- SCBA training: smoke distribution system upgrade.
- Facilitated Self Contained Breathing Apparatus (SCBA) training courses for Special Operations of Emergency Service Organisations (CFS, SAPOL, SAAS & SES)



MFS personnel employing breathing apparatus and thermal imaging equipment at incidents involving fire



## Recovery Activities

This section provides information on 2007-08 highlights in relation to the 'recovery' element of the PPRR framework.

### Recovery performance commentary

It is a goal of the MFS to provide a recovery service that reduces the economic and social impacts of emergencies. The effects of fires and other emergencies are often far reaching and enduring. The MFS aims to support the victims of emergency so they can resume their normal lives as quickly as possible. Recovery begins the minute we arrive at an incident.

We recognise that members of the community need personal support during an emergency and we will continue to implement additional recovery services over the next five years.

Firefighters deal with the worst aspects of emergencies. Accordingly, the MFS aims to provide the best possible support to our own personnel and where appropriate, to members of other emergency services.

<b>Goals</b>	Provide a recovery service that reduces the social and economic impacts of emergencies
<b>Outcomes</b>	<ul style="list-style-type: none"> <li>• Provide a recovery function that reduces the commercial, economic and social impacts of emergencies</li> <li>• Provide effective recovery support and development to emergency service personnel</li> </ul>

### Provide a recovery function that reduces the commercial, economic and social impacts of emergencies

The MFS provides victims of fire and emergencies with a range of support services. This includes our 'After the Fire' initiative which aims to provide important post-emergency information including available support services. Our firefighters also provide direct personal support to affected members of the community. The MFS annually measures how often and how well we provide this essential function.

During 2007-08, the MFS:

- Conducted 3 community support sessions or contacts, for the benefit of members of the public who may have been affected by an incident;
- Assisted in 55 incidents through the MFS Critical Incident Stress Management program;
- Assisted the SES and other recovery agencies for 10 days to mitigate the effects of the Virginia floods;
- Conducted pre-planning recovery exercises involving the Northern Metropolitan emergency management forum and the Southern District Councils;

It is estimated that in 2007-08 the MFS responded to fires and other emergencies that affected approximately \$800 million worth of South Australian assets. In over 1100 incidents fires attended had reached such a stage that without rapid intervention by the MFS damage values would have been considerably higher.

#### Recovery Table 1:

2006-07 Economic Impact Success Indicators

Performance Indicators	2008-09 Target	2007-08 Result	2007-08 Target	2007-08 Actual
Provide a recovery function that reduces the commercial, economic and social impacts of emergencies:				
• Value of property impacted	\$900m	\$800m	\$900m	\$800m

## Provide effective recovery support and development to emergency service personnel

Effective recovery is more than simply saving property. The MFS provides post-incident recovery support to members of the community and to emergency service personnel who often deal with the worst aspects of emergency situations. During 2007-08, the MFS provided support and assistance to all firefighters who attended incidents involving fatalities to ensure their continued well-being and on-going ability to protect the community.

The MFS provides a range of effective and ongoing recovery support services to our own personnel and members of other emergency services when it is needed. During 2007-08, the MFS:

- Conducted 16 station visits following critical incidents
- Conducted 9 Metropolitan station group support sessions
- Conducted 4 Regional station group support sessions
- Conducted peer recruitment sessions at 5 Regional stations
- Conducted peer recruitment sessions at Metropolitan rescue stations
- Conducted Brukunga training weekend for peers with Cognition and guest speakers
- Continued ongoing program development with Cognition
- Recruited and began training 9 new metropolitan & regional peers
- Conducted stress management education for recruit firefighters and partners
- Conducted stress management education for USAR Instructors

### Recovery Table 2:

2006-07 Post-Incident Support Success Indicators

Performance Indicators	2008-09 Target	2007-08 Result	2007-08 Target	2007-08 Actual
Provide effective post-incident support and development to the community:				
<ul style="list-style-type: none"> <li>• % of significant fires (&gt;\$25,000) where MFS provided support to victims of emergency incidents in the community</li> </ul>	10%	10%	10%	10%
Provide effective post-incident support and development to personnel:				
<ul style="list-style-type: none"> <li>• MFS employee assistance interventions</li> </ul>	50	51	50	47

### Recovery Table 3:

2007-08 Metropolitan Peer Support Statistics

Service Provided	No.
SP 129's received	43
Group Support Sessions	9
Critical Incident Training Sessions	2
Metropolitan Stations with peer	11
<b>Total</b>	<b>65</b>

### Recovery Table 4:

2007-08 Regional Peer Support Statistics

Service Provided	No.
SP 129's received	12
Group Support Sessions	4
Critical Incident Training Sessions	5
Regional Stations with peer	8
<b>Total</b>	<b>29</b>

## Australian Professional Firefighter Charity Foundation (APFF)

Another significant element in the recovery activities is the great work of the Australian Professional Firefighter Charity Foundation (APFF). The Foundation was formed by firefighters to assist affected people in recovering from the consequences of fire. The APFF, as part of its charter, participates in recovery activities by offering financial or in-kind assistance to people/families who have been affected by fire.

The APFF contributes to recovery activities through a referral from the MFS crews attending an incident. The attending MFS personnel see first hand the impact that fire has on the public. The ability to offer affected people a small but immediate assistance from the APFF is seen as a way of alleviating some of the victim's trauma, and allows the MFS crews to contribute to recovery activities in a meaningful way. Usually it is the attending crew who ascertain what is the most immediate need of the family and often they source the goods themselves from local suppliers. The APFF funds donations up to \$1000.

## MFS Regional Operations

MFS regional operations provide a value for money services to major regional areas of South Australia. The MFS has 17 stations within major regional centres covering from Port Lincoln to Mount Gambier and is responsible for the protection of around 164,000 people. MFS regional operations goals mirror those of the broader MFS metropolitan operations.

### Regional Operations Achievements 2007-08

#### Prevention

Full time and retained staff across all regions have been actively conducting community safety and education programs attending schools and other community events. The theme focuses on community education and prevention activities.

- Fire Safety presentations were broadcast in the SE Region, through a regular fortnightly local radio presentation by the South East Regional Manager.
- Road Awareness and Accident Awareness Prevention (RAAP) programmes were delivered to high school students in Mt Gambier, the Riverland, the Mid North and the West Coast utilising full time and retained staff from all regions and where relevant assisted by other emergency service agencies.
- Regional staff participated in the planning and provided emergency coverage for major events such as Barossa under the Stars, the Australian International Pedal Prix in Murray Bridge and the Schoolies Week in Victor Harbor.
- Pre Incident Planning is being conducted in all regions on notable risks and will be ongoing.

Staff within the Riverland have been actively involved with the commissioning of a major regional shopping centre, assisting in the emergency ventilation system smoke test and hydrant and booster test.

Commission of other major sites in Regional areas included the Wallaroo Tavern and accommodation tower and the 7 storey Port Lincoln Hotel.

Regional staff participate in Building Fire Safety Committees in their relevant regions providing Fire Service input with building fire safety matters.

A new Regional Manager was appointed for the West Coast Region.

On October 2007 the MFS Regional Manager from Mount Gambier, George Rodis with the Deputy Chief Officer of the CFS, Andrew Lawson represented South Australia as part of an Emergency Management of Australia assessment team in Greece after their tragic series of fires in August that year. The team assessed the tragedy of a fire of over quarter of a million hectares with 76 lives lost. The most relevant feature found was the climatic conditions reflected what occurred with the Ash Wednesday fires in South Australia in 1983. A report of the findings has been forwarded to the Prime Minister.

MFS Regional Officer Geoff Steele supported the MFS Pacific Nations Fire Service agreement by visiting Tonga to assist with development of their Fire Service.

#### Preparedness

The department has 4 District Officers and 3 regional training officers who are responsible for a combination of 26 full time staff at Port Pirie, a 5 day staff model at Mount Gambier and 260 retained (part time) fire fighters.

The Chief Officer's 2007-08 inspections of stations were completed. All stations displayed a good standard of practical proficiency. The categories included in the inspection were;

- Audit of the stations appliance and equipment for operational readiness.
- Audit of the station's condition assessing for maintenance and cleanliness
- A practical assessment demonstrating the station's skills and knowledge in a number of operational tasks

Additionally a safety audit to ensure maintenance of required Occupational Health and Safety requirements was conducted at each station.

Major Regional training activities undertaken during 2007-08 included:

- Pre Incident Planning conducted in all regions on notable risk facilities.
- Ongoing recruitment training continued with 3 recruit courses being run during the year.
- Staff training for 2007-2008 included basic skills training included a Road Crash Rescue instructor's course, false alarm reduction strategies and first aid.
- Major exercises involving MFS Regional Operations and other agencies include, Nyrstar in Port Pirie, a Road Crash Rescue exercise at Monash in the Riverland, "Securing Our Regional Skies", multi-agency exercises was conducted at regional airports on the west coast, and a exercise for Monarto Zoo addressing the protection of wild life should a fire occur involving or in the vicinity of the zoo.
- Professional development programs were conducted including a promotion processes occurring in the Riverland and Angle Park.

## Response

During 2007-08 Regional operations responded to 3149 incidents and provided assistance outside their region or to other agencies 327 times. Notable incidents that occurred during 2007-08 included:

- Loss of water supply at Port Augusta township
- Port Lincoln grass fire, which engaged 8 appliances and 2 aerial bombers
- Kadina flooding
- Semi-trailer rollover and Hazmat incident at Monash, and
- Assistance in the evacuation of injured tourists from Granite Island at Victor Harbor.

## Recovery

Peer support training programs were conducted in all regions. Critical Incident debriefing sessions were conducted at a number of stations following road crash rescue incidents.

MFS resources assisted in recovery following the Kadina flooding.

Trained regional staff participated in Juvenile Fire Lighters programs within their respective areas.



Mount Gambier Station



Renmark Station

## Governance Activities

This section provides information on 2007-08 'governance' activities in the context of the objectives set against the emergency services PPRR framework, further supported by the MFS' Planning, Strategy, Governance and Leadership initiatives.

### Governance performance commentary

The MFS is required to meet or exceed accepted standards of business and corporate governance. Many of our key business services and functions including Human Resources, Finance and Risk Management are audited externally to Australian standards.

<b>Goals</b>	Excel in service, innovation and business efficiencies
<b>Outcomes</b>	<ul style="list-style-type: none"><li>• Develop and implement clear and consistent strategic policy with ongoing review provisions</li><li>• Ensure effective management of human resources</li><li>• Ensure effective management of financial resources</li><li>• Ensure effective management of assets</li><li>• Ensure effective management of risk</li><li>• Ensure effective management of business support services</li><li>• Provide clear reporting</li><li>• Promote our services</li><li>• Continuously improve services</li><li>• Effectively manage corporate projects</li></ul>

### Develop and implement clear and consistent strategic policy with ongoing review provisions

During 2007-08, the MFS undertook a review of the organisation's policy and procedural documentation and commenced development of a more consistent hierarchy of documentation.

This review will continue during 2008-09 and will ultimately provide a more efficient and user friendly system of governance and decision-making for all MFS personnel.

### Ensure effective management of human resources

The MFS is a public sector agency and operates under the Commissioner for Public Employment's Guidelines for the South Australian Public Service. The MFS provides Human Resources management services in collaboration with the SAFECOM Human Resources Branch.

The Human Resources services provided include:

- HR policy and advice
- Staffing
- Workforce management
- Payroll services
- Data management and reporting
- Employee health and welfare support.

### Equal Employment Opportunity (EEO) programs

As an EEO employer, the MFS is committed to employing on merit regardless of race, gender, sexuality, marital status, age for all positions within the organisation. Although the physical demands of firefighting require applicants to possess certain attributes, the MFS has made considerable effort to ensure all selection processes are merit-based. Particular focus has also been given to attracting members of our community who have been traditionally under-represented.

The MFS Pre-application Program is an initiative designed to increase the opportunities for women and indigenous Australians to undertake a career in firefighting. The pilot program invites participants to develop skills aimed at increasing a person of non-English speaking backgrounds chances of successfully contesting the MFS merit-based recruitment process.

**HR Table 1**

MFS Pre-application Program 2007-08

Enrolments in program	Active Participants	Recruited
22	17	3

*\*Additional information concerning our Human Resources including workforce statistics is provided in the Human Resources Appendix of this report.*

## Ensure effective management of financial resources

The MFS manages financial resources in collaboration with the SAFECOM Financial Services Branch. The MFS is a public sector agency and operates under the South Australian Department of Treasury and Finance Financial Management Framework and Treasurer's Instructions. Like all Public sector agencies, the MFS is accountable under increasing stringent audit standards overseen by the Auditor-Generals Department.

The goal of MFS Financial Services is to monitor and measure all financial outcomes against current strategic service standards, all financial outcomes so that the Corporation will be able to ensure compliance with Australian Accounting Standards, Treasury Accounting Policy Statements, Audit requirements and other relevant Government policy.

During 2007-08, the Financial Services branch of SAFECOM delivered the following outcomes:

- Provided accurate, informative and timely reporting in compliance with Australian Accounting Standards and the Financial Management Framework, including the Treasurer's Instructions, to the Corporation, external stakeholders and other interested parties.
- Facilitated meaningful and accurate budgetary planning which is consistent with the corporate objectives of the SA Metropolitan Fire Service, the Emergency Services sector, the Justice Portfolio and the whole of Government budget and monitoring system.
- Ensured the development of informative 2007-08 internal reports through training, advice and consultation.
- Developed draft corporate governance principles and practices for the South Australian Metropolitan Fire Service consistent with the South Australian Fire and Emergency Services Commission.

*\*Additional information concerning MFS Financial Results may be found in Appendix 2 Financial Results.*

## Ensure effective management of risk

The MFS continued to review its risk management systems during the 2007-08 financial year that has resulted in the successful:

- Development of a new Risk Management Plan that better aligns corporate and operational risks to the Strategic, Annual Operating, Departmental Business and Workforce plans
- Reprioritisation of corporate and operational risks
- Population of the Risk Register in line with the requirements of the SAFECOM Risk Management Framework
- Restructure of the Risk Management and Audit Committee membership to align with the revised organisational structure
- Revision of the Risk Management and Audit Committee terms of reference (TOR)
- Development of improved reporting systems to align with organisational and sector governance requirements
- Further development of the organisational risk decision making models to ensure conformity in both corporate and operational decision making processes

### Occupation health, safety, welfare and injury management (OHSW&IM)

Key outcomes in 2007-08 included:

- Leadership and accountability mechanisms have been further integrated into Departmental Business Plans and business activities.
- Restructure of the OHSW Committee membership and TOR along with the provision of accredited committee membership training
- Development, acceptance and implementation of the OHSW Intranet Menu and Sub Menu Framework
- The training of 10 internal auditors who have successfully completed internal auditing of several procedures
- Development of an OHS&W legislative responsibilities matrix to ensure OHS&W legislative compliance in organisational decision making
- Initiation of negotiations regarding the revision of the MFS designated workgroups and health and safety representative arrangements to improve the effectiveness of the safety management system
- Development and sign-off of the WorkCover Partnership Plan
- Revision of the recruit firefighter OHSW and Manual Handling induction training program
- Updating of the Asbestos Register
- Distribution of the Asbestos Surveys and completion of the annual asbestos inspections of all MFS buildings
- Revision of the hazard identification, risk assessment and control forms to include reference to legislation, codes of practice and Australian Standards
- The inclusion of non operational staff into the OHSW and Injury Management in the training needs analysis (TNA).
- Effective preventative and injury management practices have achieved a:
  - 7% reduction in income maintenance payments
  - 6% reduction in total claims expenditure
  - 12% reduction in the number of new claims
  - 37% reduction in the number of days lost for new claims

## Ensure effective management of assets

The MFS manages assets to ensure they are appropriately used and maintained. During 2007-08 the MFS:

- Reviewed and implemented development and maintenance of individual asset and equipment replacement plans for MFS operations;
- Commenced review of logistics system to enhance asset management capabilities;
- Proposed expansion of services to other emergency services agencies in line with construction of new workshop facilities;
- Continued to review whole of life appliance and equipment costing and servicing efficiencies.



MFS Engineering workshop at Angle Park

## Ensure effective management of business support services

During 2007-08 the MFS, with the support of SAFECOM personnel, commenced the review of the types and levels of business support required to deliver key MFS outcomes.

## Provide clear reporting

The MFS implemented a number of additional reporting systems during 2007-08 including a new departmental reporting template to facilitate more effective reporting against both published MFS Key Performance Indicators and timeframes. All departments within the MFS now report on both allocated objectives from our seven Key Result Areas and against generic business performance measures.

## Promote our services

The MFS actively seeks to inform the community of the services that we provide. Our firefighters undertake a broad range of activities within the community including school and aged care visits and inspections on Public Buildings. Members of the public wishing to arrange a visit to Adelaide Station or arrange a school visit should contact our Community education section.

Formal marketing of the South Australian Emergency services including media reporting has been as of 2007-08 centralised within the SAFECOM Public Affairs Section.

## Appendix 1: Human Resources Information

The MFS is a public sector agency and operates under the Commissioner for Public Employment's Guidelines for the South Australian Public Service. The MFS provides Human Resources management services in collaboration with the SAFECOM Human Services Branch.

The following tables represent key Human Services statistics for MFS in 2007-08

Total Number of Employees		
Number of Persons	1092	
FTEs	880.5	(FTEs shown to 1 decimal place)

Gender	% Persons	% FTE
Male	95.7	96.87
Female	4.3	3.13

Number of Persons during the 07 – 08 Financial Year	
Separated from the agency	73
Recruited to the agency	123

<b>Number of persons recruited to the agency during the 07 – 08 financial year AND who were active/paid at June 2007</b>	115
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<b>Number of persons on leave without pay at 30 June 2008</b>	3
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Number Of Employees By Salary Bracket			
Salary Bracket	Male	Female	Total
\$0 - \$40,399	236	27	263
\$40,400 - \$54,999	110	10	120
\$55,000 - \$67,999	418	10	428
\$68,000 - \$88,999	240	0	240
\$89,000+	41	0	41
Total	1045	47	1092

Status Of Employees In Current Position					
(FTEs)					
Gender	Ongoing	Short-term contract	Long-term contract	Casual	Total
Male	847.3	2.6	3	0	852.9
Female	27.2	0.4	0	0	27.6
Total	874.5	3	3	0	880.5

Status Of Employees In Current Position					
(Persons)					
Sex	Ongoing	Short-term contract	Long-term contract	Casual	Total
Male	1039	3	3	0	1045
Female	46	1	0	0	47
Total	1085	4	3	0	1092

Number of Executives by Status in Current Position, Gender and Classification									
Classification	Ongoing		Contract Tenured		Contract Untenured		Total		
	Male	Female	Male	Female	Male	Female	Male	Female	Total
EXEC0A	0	0	0	0	1	0	1	0	1
EXEC0B	0	0	0	0	1	0	1	0	1
EXEC0C	0	0	0	0	1	0	1	0	1

Total Days Leave Taken	
Leave Type	Total
Sick Leave Taken	9947.96
Family Carer's Leave Taken	611.73
Special Leave with Pay	10

Number Of Employees By Age Bracket By Gender				
Age Bracket	Male	Female	Total	% of Total
15 - 19			0	0
20 - 24	23	9	32	2.93
25 - 29	68	7	75	6.87
30 - 34	117	6	123	11.26
35 - 39	154	9	163	14.93
40 - 44	160	7	167	15.29
45 - 49	227	3	230	21.06
50 - 54	157	4	161	14.74
55 - 59	93	2	95	8.7
60 - 64	41	0	41	3.75
(*) 65+	5	0	5	0.46
Total	1045	47	1092	100

Number of Aboriginal and/or Torres Strait Islander Employees				
Male	Female	Total	% of Agency	Target
4	0	4	0.37	2%

\* Target from South Australia's Strategic Plan

Cultural and Linguistic Diversity					
Category	Male	Female	Total	% Agency	SA* Community
Number of Employees born overseas	32	3	35	3.21	32
Number of Employees who speak language(s) other than English at home	5	0	5	0.46	5

\* Benchmarks from ABS Publication Basic Community Profile (SA) Cat No. 2001.0

Number of Employees with Ongoing Disabilities Requiring Workplace Adaptation			
Male	Female	Total	% of Agency
4	0	4	0.49%

<b>Number of Employees Using Voluntary Flexible Working Arrangements by Gender</b>			
<b>Leave Type</b>	<b>Male</b>	<b>Female</b>	<b>Total</b>
Purchased Leave	0	0	0
Flexitime	4	10	14
Compressed Weeks	0	0	0
Part-time Job Share	2	2	4
Working from Home	1	0	1

<b>Training Expenditure as a Percentage of Total Remuneration Expenditure</b>		
	Actual 2007-08	Target 2007-08
Total	6.20%	6%

<b>Documented Review of Individual Performance Development Plans</b>	
<b>Employees with:</b>	<b>% Total Workforce</b>
A plan set within the past 12 months	100*
A plan older than 12 months	0
No plan	0

*\* All MFS personnel have performance development plans established under the Staff Development Frameworks. Due to Industrial Agreement all MFS personnel are provided with either mandatory or voluntary (depending on rank) development programs that include Nationally Recognised competency-based training. The MFS includes additional reporting on Career and Personal Development initiatives under the Preparedness Key Result Area.*

## Appendix 2: Occupational Health, Welfare and Safety Statistics

**OHS Table 1**

OHS Notices and Corrective Action taken

Number of Notifiable occurrences pursuant to OHS&W Regulations	0
Number of Notifiable injuries pursuant to OHS&W Regulations division 6.6.	0
Number of notices served pursuant to OHS&W Act s35, s39 and s40 (default, improvement and prohibition notices)	0

**OHS Table 2**

Agency gross workers compensation expenditure for 2007-08 compared with 2006-07

EXPENDITURE	2007-08 (\$m)	2006-07 (\$m)	Variation (\$m)+ (-)	% Change + (-)
Income Maintenance	\$689,621	\$738,158	(\$48,537)	(7%)
Lump Sum Settlements Redemptions-Sect 42	\$301,573	\$215,105	\$86,468	40%
Lump Sum Settlements Permanent Disability-Sect 43	\$121,399	\$348,129	(\$226,730)	(65%)
Medical/Hospital Costs combined	\$536,284	\$444,321	\$91,963	21%
Other	\$46,158	\$49,261	(\$3,103)	(6%)
<b>Total Claims Expenditure</b>	<b>\$1,695,035</b>	<b>\$1,794,974</b>	<b>(\$99,940)</b>	<b>(6%)</b>

**OHS Table 3**

Meeting Safety Performance Targets

	Base: 2005-06	Performance: 12 months to end of June 2008			Final Target
	Numbers or %	Actual	Notional Quarterly Target	Variation	Numbers or %
1. Workplace Fatalities	0	0	0	0	0
2. New Workplace Injury Claims	159	139	143	- 4	127
3. New Workplace Injury Claims Frequency Rate	N/A	N/A	N/A	N/A	N/A
4. Lost Time Injury Frequency Rate ***	N/A	N/A	N/A	N/A	N/A
5. New Psychological Injury Claims	5	5	5	0	4

<sup>1</sup> before 3<sup>rd</sup> party recovery

<sup>2</sup> information available from IDEAS RS/SIMS (for detailed advice on data extraction contact PSWD)

<sup>3</sup> information available from IDEAS RS/SIMS (SIPS target report)

**OHS Table 3**

Meeting Safety Performance Targets3

	<b>Base: 2005-06</b>	<b>Performance: 12 months to end of June 2008</b>			<b>Final Target</b>
	<b>Numbers or %</b>	<b>Actual</b>	<b>Notional Quarterly Target</b>	<b>Variation</b>	<b>Numbers or %</b>
<b>6. Rehabilitation and Return to Work</b>					
6a Early Assessment within 2 days	68.35%	55.4%	80%	- 24.6%	80% or more
6b Early Intervention within 5 days	100%	96%	80%	+ 16%	80% or more
6c RTW within 5 days	68%	72%	75%	- 3%	75% or more
<b>7. Claim Determination</b>					
7a Claims determined in 10 business days	88.1%	89.36%	75%	+ 14.3%	75% or more
7b Claims still to be determined after 3 months	5%	0%	3%	- 3%	3% or less
<b>8. Income Maintenance Payments for Recent Injuries:</b>					
2006/07 Injuries (at 24 months development)		\$522,514	\$385,571	+ \$136,942	Below previous 2 years average
2007/08 Injuries (at 12 months development)		\$167,325	\$248,404	- \$81,079	Below previous 2 years average
* Except for Target 8, which is YTD. For Targets 5, 6c, 7a and 7b, performance is measured up to the previous quarter to allow reporting lag.					
** Based on cumulative reduction from base at a constant quarterly figure.					
*** Lost Time Injury Frequency Rate Injury frequency rate for new lost-time injury/disease for each one million hours worked. This frequency rate is calculated for benchmarking and is used by the WorkCover Corporation. Lost Time Injury frequency rate (new claims): Numbers of new cases of lost-time injury/disease for year x 1,000,000 Number of hours worked in the year					

## Appendix 3: Sustainable Operations

Objective 3 in South Australia's Strategic Plan is *Attaining Sustainability*. The South Australian Government has requested that all state agencies report sustainability initiatives that have been implemented.

**Sustainable Operations Table 1:**  
Sustainability Activities

Environmental Issue	Description	Indicator	2007- 08 Result
Waste Management	Total amount of solid waste by type	Installed recycling bins at the Adelaide Fire Station and HQ complex	
	Total amount of Hazardous waste	Waste engine oil and lubricants are recycled	100% recycled
Water Conservation	Total water use	Minimal use of potable water for firefighter training	Operational procedures directing staff to recycle water or use open water supplies was implemented
	Total water reused	All recruit selection processes and courses to use recycled water	All selection processes and recruit squads were accomplished utilising recycled water
	Initiatives to decrease water consumption	Domestic water use within fire stations restricted	All automatic sprinkler systems were turned off. Achieved compliance with current water restrictions. High pressure cleaning units 'banned'. Appliances cleaned utilising bucket.
	Initiatives to increase water reuse	Program to install underground tanks as part of all new developments.	Beulah Park installed. Incorporated in all future plans.
Green Procurement	Initiatives to encourage use of environmentally friendly products / services	Environment assessments on all new goods	Replaced oil/chemical spill absorbent to environmentally friendly product
Fleet Procurement	Initiatives to reduce energy use and emissions	Purchases will meet latest emission requirements	All appliances met Euro 3 standards
Biodiversity Management	Initiatives to decrease impact of corporate actions on land / water / biodiversity	Significant trees are identified and protected where possible during MFS development programs. Landscaping programs utilise drought tolerant and low use plantings.	Achieved at new developments at Beulah Park, and planning for Seaford, Paradise, and Port Lincoln

## Appendix 4: Energy Efficiency Action Plan Reports

The MFS aims to meet the South Australian Government target of reducing energy consumption by 15% by 2010. The long-term goal of the MFS is to exceed the South Australian Government target of reducing energy consumption by 25% by 2014 when measured against the 2000-01 benchmarks.

### Energy Efficiency Table 1:

Performance Against Annual Energy Use Targets

Timeframes	Energy Use (GJ)	Expenditure (\$)	GHG Emissions Tonnes of CO2	% Reduction in energy
Base Year 2000-01	13 315	351 613	3 431	-
Fin Yr 2006-07 Actual	11 688	350 695	3 269	12.22%
Fin Yr 2006-07 Target	12 694	351 361	3 538	4.67%
Fin Yr 2007-08 Actual*	14,374	463 038	3,840	-
Interim Target for 2009-10	11 317	298 871	2 794	15%
Final Target for 2013-14	9 986	274 023	2 793	25%

(\* Extended and extreme heat conditions during the 07-08 summer impacted on MFS energy consumption)

### Energy Efficiency Initiatives

- The South Australian Metropolitan Fire Service has initiated an ongoing program to significantly improve energy efficiency of its Fire stations and facilities. The MFS are committed to reducing greenhouse gas emissions.
- In January 2007, the MFS initiated a program to install a grid-connected photovoltaic system at the MFS Headquarters & Adelaide Fire Station, 99 Wakefield Street Adelaide. By the end of the 2007-08 financial year the total MFS photovoltaic energy generation capacity exceeded 42kW.
- The MFS continued its wider program of progressively installing solar panels, solar hot water and water recycling systems in MFS Fire Stations and facilities.



Photovoltaic cells at Adelaide Station

## Appendix 5: Asbestos Management in Government Buildings

All South Australian Government agencies are required to report of asbestos management activities conducted each financial year. This report applies to all buildings owned and operated by the MFS:

**Asbestos Management Table 1:**

Asbestos Management Priority and Removal Activities

Site Asbestos Presence Status	Priority for Risk Assessment	No of sites in Priority for Assessment category	Risk reduction program: activities conducted during 2007-08	ACMs removed (by item/by area)
Insufficient Data	URGENT	0	N/A	N/A
Unstable, Accessible, or Unstable, Damaged or Decayed	URGENT	0	N/A	N/A
Unstable, inaccessible; or Unstable, Partly Accessible	HIGH	0	N/A	N/A
Stable, accessible; Or Stable, Accessible, Initial Signs of Decay	MEDIUM	1	N/A	N/A
Stable, inaccessible; or Stable, Partly Accessible	LOW	21	N/A	Nil
Asbestos Free	Not applicable	18	N/A	N/A

### Definitions

- ACM: Asbestos Containing Material
- Unstable: Denotes non-Friable ACMs of Poor Condition, or Friable ACMs of Medium or poor Condition, as recorded in the Asbestos Register
- Stable: Denotes Non-Friable ACMs of Good or Medium Condition, or Friable ACMs of Good Condition as recorded in the Asbestos Register

## Risk Reduction Program (H2)

### Guide to quantification of risk reduction program activities

- Sites included: refers to number of sites where asbestos removal works took place during previous 12 months;
- ACMs removed: refers total amount of Asbestos Containing Material (ACM) items removed during past 12 months by: unit (single item) or area (square metres, linear metres).

**Asbestos Management Table 2:**

Asbestos Risk Reduction Activities

Site Performance Score	1	2	3	4	5	Not assessed
Site Risk Level	Severe	Major	Moderate	Minor (threshold category)	No risk (target category)	
% of sites in category at Year's commencement	0	0	0	97	3	0
Adjusted % after annual reduction activity	0	0	0	91	9	0

## Appendix 6: Freedom of Information

Under the Freedom of Information Act 1991, all South Australian Government agencies are required to publish annual information statements. The Information statement must contain a description of:

### Agency Structure and Functions

The Structure and Function of the MFS are detailed in the relevant sections of this report.

### Effect of Agency functions on Members of the South Australian Public

MFS functions affect the public through our core functions of:

- Prevention
- Preparedness
- Response
- Recovery

### Public Access to Information

The Public may access information concerning the MFS through a range of documentation. This documentation includes both information on the activities of the MFS and useful public information concerning fire and general safety. Documents available to the public include:

- MFS Annual Report
- Standard Operational Procedures (SOPs)
- Service Administrative Procedures (SAPs)
- Finance and Administrative Procedures
- Memoranda
- Incident Reports

### Applications for Information

A principal officer of MFS who has formal delegation from the Chief Officer deals with applications made under the Act.

Requests to MFS for access to documents under the Freedom of Information Act 1991 must be made in writing and addressed to:

The Freedom of Information Officer  
SA Metropolitan Fire Service  
99 Wakefield Street  
Adelaide SA 5000

Or

GPO Box 98  
Adelaide SA 5001

### Number of applications for information made during 2007-08

- Number of requests received under the Freedom of Information Act: 2
- Number of requests determined: 2
- Number of incomplete requests: 0

**AIRS Table 1: Types of Incident by Station – Outdoor Property and Structure Incidents - Stations 20 to 49 (Metropolitan)**

Stations	Public Assembly	Education	Residential	Shop	Industrial	Manufacture	Store	Special *	Grass Tree	Mobile Property	Emergency Number	Installation	Faults	Salvage	MFA (**)	Justification Calls	TOTAL Incidents	Assists	Total Inc. Assists
20 Adelaide	10	4	66	26	1	0	3	36	262	50	526	1061	1020	48	71	188	3372	1	3373
21 Beulah Park	0	0	9	0	0	0	0	2	6	2	33	20	11	1	1	8	93	2	95
22 Glynde	5	1	52	2	3	1	1	11	110	35	296	119	137	25	11	102	911	6	917
24 Woodville	4	4	39	7	3	6	2	9	98	70	279	138	200	16	19	78	972	3	975
25 Pt Adelaide	2	0	22	3	1	0	3	14	75	44	106	60	126	4	7	29	496	0	496
27 Marine	0	0	1	0	0	0	0	0	0	0	2	0	0	0	0	1	4	0	4
28 Largs North	1	0	31	0	1	0	0	6	81	23	57	63	48	3	6	32	352	1	353
30 Oakden	6	2	63	5	3	4	3	18	162	125	284	170	181	19	24	96	1165	3	1168
31 Golden Grove	1	0	41	5	1	0	0	9	85	43	153	74	106	10	13	65	606	7	613
32 Salisbury	4	6	90	3	0	1	6	15	375	121	361	149	284	15	33	174	1637	52	1689
33 Elizabeth	6	2	102	5	0	2	4	13	540	131	249	118	130	19	39	197	1557	94	1651
35 Gawler	1	0	13	2	0	0	0	11	129	33	93	39	22	6	6	51	406	10	416
36 Angle Park	3	1	22	2	0	8	2	12	104	61	210	115	205	9	16	59	829	1	830
37 Prospect	2	0	47	2	1	3	2	17	122	47	211	119	106	5	14	78	776	2	778
40 St Marys	4	1	62	3	2	1	2	11	103	33	319	191	288	18	19	87	1144	4	1148
41 Camden Park	3	0	36	4	1	1	1	18	54	21	166	149	148	9	15	54	680	0	680
42 O'Halloran Hill	2	3	25	2	0	0	0	11	91	30	185	85	70	10	7	69	590	12	602
43 Christie Downs	3	2	45	5	1	3	0	14	214	46	174	65	113	6	15	108	814	84	898
44 Glen Osmond	6	3	38	1	3	0	1	9	42	24	176	154	200	24	10	59	750	7	757
45 Brooklyn Park	3	0	43	2	4	1	1	10	78	32	211	103	186	10	8	46	738	1	739
<b>TOTAL</b>	<b>66</b>	<b>29</b>	<b>847</b>	<b>79</b>	<b>25</b>	<b>31</b>	<b>31</b>	<b>246</b>	<b>2731</b>	<b>971</b>	<b>4091</b>	<b>2992</b>	<b>3579</b>	<b>257</b>	<b>334</b>	<b>1581</b>	<b>17892</b>	<b>290</b>	<b>18182</b>

\* Properties not classified in other categories and mainly outdoors, eg signs, fences, properties under construction or demolition

\*\* MFA – Malicious False Alarm

# Category includes dangerous substances rescues, vehicle accidents, etc

Please note table 1 includes MFS-related calls only

Please also note that MFS reporting arrangements have changed this year with the implementation of a new data base which has altered some results from previous years.

**AIRS Table 2: Types of Incident by Station – Outdoor Property and Structure Incidents - Stations 50 to 72 (Regional)**

Stations	Public Assembly	Education	Residential	Shop	Industrial	Manufacturing	Store	Special ·	Grass Tree	Mobile property	Emergency #	Installation	Faults	Salvage	MFA (**)	Justification calls	<b>TOTAL INCIDENTS</b>	Assists	Total Inc. Assists
50 Pt Pirie	0	1	18	2	1	3	1	5	72	13	96	61	66	5	10	27	<b>381</b>	13	394
51 Pt Augusta	1	1	17	3	5	0	6	2	105	16	67	34	79	14	5	34	<b>389</b>	17	406
52 Whyalla	1	9	22	2	2	8	2	10	120	14	71	49	84	8	3	33	<b>438</b>	6	444
54 Pt Lincoln	1	0	19	1	0	0	0	2	38	12	51	16	50	3	4	21	<b>218</b>	11	229
55 Peterborough	0	0	6	0	0	0	0	0	3	0	10	2	2	0	0	3	<b>26</b>	2	28
56 Burra	0	0	2	0	0	0	0	0	1	0	5	1	4	0	0	6	<b>19</b>	5	24
60 Berri	0	0	2	1	0	0	1	0	14	3	13	11	22	0	1	31	<b>99</b>	15	114
61 Renmark	0	0	6	0	0	0	0	0	24	3	34	16	50	2	2	15	<b>152</b>	6	158
62 Loxton	0	0	1	0	0	0	0	0	5	1	19	7	22	1	0	8	<b>64</b>	5	69
63 Tanunda	0	0	3	0	0	2	0	0	9	0	13	9	25	1	1	8	<b>71</b>	9	80
64 Kapunda	0	0	1	0	0	0	1	0	3	1	7	3	25	0	0	6	<b>47</b>	6	53
66 Kadina	0	0	1	0	0	0	0	0	5	2	14	6	19	13	2	11	<b>73</b>	53	126
67 Wallaroo	0	0	5	0	0	1	1	1	6	1	13	5	8	1	2	4	<b>48</b>	7	55
68 Moonta	0	0	2	0	0	0	0	0	4	0	11	1	13	17	0	6	<b>54</b>	9	63
70 Mt Gambier	4	0	23	4	0	9	0	2	75	10	159	86	144	9	3	56	<b>584</b>	63	647
71 Victor Harbor	1	1	7	2	1	0	0	3	20	0	49	49	49	4	3	22	<b>211</b>	24	235
72 Murray Bridge	0	0	13	1	1	0	1	8	55	18	57	32	44	2	4	39	<b>275</b>	76	351
<b>TOTAL</b>	<b>8</b>	<b>12</b>	<b>148</b>	<b>16</b>	<b>10</b>	<b>23</b>	<b>13</b>	<b>33</b>	<b>559</b>	<b>94</b>	<b>689</b>	<b>388</b>	<b>706</b>	<b>80</b>	<b>40</b>	<b>330</b>	<b>3149</b>	<b>327</b>	<b>3476</b>

\* Properties not classified in other categories and mainly outdoors, eg signs, fences, properties under construction or demolition

\*\* Malicious False Alarm

# Category includes dangerous substances rescues, vehicle accidents, etc

Please note table 2 includes MFS-related calls only

**AIRS Table 3:**

Method of Notification of an Incident Call  
Description to the Fire Service

Call Description	Count
000 (Enhanced 000, Pagers)	7961
Fixed Alarm System (Monitored by Fire Service)	6432
Radio	220
Direct report to Fire Station (verbal)	201
Direct telephone tie-line to Fire Station	4684
Manual Call Point	166
Voice Signal Municipal Fire Alarm System	741
Telephone (ERS7, Alerts, FACU)	636
<b>TOTAL</b>	<b>21041</b>

**AIRS Table 4:**

Summary of Incidents Attended by Day of Week and Time of Day

HOUR TO	SUN	MON	TUE	WED	THUR	FRI	SAT	TOTAL	%
1:00 AM	135	64	96	88	91	79	127	680	3.23
2:00 AM	112	56	76	69	82	78	126	599	2.85
3:00 AM	113	80	58	79	76	85	112	603	2.87
4:00 AM	106	54	61	78	51	63	81	494	2.35
5:00 AM	66	49	60	51	61	74	89	450	2.14
6:00 AM	69	91	83	60	70	86	79	538	2.56
7:00 AM	82	120	100	118	131	99	86	736	3.50
8:00 AM	111	145	156	149	157	163	109	990	4.71
9:00 AM	92	153	165	173	161	142	101	987	4.69
10:00 AM	99	147	130	127	141	149	126	919	4.37
11:00 AM	123	138	154	139	142	205	128	1029	4.89
12 noon	111	129	145	138	150	171	132	976	4.64
1:00 PM	116	141	172	149	130	157	143	1008	4.79
2:00 PM	111	171	148	134	147	165	134	1010	4.80
3:00 PM	131	168	168	168	164	161	144	1104	5.25
4:00 PM	151	152	184	162	175	180	167	1171	5.57
5:00 PM	156	179	167	180	184	174	182	1222	5.81
6:00 PM	135	171	174	177	183	191	194	1225	5.82
7:00 PM	136	138	133	131	149	178	169	1034	4.91
8:00 PM	135	154	125	130	134	160	142	980	4.66
9:00 PM	134	133	129	117	152	130	152	947	4.50
10:00 PM	102	106	122	110	105	149	150	844	4.01
11:00 PM	82	98	95	77	115	156	144	767	3.65
12 midnight	155	83	92	82	79	94	143	728	3.46
<b>TOTAL</b>	<b>2763</b>	<b>2920</b>	<b>2993</b>	<b>2886</b>	<b>3030</b>	<b>3289</b>	<b>3160</b>	<b>21041</b>	
<b>%</b>	<b>13.13</b>	<b>13.88</b>	<b>14.22</b>	<b>13.72</b>	<b>14.40</b>	<b>15.63</b>	<b>15.02</b>	<b>100.00</b>	

**AIRS Table 5:**

Summary of Emergencies Other Than Fires

Type of Emergency	Count
AIRCRAFT INCIDENT/EMERGENCY	5
ALARM OPERATION	318
ANIMAL RESCUE	166
ARCING,SHORTED ELECTRICAL EQUIPMENT	105
ASBESTOS INCIDENT – NO FIRE	1
ASSIST OTHER AGENCIES (SAPOL,SAAS)	336
ATTEMPT TO BURN	5
ATTENDING OFFICER UNABLE TO LOCATE DETECTOR	196
BBQ OR HANGI	113
BIOLOGICAL HAZARD SCARE	2
BOMB SCARE	6
BREAKDOWN OF LIGHT BALLAST	62
BUILDING WEAKENED OR COLLAPSED	24
BURGLAR ALARM RINGING	18
CHEMICAL HAZARD (NO SPILLS OR LEAKS)	14
CHEMICAL SPILL OR LEAK	27
COMBUSTIBLE/FLAMMABLE LEAK	92
CONFINED SPACE RESCUE	3
COUNCIL OR SA WATER CAUSES PRESSURE (ALARMS)	18
EMS – EXCLUDING VEHICLE ACCIDENT	6
EMS – PERSON TRANSPORTED/LEFT SCENE PRIOR TO MFS ARRIVAL	28
EXCESSIVE HEAT, OVERHEAT, SCORCH BURNS – NO FIRE	23
EXTRICATION/RESCUES (NOT VEHICLES)	53
GOOD INTENT CALL	702
HAZARDOUS MATERIAL/UNKNOWN BIOLOGICAL HAZARDS	46
HEAT FROM SHORT CIRCUIT – WIRING	136
HIGH ANGLE/VERTICAL RESCUE	12
INVESTIGATION (BURNOFF/SMOKE SIGHTINGS)	518
LIGHTNING (NO FIRE)	2
LOCK IN & LOCK OUT	33
FUEL OR OIL SPILL/LEAK	363
MEDICAL ASSIST/OXYGEN THERAPY	87
MUTUAL AID GIVEN/CHANGE OF QUARTERS/WRONG LOCATION	11
ODOUR OR GAS LEAK	309
OTHER ASSISTANCE	139
OVER PRESSURE RUPTURE – PIPELINE/VESSEL	22
OVERHEATED MOTOR	39
POLICE MATTER	19
POWERLINE DOWN/TELSTRA LINES DOWN/TREE DOWN	205
PUBLIC SERVICE	47
RADIATION LEAK/REFRIGERANT LEAK	2
REMOVAL OF VICTIMS FROM ELEVATOR/ESCALATOR	12
SEARCH	5
SEVERE WEATHER/NATURAL DISASTER	88
THREAT TO BURN	7
UNAUTHORISED BURNING	30
VEHICLE ACCIDENTS	2859

**AIRS Table 6a:**  
Number of Fires Per Property Type

Property Type	<\$100	<\$1K	<\$10K	<\$25K	<\$50K	<\$250K	<\$1M	<\$5M	\$5M+	\$\$ TOTAL
Basic Industry, Utility	1	0	5	0	0	0	0	0	0	14,000
Commercial, Store, Service	0	4	9	1	2	1	0	0	0	176,500
Educational	3	4	4	3	0	2	1	0	0	445,350
Farming, Forest, Mining	0	2	4	2	0	0	0	0	0	25,300
Flats, Houses, Motels, Inns	38	2	94	30	20	26	6	1	0	7,719,568
Institutional	3	3	6	1	1	0	0	0	0	64,860
Manufacturing	0	3	2	4	0	3	0	0	0	275,650
Medical, Prison, Nursing Home	1	0	0	0	0	0	0	0	0	50
Public Assembly	26	21	27	5	1	3	0	1	0	1,398,045
Recreation, Amusement	0	1	1	0	0	0	0	0	0	1,750
Residential	41	77	123	42	19	42	5	0	1	13,261,870
School, Kindergarten, Trade	3	4	4	0	1	2	0	0	0	206,400
Sheds, Warehouse, Silo, Barn	0	1	14	10	2	3	0	0	0	480,950
Shop, Store, Office	6	8	15	5	3	4	3	0	0	1,716,650
Special	36	87	274	57	6	4	0	0	0	2,125,575
Storage	0	4	14	3	0	1	0	0	0	176,950
Unknown, Not Applicable	0	0	2	0	0	0	0	0	0	6,000
Vacant Building, Road, Park	0	1	6	3	0	0	0	0	0	57,500
Winery, Brewery, Food	3	4	5	5	3	0	1	0	0	471,900
<b>TOTAL</b>										<b>28,624,868</b>

Statistics for the twelve months show that in 1109 cases, fires had reached such a proportion that without the intervention of the Service the damage would have been considerably higher. A comparison of the pre-fire valuation of the properties and the actual fire loss figures is as follows:

**AIRS Table 6b:**  
Value Saved Due to MFS Action:

	Structures	Mobile Property	Marine Property
Number involved	525	579	5
Pre-Fire valuation	\$799,335,510	\$14,032,615	\$271,000
Property damage	\$774,153,205	\$10,528,605	\$239,000
Value saved	\$25,182,305	\$3,504,010	\$32,000

**AIRS Table 7:**  
Possible Causes of Ignition Factor

Type Of Incident	Fire Cause	Total
Assist Other Agencies	Unspecified	
Combustible/Flammable Leak	Unspecified	66
Fire Alarm Incidents	Unspecified	2939
Good Intent/Investigations	Unspecified	149
Hazmat	Unspecified	69
Heat Related and Electrical	Unspecified	141
Medical Assistance	Unspecified	75
MVA/Search/Rescue	Unspecified	52
Other Assistance	Unspecified	47
Overpressure or Rupture	Unspecified	3
Rubbish/Trash	Deliberate	1
Rural	Unspecified	1
SAMFS BOMS	Unspecified	662
Severe Weather	Unspecified	16
Special Structure Fires	Other	1
Structure Fire	Electrical - Other	3
	Exposure to external flame	1
	Heater – Other	1
Vehicle Fires	Unspecified	6
	Other	1
Water and Smoke	Unspecified	97
	<b>Total</b>	<b>4444</b>

**AIRS Table 9a:**  
Fire Fatalities per Incident in 2007/2008

(Relates to MFS Residential areas only): Does not include suicides.

Incident Number	Fatalities
824982	1
812267	1
812612	1
813951	1
807687	1
<b>TOTAL</b>	<b>5</b>

Note:

The above fatalities were members of the public. There were no fatalities among the members of the MFS;

Five fatalities occurred in private dwellings.

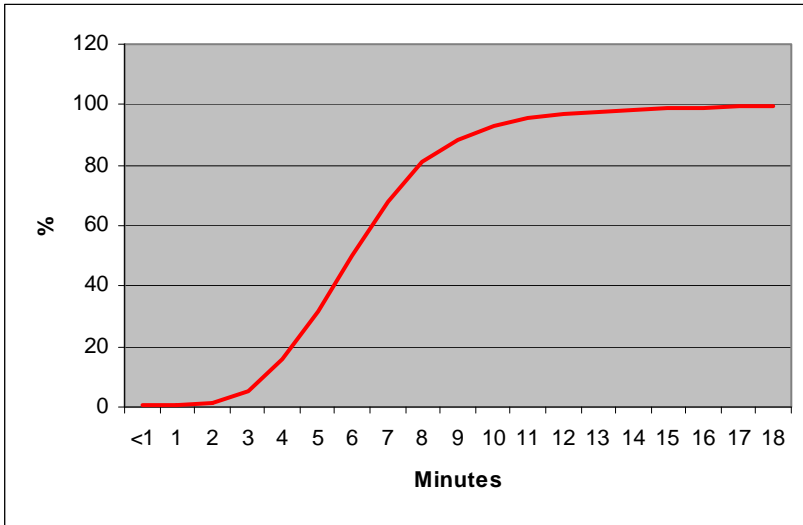
**AIRS Table 9b:**  
Fire Injuries in 2005-06

Members of the public in fires attended by the MFS	1
Members of the MFS	20
<b>TOTAL</b>	<b>21</b>

**AIRS Table 8:**  
MFS Fire Statistics for the Period

01/07/2007 to 30/06/2008 (Stations 20 to 72)

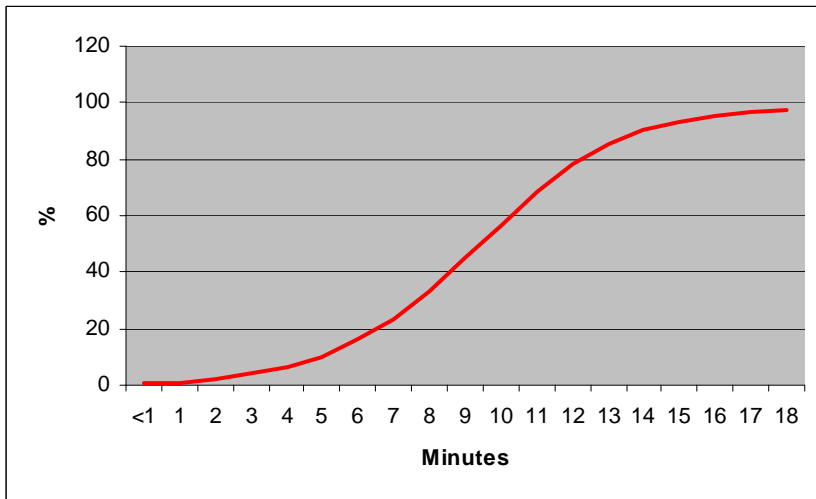
CATEGORY	TOTAL
A Risk Fires 1st Alarm	11
B Risk Fires 1st Alarm	117
C Risk Fires 1st Alarm	576
A Risk Fires Grt Alarm	2
B Risk Fires Grt Alarm	6
C Risk Fires Grt Alarm	19
Vehicles Fires	1065
Brush Fences	164
Grass Fires	1396
Non-combustible Fire in Building	451
Special Structure Fires	64
Outside Storage Fires	187
Tree Fires	222
Outside Rubbish Fires	1672
Explosion as a result of fire	72
Overpressure/Ruptures	22
Medical Assistance	93
EMS/Lock In/Lock Out/Search	2816
Extrication/Rescues MVA	174
Trench/High Angle/Confined Space Rescues	15
Water/Ice Rescues/Electrocution	3
Combustible/Flammable Spills and Leaks	764
Justified Calls	1278
Heat Related/Electrical	427
Hazardous Situations	88
Severe Weather/Natural Disaster	216
Animal Rescue	166
Public Service	47
Investigations (Smoke/Steam/Bells ringing)	756
Miscellaneous	141
<b>Incident Total</b>	<b>13030</b>
Malicious Calls	374
Workman / Tester	616
False Alarms	427
Suspected Malfunctions	3829
Simulated Conditions – No Fire	389
Cooking Fumes	1143
Unintentional Alarms	848
Hairspray/Aerosol/Insecticide Use	75
Steam/Shower/Kettle etc	281
Alarm Faults	29
<b>Alarms Total</b>	<b>8011</b>
<b>TOTAL</b>	<b>21041</b>



AIRS Graph 1:  
Frequency of Alarm to First Arrival Time (%)  
1/7/2007 to 30/6/2008 for Stations 20 to 49  
(Metropolitan):

Average arrival time (min): 5.0

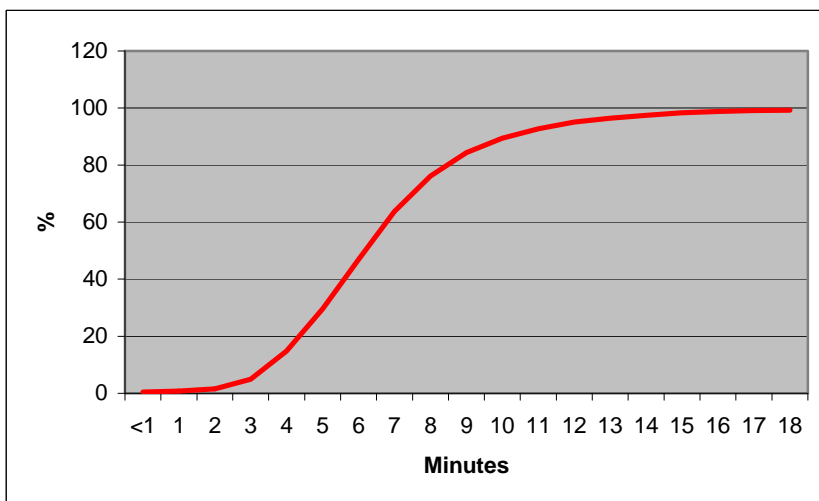
(\*) Note: time is taken from the time of alarm receipt to the time of arrival of the first appliance



AIRS Graph 2:  
Frequency of Alarm to First Arrival Time (%) 1/7/2007 to 30/6/2008 for Stations 50 to 72 (Regional):

Average arrival time (min): 8.0

(\*) Note: time is taken from the time of alarm receipt to the time of arrival of the first appliance



AIRS Graph 3:  
Frequency of Alarm to First Arrival Time (%) 1/7/2007 to 30/6/2008 for Stations 20 to 72 (All Stations):

Average arrival time (min): 6.00

Note: time is taken from the time of alarm receipt to the time of arrival of the first appliance

(\*) The maximum arrival time resulted from a cancelled dispatch that was inadvertently resent on the following day.

## Appendix 8: Glossary of Terms

AFAC	Australasian Fire Authorities Council
AIIMS	Australian Inter-service Incident Management System
AIRS	Australian Incident Reporting System
APFF	Australian Professional Firefighters Foundation
AS	Australian Standard
BA	Breathing Apparatus
BOMS	Brigade Operations Management System
CBR	Chemical, Biological and Radiological hazards
CBRN	Chemical, Biological, Radiological and Nuclear hazards
CEWT	Central Exercise-Writing Team
CFB	Compartment Fire Behaviour
CFS	Country Fire Service
COMCEN	Communications Centre
CO <sub>2</sub>	Carbon Dioxide
CRD	Call Receipt and Despatch
DECS	Department of Education and Children' Services
DFEEST	Department of Further Education, Employment, Science & Technology
DO	District Officer
DTEI	Department for Transport, Energy and Infrastructure
FIREMON	Fire Alarm Monitoring
FTE	Full-time Equivalent
GHG	Greenhouse Gas
GIS	Geospatial Information System
GJ	Gigajoule
GRN	Government Radio Network
HAZMAT	Hazardous Materials
HIRS	Hazard Incident Reporting System
HR	Human Resources
ICS	Incident Command System
J-FLIP	Juvenile Firelighter Intervention Program
KPI	Key Performance Indicator
MART	Multi-Agency Response Team
MCT	Mobile Computer Terminal
MDT	Mobile Data Terminal
MFA	Malicious False Alarm
MFS	South Australian Metropolitan Fire Service
OHS&IM	Occupational Health, Safety and Injury Management
OCBA	Office of Consumer and Business Affairs
PID	Position Information Document
PPRR	Prevention, Preparedness, Response, Recovery Framework
PPSSI	Performance Standards for Self-Insurers
PTO	Power Take-Off
RAAP	Road Awareness and Accident Prevention
RTO	Registered Training Organisation
SACAD	South Australian Computer Aided Dispatch
SAFECOM	South Australian Fire and Emergency Services Commission
SAPOL	South Australia Police
SDF	Staff Development Framework
SES	State Emergency Services
SO	Station Officer
SOPD	Station Officer Professional Development
SP	Standard Procedure
UFU	United Firefighters Union
UPS	Uninterruptible Power Supply
USAR	Urban Search and Rescue
VHF	Very High Frequency
WP&FG	World Police and Fire Games

# Appendix 9: Financial Results

## INDEPENDENT AUDITOR'S REPORT



Government of South Australia

Auditor-General's Department

9th Floor  
State Administration Centre  
200 Victoria Square  
Adelaide SA 5000  
DX 56208  
Victoria Square  
Tel +618 8226 9640  
Fax +618 8226 9688  
ABN 53 327 061 410  
audgensa@audit.sa.gov.au  
www.audit.sa.gov.au

### To The Chief Officer South Australian Metropolitan Fire Service

As required by section 31 of the *Public Finance and Audit Act 1987* and subsection 52(2) of the *Fire and Emergency Services Act*, I have audited the accompanying financial report of the South Australian Metropolitan Fire Service for the financial year ended 30 June 2008. The financial report comprises:

- An Income Statement
- A Balance Sheet
- A Statement of Changes in Equity
- A Cash Flow Statement
- Notes to and forming part of the financial statements and
- A certificate from the Chief Officer, South Australian Metropolitan Fire Service and Manager, Financial Services, South Australian Fire and Emergency Services Commission.

### The Responsibility of the Chief Officer and Manager, Financial Services for the Financial Report

The Chief Officer and Manager, Financial Services are responsible for the preparation and the fair presentation of the financial report in accordance with the Treasurer's Instructions promulgated under the provisions of the *Public Finance and Audit Act 1987* and Australian Accounting Standards (including the Australian Accounting Interpretations). This responsibility includes establishing and maintaining internal controls relevant to the preparation and fair presentation of the financial report that is free from material misstatement, whether due to fraud or error; selecting and applying appropriate accounting policies; and making accounting estimates that are reasonable in the circumstances.

### Auditor's Responsibility

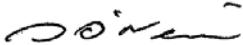
My responsibility is to express an opinion on the financial report based on the audit. The audit was conducted in accordance with the requirements of the *Public Finance and Audit Act 1987* and Australian Auditing Standards. The Auditing Standards require that the auditor complies with relevant ethical requirements relating to audit engagements and plans and performs the audit to obtain reasonable assurance whether the financial report is free from material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial report. The procedures selected depend on the auditor's judgement, including the assessment of the risks of material misstatement of the financial report, whether due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to the entity's preparation and fair presentation of the financial report in order to design audit procedures that are appropriate in the circumstances. An audit also includes evaluating the appropriateness of the accounting policies used and the reasonableness of accounting estimates made by the Chief Officer and Manager, Financial Services, as well as the overall presentation of the financial report.

I believe that the audit evidence I have obtained is sufficient and appropriate to provide a basis for my auditor's opinion.

**Auditor's Opinion**

In my opinion, the financial report presents fairly, in all material respects, the financial position of the South Australian Metropolitan Fire Service as at 30 June 2008, and its financial performance and its cash flows for the year then ended in accordance with the Treasurer's Instructions promulgated under the provisions of the *Public Finance and Audit Act 1987* and Australian Accounting Standards (including the Australian Accounting Interpretations).



**S O'Neill**  
**AUDITOR-GENERAL**  
29 September 2008

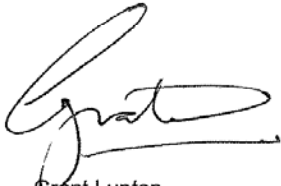
**South Australian Metropolitan Fire Service**

**Certification of the Financial Report**

We certify that the attached general purpose financial report for the South Australian Metropolitan Fire Service:

- complies with relevant Treasurer's instructions issued under section 41 of the *Public Finance and Audit Act 1987*, and relevant Australian accounting standards;
- are in accordance with the accounts and records of the South Australian Metropolitan Fire Service; and
- presents a true and fair view of the financial position of the South Australian Metropolitan Fire Service as at 30 June 2008 and the results of its operation and cash flows for the financial year.

We certify that the internal controls employed by the South Australian Metropolitan Fire Service for the financial year over its financial reporting and its preparation of the general purpose financial report have been effective throughout the reporting period.



Grant Lupton  
CHIEF OFFICER  
SOUTH AUSTRALIAN  
METROPOLITAN FIRE SERVICE

26<sup>th</sup> September 2008



Trevor Pearce  
MANAGER, FINANCIAL SERVICES  
SOUTH AUSTRALIAN FIRE AND EMERGENCY  
SERVICES COMMISSION

26<sup>th</sup> September 2008

**Income Statement**  
For the year ended 30 June 2008

	Note	2008 \$'000	2007 \$'000
<b>EXPENSES:</b>			
Employee benefit expenses	5	72,725	71,508
Supplies and services	6	12,871	12,228
Government Radio Network expenses	8	1,565	1,486
Depreciation	9	5,403	5,652
Net loss from disposal of non-current assets	10	13	-
<b>Total Expenses</b>		<b>92,577</b>	<b>90,874</b>
<b>INCOME:</b>			
Net gain from disposal of non-current assets	10	-	60
Revenues from fees and charges	11	3,162	2,645
Interest revenues		2,056	1,565
Commonwealth revenues		2,359	1,324
Other income	12	880	561
<b>Total Income</b>		<b>8,457</b>	<b>6,155</b>
<b>NET COST OF PROVIDING SERVICES</b>		<b>84,120</b>	<b>84,719</b>
<b>REVENUES FROM (PAYMENTS TO) SA GOVERNMENT:</b>			
Contributions from Community Emergency Services Fund		93,042	85,224
Payments to SA Government		(505)	-
<b>NET RESULT BEFORE RESTRUCTURE</b>		<b>8,417</b>	<b>505</b>
Net revenue (expense) from administrative restructure	23	-	479
<b>NET RESULT AFTER RESTRUCTURE</b>		<b>8,417</b>	<b>984</b>

Net Result after Restructure is attributable to the SA Government as owner

**Balance Sheet**  
as at 30 June 2008

	Note	2008 \$'000	2007 \$'000
<b>CURRENT ASSETS:</b>			
Cash and cash equivalents	13	34,222	25,609
Receivables	14	1,016	860
<b>Total Current Assets</b>		<b>35,238</b>	<b>26,469</b>
<b>NON-CURRENT ASSETS:</b>			
Property, plant and equipment	15	125,762	115,861
<b>Total Non-Current Assets</b>		<b>125,762</b>	<b>115,861</b>
<b>Total Assets</b>		<b>161,000</b>	<b>142,330</b>
<b>CURRENT LIABILITIES:</b>			
Payables	16	2,365	1,838
Short-term and long-term employee benefits	17	8,250	7,751
Short-term provisions	18	1,413	1,202
<b>Total Current Liabilities</b>		<b>12,028</b>	<b>10,791</b>
<b>NON-CURRENT LIABILITIES:</b>			
Payables	16	1,151	1,128
Long-term employee benefits	17	12,279	11,706
Long-term provisions	18	4,668	4,674
<b>Total Non-Current Liabilities</b>		<b>18,098</b>	<b>17,508</b>
<b>Total Liabilities</b>		<b>30,126</b>	<b>28,299</b>
<b>NET ASSETS</b>		<b>130,874</b>	<b>114,031</b>
<b>EQUITY:</b>			
Retained earnings		40,443	32,026
Asset revaluation reserve		90,431	82,005
<b>TOTAL EQUITY</b>		<b>130,874</b>	<b>114,031</b>

Total Equity is attributable to the SA Government as owner

Unrecognised contractual commitments	19
Contingent assets and liabilities	20

**Statement of Changes in Equity**  
for the year ended 30 June 2008

	Asset revaluation reserve \$'000	Retained earnings \$'000	Total \$'000
<b>Balance at 30 June 2006</b>	79,855	32,364	112,219
Gain on revaluation of property during 2006-07	2,150	-	2,150
Net result for 2006-07	-	984	984
<b>Total Recognised Income and Expense for 2006-07</b>	<u>2,150</u>	<u>984</u>	<u>3,134</u>
Derecognition of other assets during 2006-07	-	<b>(1,322)</b>	<b>(1,322)</b>
<b>Balance at 30 June 2007</b>	82,005	32,026	114,031
Loss on revaluation of property during 2007-08	6,524	-	6,524
Gain on revaluation of vehicles during 2007-08	1,855	-	1,855
Gain on revaluation of communications equipment during 2007-08	47	-	47
Net result for 2007-08	-	8,417	8,417
<b>Total Recognised Income and Expense for 2007-08</b>	<u>8,426</u>	<u>8,417</u>	<u>16,843</u>
<b>Balance at 30 June 2008</b>	<u><b>90,431</b></u>	<u><b>40,443</b></u>	<u><b>130,874</b></u>

All Changes in Equity are attributable to the SA Government as owner

**Cash Flow Statement**  
for the year ended 30 June 2007

	2008 Inflows (Outflows) Note \$'000	2007 Inflows (Outflows) \$'000
<b>CASH FLOWS FROM OPERATING ACTIVITIES:</b>		
<b>CASH OUTFLOWS:</b>		
Employee benefit payments	(71,653)	(70,202)
Supplies and services	(12,288)	(12,499)
Government Radio Network costs	(1,637)	(1,450)
GST payments on purchases	(1,282)	(1,523)
<b>Cash used in Operations</b>	<u>(86,860)</u>	<u>(85,674)</u>
<b>CASH INFLOWS:</b>		
Fees and charges	3,162	2,645
Interest received	1,988	1,585
Receipts from Commonwealth	2,295	1,249
GST receipts on receivables	447	435
GST recovered from the ATO	1,055	1,677
Other receipts	850	636
<b>Cash generated from Operations</b>	<u>9,797</u>	<u>8,227</u>
<b>CASH FLOWS FROM SA GOVERNMENT:</b>		
Contributions from Community Emergency Services Fund	93,042	85,224
Payments to SA Government	(505)	-
<b>Cash generated from SA Government</b>	<u>92,537</u>	<u>85,224</u>
<b>Net Cash provided by Operating Activities</b>	22 <u>15,474</u>	<u>7,777</u>
<b>CASH FLOWS FROM INVESTING ACTIVITIES:</b>		
Purchase of property, plant and equipment	(6,944)	(7,498)
Proceeds from sale of property, plant and equipment	83	433
<b>Net Cash used in Investing Activities</b>	<u>(6,861)</u>	<u>(7,065)</u>
<b>CASH FLOWS FROM FINANCING ACTIVITIES:</b>		
Transfer from the Department of Premier and Cabinet	-	479
<b>Net Cash provided by (used in) Financing Activities</b>	<u>-</u>	<u>479</u>
<b>NET INCREASE (DECREASE) IN CASH AND CASH EQUIVALENTS</b>	<u>8,613</u>	<u>1,191</u>
<b>CASH AND CASH EQUIVALENTS AT 1 JULY</b>	<u>25,609</u>	<u>24,418</u>
<b>CASH AND CASH EQUIVALENTS AT 30 JUNE</b>	13 <u>34,222</u>	<u>25,609</u>

## NOTES TO AND FORMING PART OF THE FINANCIAL STATEMENTS

### 1. Objectives and Funding

#### **Objectives**

The South Australian Metropolitan Fire Service (MFS) continues in existence under the Fire and Emergency Services Act 2005 (the Act) and under the Act has the following functions:

- To provide services with a view to preventing the outbreak of fires, or reducing the impact of fires, in any fire district;
- To provide efficient and responsive services in any fire district for the purpose of fighting fires, dealing with other emergencies or undertaking any rescue;
- To protect life, property and environmental assets from fire or other emergencies in any fire district;
- To develop and maintain plans to cope with the effects of fires or emergencies in any fire district;
- To provide services or support to assist with recovery in the event of a fire or other emergency in a fire district;
- To perform any other function assigned to the MFS by or under this or any other Act.

#### **Funding**

Funding of MFS is primarily derived from the Community Emergency Services Fund (the Fund), established by the *Emergency Services Funding Act 1998*.

### 2. Significant Accounting Policies

#### **a) Statement of Compliance**

The financial report is a general purpose financial report. The accounts have been prepared in accordance with relevant Australian accounting standards and Treasurer's instructions and accounting policy statements promulgated under the provisions of the Public Finance and Audit Act 1987.

Australian accounting standards include Australian equivalents to International Financial Reporting Standards and AAS 29 Financial Reporting by Government Departments. Australian accounting standards and interpretations that have recently been issued or amended but are not yet effective have not been adopted by the MFS for the reporting period ending 30 June 2008. Refer Note 4.

#### **b) Basis of Preparation**

The presentation of the financial report requires:

- The use of certain accounting estimates and requires management to exercise its judgement in the process of applying MFS accounting policies. The areas involving a higher degree of judgement or where assumptions and estimates are significant to the financial statements, these are outlined in the applicable notes;
- Accounting policies are selected and applied in a manner which ensures that the resulting financial information satisfies the concepts of relevance and reliability, thereby ensuring that the substance of the underlying transactions or other events are reported; and
- Compliance with accounting policy statements issued pursuant to section 41 of the *Public Finance and Audit Act 1987*. In the interest of public accountability and transparency the accounting policy statements require the following note disclosures, that have been included in this financial report:
  - a) Revenues, expenses, financial assets and liabilities where the counterparty/transaction is with an entity within the SA Government as at reporting date, classified according to their nature. A threshold of \$100 000 for separate identification of these items applies;
  - b) expenses incurred as a result of engaging consultants;
  - c) employees whose normal remuneration is \$100 000 or more (within \$10 000 bandwidths) and the aggregate of the remuneration paid or payable or otherwise made available, directly or indirectly by the entity to those employees; and

- d) Board/committee member and remuneration information, where a board/committee member is entitled to receive income from membership other than a direct out-of-pocket reimbursement.
- MFS Income Statement, Balance Sheet and Statement of Changes in Equity have been prepared on an accrual basis and are in accordance with historical cost convention, except for certain assets that were valued in accordance with the valuation policy applicable.
- The Cash Flow Statement has been prepared on a cash basis.
- The financial report has been prepared based on a 12 month operating cycle and presented in Australian currency.
- The accounting policies set out below have been applied in preparing the financial report for the year ended 30 June 2008 and the comparative information presented for the year ended 30 June 2007.

**c) Reporting Entity**

The MFS is established under the Fire and Emergency Services Act 2005 (the Act). Under the Act, the MFS is a separate body corporate acting on behalf of the Crown and part of the consolidated Emergency Services sector.

The financial report includes all the controlled activities of the MFS.

**d) Comparative Information**

The presentation and classification of items in the financial report are consistent with prior periods except where a specific accounting policy statement or Australian accounting standard has required a change.

Where presentation or classification of items in the financial report has been amended comparative amounts have been reclassified unless reclassification is impracticable.

The restated comparative amounts do not replace the original financial report for the preceding period.

**e) Rounding**

All amounts in the financial statements have been rounded to the nearest thousand dollars (\$'000).

**f) Taxation**

MFS is not subject to income tax. MFS is liable for payroll tax, FBT and GST.

Income, expenses and assets are recognised net of the amount of GST except:

- When the GST incurred on a purchase of goods or services is not recoverable from the Australian Taxation Office (ATO), in which case the GST is recognised as part of the cost of acquisition of the asset or as part of the expense item applicable; and
- Receivables and payables, which are stated with the amount of GST included.

The net amount of GST recoverable from, or payable to, the ATO is included as part of receivables or payables in the Balance Sheet.

Cash flows are included in the Cash Flow Statement on a gross basis and the GST component of cash flows arising from investing and financing activities, which is recoverable from, or payable to, the ATO is classified as part of operating cash flows.

Unrecognised contractual commitments and contingencies are disclosed net of the amount of GST recoverable from, or payable to the ATO. If GST is not payable to, or recoverable from the ATO, the commitments and contingencies are disclosed on a gross basis.

**g) Events after Balance Date**

Where an event occurs after 30 June but provides information about conditions that existed at 30 June, adjustments are made to amounts recognised in the financial statements.

Note disclosure is made about events between 30 June and the date the financial statements are authorised for issue where the events relate to a condition which arose after 30 June and which may have a material impact on the results of subsequent years.

***h) Income and Expenses***

Income and expenses are recognised to the extent that it is probable that the flow of economic benefits to or from the organisation will occur and can be reliably measured.

Income and expenses have been classified according to their nature and have not been offset unless required or permitted by a specific accounting standard, or where offsetting reflects the substance of the transaction or other event.

The notes accompanying the financial statements disclose income, expenses, financial assets and financial liabilities where the counterparty/transaction is with an entity within the SA Government as at the reporting date, classified according to their nature.

Transactions with SA Government entities below the threshold of \$100 000 have been included with the non-government transactions, classified according to their nature.

***Income***

The following are specific recognition criteria:

*Revenues from SA Government*

Contributions from the Fund are recognised as income when MFS obtains control over the funding. Control over funding is normally obtained upon receipt.

*Fees and Charges*

Revenues from fees and charges are derived from the provision of goods and services to other SA Government agencies and to the public. This revenue is recognised upon delivery of the service to the clients or by reference to the stage of completion.

*Disposal of Non-Current Assets*

Income from the disposal of non-current assets is recognised when the control of the asset has passed to the buyer and determined by comparing proceeds with carrying amount. When revalued assets are sold, the revaluation increments are transferred to retained earnings.

***Expenses***

*Employee Benefits*

Employee benefit expense includes all costs related to employment including wages and salaries and leave entitlements. These are recognised when incurred.

*Superannuation*

The amount charged to the Income Statement represents the contributions made by the MFS to the superannuation plan in respect of current services of current departmental staff. The Department of Treasury and Finance centrally recognises the superannuation liability in the whole-of-government general purpose financial report.

*Payments to SA Government*

Payments to the SA Government relate to the payment of proceeds from the sale of property pursuant to Premier and Cabinet Circular 114 (PC114) – Government Real Property Management. As required by PC114, proceeds have been paid to the Treasurer for application to the Consolidated Account.

***i) Current and Non-Current Classification***

Assets and liabilities are characterised as either current or non-current in nature. The MFS has a clearly identifiable operating cycle of 12 months. Assets and liabilities that are sold, consumed or realised as part of the normal operating cycle even when they are not expected to be realised within 12 months after the reporting date have been classified as current assets or current liabilities. All other assets and liabilities are classified as non-current.

Where asset and liability line items combine amounts expected to be realised within 12 months and more than 12 months, the MFS has separately disclosed the amounts expected to be recovered or settled after more than 12 months.

**j) Cash and Cash Equivalents**

Cash and cash equivalents in the Balance Sheet includes cash at bank and on hand and in other short-term highly liquid investments with maturities of three months or less that are readily converted to cash and which are subject to insignificant risk of changes in value.

For the purposes of the Cash Flow Statement, cash and cash equivalents consist of cash and cash equivalents as defined above. Cash is measured at nominal value.

**k) Receivables**

Receivables include amounts receivable from goods and services, GST, input tax credits recoverable, prepayments and other accruals.

Trade receivables arise in the normal course of selling goods and services to other agencies and to the public. Trade receivables are generally receivable within 30 days after the issue of an invoice or the goods/services have been provided under a contractual arrangement.

Collectibility of trade receivables is reviewed on an ongoing basis. Debts that are known to be uncollectible are written off when identified. An allowance for doubtful debts is raised when there is objective evidence that the MFS will not be able to collect the debt. Bad debts are written off when identified.

**l) Non-Current Asset Acquisition and Recognition**

Non-current assets are initially recorded at cost or at the value of any liabilities assumed, plus any incidental cost involved with the acquisition. Non-current assets are subsequently measured at fair value less accumulated depreciation. Where assets are acquired at no value, or minimal value, they are recorded at their fair value in the Balance Sheet.

In accordance with APFIII APS 2.15 all non-current tangible assets with a value of \$10 000 or greater are capitalised.

**m) Revaluation of Non-Current Assets**

Property, plant and equipment are brought to account at fair value. On an ongoing basis, revaluations are made in accordance with related policies whereby independent valuations are obtained every two years and carrying amounts are adjusted accordingly.

If at any time management considers that the carrying amount of an asset materially differs from its fair value, the asset is revalued regardless of when the last valuation took place. Non-current tangible assets that are acquired between revaluations are held at cost until the next valuation, where they are revalued to fair value.

Any revaluation increment is credited to the asset revaluation reserve, except to the extent that it reverses a revaluation decrease of the same asset class previously recognised in the Income Statement, in which case the increase is recognised in the Income Statement.

Any revaluation decrease is recognised in the Income Statement, except to the extent that it offsets a previous revaluation increase for the same asset class, in which case the decrease is debited directly to the asset revaluation reserve to the extent of the credit balance existing in revaluations reserve for that asset class.

Any accumulated depreciation as at the revaluation date is eliminated against the gross carrying amounts of the assets and the net amounts are restated to the revalued amounts of the asset.

The asset revaluation reserve is used to record increments and decrements in the fair value of land, buildings and plant and equipment to the extent that they offset one another. Relevant amounts are transferred to retained earnings when an asset is disposed of or assets are transferred to another SA Government entity upon an administrative restructure.

**n) Impairment**

All non-current tangible assets are tested for indication of impairment at each reporting date. Where there is an indication of impairment, the recoverable amount is estimated. An amount by which the asset's carrying amount exceeds the recoverable amount is recorded as an impairment loss.

For revalued assets an impairment loss is offset against the asset's revaluation reserve.

**o) Depreciation of Non-Current Assets**

Depreciation is calculated on a straight-line basis to write off the net cost or revalued amount of each depreciable non-current asset over its expected useful life. Estimates of remaining useful lives are made on a regular basis for all assets with annual reassessments for major items.

Changes in the expected useful life or the expected pattern of consumption of future economic benefits embodied in the asset are accounted for prospectively by changing the time period or method, as appropriate, which is a change in accounting estimate.

Depreciation is calculated on a straight-line basis over the estimated useful life of the following classes of assets as follows:

<b>Asset Class</b>	<b>Useful Lives (Years)</b>
Communications equipment	5-10
Vehicles	5-20
Plant and equipment	5-10
Computer equipment	5-10
Buildings	30-50

**p) Payables**

Payables include creditors, accrued expenses and employment on-costs.

Creditors represent the amounts owing for goods and services received prior to the end of the reporting period that are unpaid at the end of the reporting period. Creditors include all unpaid invoices received relating to the normal operations of the MFS.

Accrued expenses represent goods and services provided by other parties during the period that are unpaid at the end of the reporting period and where an invoice has not been received.

All payables are measured at their nominal amount, are unsecured and are normally settled within 30 days from the date of the invoice or date the invoice is first received.

Employment on-costs include superannuation contributions and payroll tax with respect to outstanding liabilities for salaries and wages, long service leave and annual leave.

The MFS makes contributions to several State Government and externally managed superannuation schemes. These contributions are treated as an expense when they occur. There is no liability for payments to beneficiaries as they have been assumed by the respective superannuation schemes. The only liability outstanding at balance date relates to any contributions due but not yet paid to the superannuation funds.

**q) Employee Benefits**

These benefits accrue for employees as a result of services provided up to the reporting date that remain unpaid. Long-term employee benefits are measured at present value and short-term employee benefits are measured at nominal amounts.

*Wages, salaries, Annual Leave and Sick Leave*

Liability for salary and wages are measured as the amount unpaid at the reporting date at remuneration rates current at reporting date.

The annual leave liability is expected to be payable within 12 months and is measured at the undiscounted amount expected to be paid. In the unusual event where salary and wages and annual leave are payable later than 12 months, the liability will be measured at present value.

No provision has been made for sick leave as all sick leave is non-vesting and the average sick leave taken in future years by employees is estimated to be less than the annual entitlement of sick leave.

*Long service leave*

The liability for long service leave is recognised after an employee has completed 9 (9.1) years of service. An actuarial assessment of long service leave undertaken by the Department of Treasury and Finance based on

**q) Employee Benefits**

A significant sample of employees throughout the South Australian public sector determined that the liability measured using the short-hand method was not materially different from the liability measured using the present value of expected future payments. This calculation is consistent with the MFS experience of employee retention and leave taken.

*Employee Benefit On-Costs*

Employee benefit on-costs (payroll tax, Workcover and superannuation) are recognised separately under payables.

**r) Provisions**

Provisions are recognised when MFS has a present obligation as a result of a past event, it is probable that an outflow of resources embodying economic benefits will be required to settle the obligation and a reliable estimate can be made of the amount of the obligation.

When MFS expects some or all of a provision to be reimbursed, the reimbursement is recognised as a separate asset but only when the reimbursement is virtually certain. The expense relating to any provision is presented in the Income Statement net of any reimbursement.

Provisions are measured at the present value of management's best estimate of the expenditure required to settle the present obligation at the balance sheet date. If the effect of the time value of money is material, provisions are discounted for the time value of money and the risks specific to the liability.

**s) Financial liabilities**

MFS measures financial liabilities at historical cost.

**t) Operating Leases**

In respect of operating leases, the lessor effectively retains substantially the entire risks and benefits incidental to ownership of the leased items. Operating lease payments are recognised as an expense in the Income Statement on a basis, which is representative of the pattern of benefits derived from the leased assets.

**u) Administrative Restructuring**

Pursuant to structural reforms announced within the 2006-07 State Budget on 21 September 2006, functions of the Urban Search and Rescue (USAR) Program were transferred from the Department of the Premier and Cabinet to the MFS during the 2006-07 financial year.

**v) Program Information**

In achieving its objectives, the MFS provides services within four major areas of activity: prevention, preparedness, response and recovery. These activities are classified under one program titled MFS.

**w) Unrecognised contractual commitments and contingent assets and liabilities**

Commitments include those operating, capital and outsourcing commitments arising from contractual or statutory sources and are disclosed at their nominal value.

Contingent assets and contingent liabilities are not recognised in the Balance Sheet, but are disclosed by way of a note and, if quantifiable, are measured at nominal value.

Unrecognised contractual commitments and contingencies are disclosed net of the amount of GST recoverable from, or payable to the Australian Taxation Office. If GST is not payable to, or recoverable from the Australian Taxation Office, the commitments and contingencies are disclosed on a gross basis.

### 3. Financial Risk Management

MFS has non-interest bearing assets (cash on hand and receivables) and liabilities (payables) and interest bearing assets (cash at bank and investments). MFS's exposure to market risk and cash flow interest risk is minimal.

MFS has no significant concentration of credit risk. MFS has policies and procedures in place to ensure that transactions occur with customers with appropriate credit history.

In relation to liquidity/funding risk, the continued existence of MFS in its present form, and with its present programs, is dependent on government policy and on continuing payments from the Fund for MFS administration and programs.

### 4. Changes in Accounting Policies

The Australian accounting standards and interpretations that have recently been issued or amended but are not yet effective, have not been adopted by the MFS for the reporting period ending 30 June 2008. The MFS has assessed the impact of the new and amended standards and interpretations and considers there will be no impact on the accounting policies or the financial report.

### 5. Employee Benefit Expenses

	2008	2007
	\$'000	\$'000
Salaries and wages	53,120	52,434
Payroll tax	3,543	3,581
Superannuation	6,277	5,973
Long service leave	2,556	2,556
Annual Leave	6,953	6,607
Other employee related expenses	276	357
<b>Total employee benefit expenses</b>	<b>72,725</b>	<b>71,508</b>

### Remuneration of Employees

The number of employees whose remuneration received or receivable was \$100 000 or more during the year, fell within the following bands were:

	2008	2007
	Number of Employees	Number of Employees
\$100 000 to \$109 999	29	69
\$110 000 to \$119 999	33	31
\$120 000 to \$129 999	5	9
\$130 000 to \$139 999	3	8
\$160 000 to \$169 999	-	1
\$170 000 to \$179 999	1	-
\$200 000 to \$209 999	1	1
\$260 000 to \$269 999	1	-
\$290 000 to \$299 999	-	1
<b>Total Number of Employees</b>	<b>73</b>	<b>120</b>

The table includes all employees who received remuneration of \$100 000 or more during the year. Remuneration of employees reflects all costs of employment including salaries and wages, superannuation contributions, fringe benefits tax and any other salary sacrifice benefits. The total remuneration received by these employees for the year was \$8 455 000 (\$13 581 000).

## 6. Supplies and Services

	2008	2007
Supplies and Services provided by Entities within the SA Government	\$'000	\$'000
Accommodation	134	124
Computing costs	210	224
Consultancy, contractor and legal fees	231	51
Consumables	43	75
Minor Plant and Equipment	14	1
Operating lease costs	690	677
Operational costs	3	4
Other expenses	342	333
Repairs and maintenance	295	291
Travel and training	228	298
<b>Total supplies and services – SA Government entities</b>	<b>2,190</b>	<b>2,078</b>

Supplies and Services provided by Entities external to the SA Government		
Accommodation	17	8
Communication Expenses	688	707
Computing costs	590	422
Consultancy, contractor and legal fees	754	995
Consumables	1,087	1,040
Energy	450	370
Minor Plant and Equipment	927	522
Operating lease costs	39	50
Operational costs	75	45
Other expenses	2,732	2,489
Repairs and maintenance	1,582	1,502
Travel and training	619	648
Uniforms and protective clothing	1,121	1,352
<b>Total supplies and services – Non SA Government entities</b>	<b>10,681</b>	<b>10,150</b>
<b>Total supplies and services</b>	<b>12,871</b>	<b>12,228</b>

The total supplies and services amount disclosed includes GST amounts not-recoverable from the ATO due to MFS not holding a valid tax invoice or payment relating to third party arrangements.

### Consultancies

	2008	2007
The number and dollar amount of consultancies paid/payable, included in supplies and services expenses, that fell within the following bands:	<b>Number of Consultancies</b>	Number of Consultancies
Less than \$10 000	6	11
\$10 000 - \$50 000	1	4
<b>Total Number of Consultants</b>	<b>7</b>	<b>15</b>
	<b>2008</b>	<b>2007</b>
	<b>\$'000</b>	<b>\$'000</b>
Less than \$10 000	8	35
\$10 000 - \$50 000	36	122
<b>Total Amount Paid/Payable to Consultants Engaged</b>	<b>44</b>	<b>157</b>

## 7. Remuneration of Auditors

	2,008	2,007
	\$'000	\$'000
The amount due and payable for audit services provided by:		
Auditor-Generals Department	24	19
<b>Total Auditors' Remuneration</b>	<b>24</b>	<b>19</b>

The auditors provided no other services.

## 8. Government Radio Network (GRN) Expenses

The MFS has been charged by Government ICT Services for costs associated with the provision of emergency communication services, including voice and paging transmission using the GRN.

	2008	2007
	\$'000	\$'000
Contribution towards GRN - Voice	994	971
Contribution towards GRN - Paging	571	515
<b>Total GRN Expenses</b>	<b>1,565</b>	<b>1,486</b>

## 9. Depreciation

	2008	2007
	\$'000	\$'000
Depreciation expenses for the reporting period were charged in respect of:		
Communications Equipment	683	672
Vehicles	1,618	1,543
Plant and equipment	396	599
Buildings	2,541	2,614
Computer Equipment	165	224
<b>Total Depreciation</b>	<b>5,403</b>	<b>5,652</b>

## 10. Net Loss from Disposal of Non-Current Assets

	2008	2007
	\$'000	\$'000
Proceeds from disposal of non-current assets	83	433
Less: Net book value of non-current assets disposed	(96)	(373)
<b>Net (Loss)/Gain from Disposal of Non-Current Assets</b>	<b>(13)</b>	<b>60</b>

## 11. Revenues from Fees and Charges

	2008	2007
	\$'000	\$'000
Fees and charges received/receivable from entities within the SA Government		
Fire alarm monitoring fees	141	-
Fire attendance fees	234	49
Fire safety fees	24	5
Other recoveries	6	-
<b>Total fees and charges – SA Government entities</b>	<b>405</b>	<b>54</b>
Fees and charges received/receivable from entities external to the SA Government		
Fire alarm monitoring fees	1,274	1,343
Fire attendance fees	1,126	971
Fire safety fees	275	192
Other recoveries	82	85
<b>Total fees and charges – Non SA Government entities</b>	<b>2,757</b>	<b>2,591</b>
<b>Total fees and charges</b>	<b>3,162</b>	<b>2,645</b>

## 12. Other Income

	2008 \$'000	2007 \$'000
Rent received	159	113
Transfer of capital funding for GRN	355	-
Assets received free of charge from CFS	30	-
Other	336	448
<b>Total Other Income</b>	<b>880</b>	<b>561</b>

## 13. Cash and Cash Equivalents

	2008 \$'000	2007 \$'000
Cash on hand	8	10
Cash at bank	34,214	25,599
<b>Total Cash and Cash Equivalents</b>	<b>34,222</b>	<b>25,609</b>

### *Interest rate risk*

Cash on hand is non-interest bearing. Cash at bank earns a floating interest rate based on daily bank deposit rates. The carrying amount of cash approximates fair value.

## 14. Receivables

	2008 \$'000	2007 \$'000
Current		
Receivables	611	638
Less: Allowance for doubtful debts	(3)	(2)
	<b>608</b>	<b>636</b>
GST receivables	408	224
<b>Total Current Receivables</b>	<b>1,016</b>	<b>860</b>
Receivables from SA Government Entities		
Receivables	241	259
<b>Total Receivables - SA Government Entities</b>	<b>241</b>	<b>259</b>
Receivables from Non-SA Government Entities		
Receivables	367	377
GST receivables	408	224
<b>Total Receivables - Non-SA Government Entities</b>	<b>775</b>	<b>601</b>
<b>Total Receivables</b>	<b>1,016</b>	<b>860</b>

### *Provision for Doubtful Debts*

The provision for doubtful debts (allowance for impairment loss) is recognised when there is objective evidence that a receivable is impaired.

	2008 \$'000	2007 \$'000
Movements in the Provision for Doubtful Debts (Impairment Loss):		
Carrying amount at 1 July	(2)	-
Decrease / (Increase) in the provision	(7)	(17)
Amounts written off	6	15
<b>Carrying Amount at 30 June</b>	<b>(3)</b>	<b>(2)</b>

### **Interest Rate and Credit Risk**

Receivables are raised for all goods and services provided for which payment has not been received. Receivables are normally settled within 30 days. Trade receivables, prepayments and accrued revenues are non-interest bearing.

Other than recognised in the allowance for doubtful debts, it is not anticipated that counterparties will fail to discharge their obligations. The carrying amount of receivables approximates net fair value due to being receivable on demand. In addition, there is no concentration of credit risk.

### **Bad and Doubtful Debts**

MFS has recognised a bad and doubtful debt expense of \$6 000 (\$15 000) in the Income Statement.

### **(A) MATURITY ANALYSIS OF RECEIVABLES – PLEASE REFER TO NOTE 23.**

### **(b) CATEGORISATION OF FINANCIAL INSTRUMENTS AND RISK EXPOSURE INFORMATION - Please refer to Note 23.**

## **15. Non-Current Assets**

	Cost / Valuation	2008 Accumulated Depreciation	Written Down Value
Land at independent valuation	30,284	-	30,284
Land at cost	859	-	859
Buildings at independent valuation	61,969	( 382)	61,587
Buildings at cost	802	( 187)	615
Vehicles at independent valuation	23,552	-	23,552
Vehicles at cost	212	( 209)	3
Communication equipment at independent valuation	2,300	-	2,300
Communication equipment at cost	199	( 21)	178
Computer equipment at cost	1,410	( 1,166)	244
Plant and equipment at cost	5,984	( 3,899)	2,085
Work in progress	4,055	-	4,055
<b>Total Property, Plant and Equipment</b>	<b>131,626</b>	<b>( 5,864)</b>	<b>125,762</b>

	Cost / Valuation	2007 Accumulated Depreciation	Written Down Value
Land at independent valuation	24,608	-	24,608
Land at cost	4,440	-	4,440
Buildings at independent valuation	53,323	( 2,230)	51,093
Buildings at cost	4,978	( 266)	4,712
Vehicles at independent valuation	21,534	( 1,446)	20,088
Vehicles at cost	3,209	( 558)	2,651
Communication equipment at cost	4,979	( 2,247)	2,732
Computer equipment at cost	1,410	( 1,001)	409
Plant and equipment at cost	5,824	( 3,523)	2,301
Work in progress	2,827	-	2,827
<b>Total Property, Plant and Equipment</b>	<b>127,132</b>	<b>( 11,271)</b>	<b>115,861</b>

### **Valuation of Assets**

Independent valuations for land, buildings, vehicles and communication assets were obtained on a rolling basis as at 30 June 2007 and 30 June 2008 from Liquid Pacific. The valuer arrived at fair value on the basis of open market values for existing use.

### **Resources Received Free of Charge**

During 2007-08, CFS transferred ownership of two vehicles to MFS (valued at fair value of \$30 000).

### **Impairment**

There were no indications of impairment for property, plant and equipment as at 30 June 2008.

### **Change in Accounting Estimate**

As from 1 July 2007, MFS increased its useful life policy for new buildings from 30 years to 40 years. This change in accounting estimate has impacted on depreciation expense for buildings completed and upgraded during 2007-08 and resulted in building depreciation expense decreasing by \$8 000 compared to the former 30 year useful life policy.

The lower depreciation expense will also be reflected in future years.

## **15. Non-Current Assets (continued)**

### **(b) Reconciliation of Non-Current Assets**

The following table shows the movement of non-current assets during 2007-08

	Land and Buildings	Vehicles	Communication Equipment	Computer Equipment	Plant and Equipment	Work in Progress	Total
	\$'000	\$'000	\$'000	\$'000	\$'000	\$'000	\$'000
Carrying amount at 1 July	84,853	22,739	2,732	409	2,301	2,827	115,861
Additions	82	-	169	-	-	6,693	6,944
Transferred from WIP	4,500	549	213	-	203	(5,465)	-
Disposals	(73)	-	-	-	(23)	-	(96)
Revaluation	6,524	1,855	47	-	-	-	8,426
Depreciation	(2,541)	(1,618)	(683)	(165)	(396)	-	(5,403)
Transfer from various parties	-	30	-	-	-	-	30
<b>Carrying amount at 30 June</b>	<b>93,345</b>	<b>23,555</b>	<b>2,478</b>	<b>244</b>	<b>2,085</b>	<b>4,055</b>	<b>125,762</b>

The following table shows the movement of non-current assets during 2006-07

	Land and Buildings	Vehicles	Communication Equipment	Computer Equipment	Plant and Equipment	Work in Progress	2007 Total
	\$'000	\$'000	\$'000	\$'000	\$'000	\$'000	\$'000
Carrying amount at 1 July	79,594	21,989	3,333	926	3,296	4,422	113,560
Additions	30	-	-	32	577	6,859	7,498
Transferred from WIP	6,027	2,299	128	-	-	(8,454)	-
Disposals	(334)	(6)	(26)	-	(7)	-	(373)
Revaluation	2,150	-	-	-	-	-	2,150
Depreciation	(2,614)	(1,543)	(672)	(224)	(599)	-	(5,652)
Transfer from various parties	-	-	-	-	-	-	-
De-recognition of Assets	-	-	(31)	(325)	(966)	-	(1,322)
<b>Carrying Amount at 30 June</b>	<b>84,853</b>	<b>22,739</b>	<b>2,732</b>	<b>409</b>	<b>2,301</b>	<b>2,827</b>	<b>115,861</b>

## 16. Payables

	2008 \$'000	2007 \$'000
Current Liabilities		
Creditors	622	432
Accrued expenses	426	176
Employment on-costs	1,317	1,230
<b>Total Current Payables</b>	<b>2,365</b>	<b>1,838</b>
Non-Current Liabilities		
Employment on-costs	1,151	1,128
<b>Total Non-Current Payables</b>	<b>1,151</b>	<b>1,128</b>
<b>Total Payables</b>	<b>3,516</b>	<b>2,966</b>

### Government / Non-Government Payables

#### Payables to SA Government Entities

Creditors	160	161
Accrued expenses	202	82
Employment on-costs	1,162	1,141
<b>Total Payables to SA Government Entities</b>	<b>1,524</b>	<b>1,384</b>

#### Payables to Non-SA Government Entities

Creditors	462	271
Accrued expenses	224	94
Employment on-costs	1,306	1,217
<b>Total Payables to Non-SA Government Entities</b>	<b>1,992</b>	<b>1,582</b>
<b>Total Payables</b>	<b>3,516</b>	<b>2,966</b>

### *Interest Rate and Credit Risk*

Creditors and accruals are raised for all amounts billed but unpaid. Creditors are normally settled within 30 days. Employment on-costs are settled when the respective employee benefit that they relate to is discharged. All payables are non-interest bearing. The carrying amount of payables approximates net fair value due to the amounts being payable on demand.

**(A) MATURITY ANALYSIS OF PAYABLES – PLEASE REFER TO NOTE 23.**

**(b) CATEGORISATION OF FINANCIAL INSTRUMENTS AND RISK EXPOSURE INFORMATION** - Please refer to Note 23.

## 17. Employee Benefits

	2008 \$'000	2007 \$'000
Current Liabilities:		
Annual Leave	6,122	5,834
Long service Leave	1,259	1,305
	<b>7,381</b>	<b>7,139</b>
Accrued salaries and wages	869	612
<b>Total Current Employee Benefits</b>	<b>8,250</b>	<b>7,751</b>
Non-Current Liabilities:		
Long service leave	12,279	11,706
<b>Total Non-Current Employee Benefits</b>	<b>12,279</b>	<b>11,706</b>

The total current and non-current employee expense (i.e. aggregate employee benefit plus related on costs) for 2008 is \$9 567 000 and \$13 429 000 respectively.

Based on an actuarial assessment performed by the Department of Treasury and Finance, the benchmark for the measurement of the long service leave liability has been revised from 9.1 years to 9 years.

## 18. Provisions

	2008 \$'000	2007 \$'000
Current Liabilities:		
Provision for workers compensation	1,413	1,202
<b>Total Current Provisions</b>	<b>1,413</b>	<b>1,202</b>
Non-Current Liabilities:		
Provision for workers compensation	4,668	4,674
<b>Total Non-Current Provisions</b>	<b>4,668</b>	<b>4,674</b>
<b>Total Provisions</b>	<b>6,081</b>	<b>5,876</b>
Carrying Amount at 1 July	5,876	6,062
Additional provisions recognised (released)	1,989	1,703
Payments	(1,784)	(1,889)
<b>Carrying Amount at 30 June</b>	<b>6,081</b>	<b>5,876</b>

MFS has reported a liability to reflect unsettled workers compensation claims. The workers compensation provision is based on an actuarial assessment prepared by Taylor Fry Consulting Actuaries. MFS liability is an allocation of the Justice Portfolio's total assessment.

A separate valuation of liabilities of MFS has not been undertaken and if such a valuation was performed it may result in a different assessed liability. MFS fully funds this provision.

## 19. Unrecognised Contractual Commitments

### Capital Commitments

Capital expenditure contracted for at the reporting date but is not recognised as liabilities in the financial report, are payable as follows:

	2008 \$'000	2007 \$'000
Within one year	1,146	1,161
Later than one year but not later than five years	-	70
<b>Total Capital Commitments</b>	<b>1,146</b>	<b>1,231</b>

These capital commitments are for property and equipment.

### Remuneration Commitments

Commitments for the payment of salaries and other remuneration under fixed-term employment contracts in existence at the reporting date but not recognised as liabilities are payable as follows:

	2008 \$'000	2007 \$'000
Within one year	614	633
Later than one year but not later than five years	836	1,776
<b>Total Remuneration Commitments</b>	<b>1,450</b>	<b>2,409</b>

Amounts disclosed include commitments arising from executive contracts. MFS does not offer fixed-term remuneration contracts greater than five years. Salary increases of 4.5 percent per annum have been assumed in the calculation of remuneration commitments.

### **Operating Lease Commitments**

Commitments in relation to operating leases contracted for at the reporting date but not recognised as liabilities are payable as follows:

	2008	2007
	\$'000	\$'000
Within one year	452	548
Later than one year but not later than five years	357	495
<b>Total Operating Lease Commitments</b>	<b>809</b>	<b>1,043</b>

The above-mentioned operating lease payments are not recognised in the financial statements as liabilities.

These non-cancellable leases relate to vehicle and property leases, with rental payable monthly in arrears. Contingent rental provisions within the lease agreements require the minimum lease payments to be increased annually based on CPI movement.

### **Contractual Commitments**

At the end of the reporting period MFS had the following commitments on contracts:

	2008	2007
	\$'000	\$'000
Within one year	4	4
Later than one year but not later than five years	-	3
Later than five years	-	-
<b>Total Other Contractual Commitments</b>	<b>4</b>	<b>7</b>

Contractual Commitments relate to building services.

## **20. Contingent Assets and Liabilities**

MFS has several contingent liabilities in the form of unresolved litigation. The majority of these liabilities are likely to be finalised early in the 2008-09 financial year, however the outcome cannot be reliably determined.

MFS is not aware of any contingent assets.

## **21. Board Members Remuneration**

Members that were entitled to receive remuneration for membership during the 2007-08 financial year were:

**South Australian Metropolitan Fire Service Disciplinary Committee** (refer section 71 of the *Fire and Emergency Services Act 2005*)

Mr Bill Morris - 2007	Mr Gregory Howard *
Mr Graham Dart - 2008	Mr Brendan West *
Mr Eric Drohan *	Mr David Harvey *
Mr David Schmerl *	Mr Michael Vander-Jeugd *
Mr Glenn Benham *	Mr Scott Thompson *
Mr Geoffrey Matters *	Mr Colin Lindsay *
Mr George Rodis *	Mr Paul Fletcher *

The number of members whose income from the South Australian Metropolitan Fire Service Disciplinary Committee falls within the following bands was:

	2008	2007
	Number	Number
	of	of
	Members	Members
\$0 - \$9 999	1	1
<b>Total Number of Board Members</b>	<b>1</b>	<b>1</b>

Remuneration of members reflects all costs of performing board/committee member duties including sitting fees, superannuation contributions, FBT and any other salary sacrifice arrangements. The total remuneration received or receivable by members was \$4 000 (\$6 000).

\*In accordance with the Department of the Premier and Cabinet Circular No. 016, government employees did not receive any remuneration for board/committee duties during the financial year.

Unless otherwise disclosed, transactions between members are on conditions no more favourable than those that it is reasonable to expect the entity would have adopted if dealing with the related party at arm's length in the same circumstances.

## 22. Cash Flow Reconciliation

### RECONCILIATION OF CASH

Cash at 30 June as per:	<b>2008</b>	2007
	<b>\$'000</b>	\$'000
Cash Flow Statement	<b>34 222</b>	25 609
Balance Sheet	<b>34 222</b>	25 609

### Reconciliation of Net Cash provided by Operating Activities to Net Cost of providing Services:

Net Cash provided by operating activities	<b>15 474</b>	7 777
Less: Contributions from Community Emergency Services Fund	<b>(93 042)</b>	(85 224)
Plus: Payments to SA Government	<b>505</b>	(85 224)
Add (Less) Non Cash Items:		
Depreciation	<b>(5 403)</b>	(5 652)
Net (loss)/gain from disposal of non-current assets	<b>(13)</b>	60
Assets received free of charge	<b>30</b>	-
Changes in Assets/Liabilities:		
Increase/(Decrease) in receivables	<b>156</b>	(245)
(Increase) in payables	<b>(550)</b>	(315)
(Increase) in provision for employee benefits	<b>(1 072)</b>	(1 306)
(Increase)/Decrease in provisions	<b>(205)</b>	186
<b>NET COST OF PROVIDING SERVICES</b>	<b>(84 120)</b>	(84 719)

#### 1. Financial instruments/Financial risk management

## 23. Financial Instruments/Financial Risk Management

Details of the significant accounting policies and methods adopted including the criteria for recognition, the basis of measurement, and the basis on which income and expenses are recognised with respect to each class of financial asset, financial liability and equity instrument are disclosed in Note 2 Significant Accounting Policies.

**Table 23.1: Categorisation of Financial Instruments**

Category of financial asset and financial liability	Balance Sheet line item	Note	Carrying amount 2008 \$'000	Fair value 2008 \$'000	Carrying amount 2007 \$'000	Fair value 2007 \$'000
<b>Financial assets</b>						
Cash and cash equivalents	Cash and cash equivalents	13	<b>34,222</b>	<b>34,222</b>	25,609	25,609
Loans and receivables	Receivables <sup>(1)</sup>	14	<b>608</b>	<b>608</b>	636	636
<b>Financial liabilities</b>						
Financial liabilities at cost	Payables <sup>(1)</sup>	16	<b>2,918</b>	<b>2,918</b>	2,380	2,380
	Total financial liabilities at		<b>2,918</b>	<b>2,918</b>	2,380	2,380

(1) Receivable and payment amounts disclosed here exclude amounts relating to statutory receivables and payables. In government, certain rights to receive or pay cash may not be contractual and therefore in these situations, the requirements will not apply. Where rights or obligations have their source in legislation such as levy receivables/payables, tax equivalents, commonwealth tax, audit receivables/payables etc they would be excluded from the disclosure. The standard defines contract as enforceable by law. All amounts recorded are carried at cost (not materially different from amortised cost) except for employee on cost which are determined via reference to the employee benefit liability to which they relate.

### Credit risk

Credit risk arises when there is the possibility of the MFS debtors defaulting on their contractual obligations resulting in financial loss to the MFS. The MFS measures credit risk on a fair value basis and monitors risk on a regular basis.

MFS has minimal concentration of credit risk. MFS has policies and procedures in place to ensure that transactions occur with customers with appropriate credit history. MFS does not engage in high risk hedging for its financial assets.

**Table 23.2: Ageing Analysis of Financial Assets**

The following table discloses the ageing of financial assets, past due, including impaired assets past due.

	Past due by			Total \$'000
	Overdue for < 30 days \$'000	Overdue for 30 – 60 \$'000	Overdue for > 60 days \$'000	
<b>2008</b>				
<b>Not impaired</b>				
Receivables	495	60	53	608
<b>Impaired</b>				
Receivables			3	3
<b>2007</b>				
<b>Not impaired</b>				
Receivables	421	150	65	636
<b>Impaired</b>				
Receivables			2	2

**Table 23.3: Maturity Analysis of Financial Assets and Liabilities**

The following table discloses the maturity analysis of financial assets and financial liabilities.

	Carrying amount (\$'000)	Contractual Maturities		
		< 1 year (\$'000)	1-5 years (\$'000)	> 5 years (\$'000)
<b>2008</b>				
<b>Financial assets</b>				
Cash & cash equivalent	34,222	34,222		
Receivables	608	608		
<b>Total financial assets</b>	<b>34,830</b>	<b>34,830</b>		
<b>Financial liabilities</b>				
Payables	2,918	2,918		
<b>Total financial liabilities</b>	<b>2,918</b>	<b>2,918</b>		
<b>2007</b>				
<b>Financial assets</b>				
Cash & cash equivalent	25,609	25,609		
Receivables	636	636		
<b>Total financial assets</b>	<b>26,245</b>	<b>26,245</b>		
<b>Financial liabilities</b>				
Payables	2,380	2,380		
<b>Total financial liabilities</b>	<b>2,380</b>	<b>2,380</b>		

The financial assets and liabilities of MFS are all current with maturity within the next 12 months, except employee on-costs (within payables) which are not practical to split the maturity by band of years.

### Liquidity risk

The MFS is funded principally from contributions from the Community Emergency Services Fund. The MFS works with the Fund Manager of the Community Emergency Services Fund to determine cash flows associated with its Government approved program of work and with the Department of Treasury and Finance to ensure funding is provided through SA Government budgetary processes to meet the expected cash flows.

MFS's exposure to liquidity risk is insignificant based on past experience and current assessment of risk.

The carrying amount of financial liabilities recorded in Table 23.1 represent MFS's maximum exposure to financial liabilities.

### Market risk

The MFS has non-interest bearing assets (cash on hand and receivables) and liabilities (payables) and interest bearing assets (cash at bank and investments). The MFS's exposure to market risk and cash flow interest risk is minimal. There is no exposure to foreign currency or other price risks.

### Sensitivity disclosure analysis

A sensitivity analysis has not been undertaken for the interest rate risk of MFS as it has been determined that the possible impact on profit and loss or total equity from fluctuations in interest rates is immaterial.

## 24. Administrative Restructure

Transferred Functions for the 2006-07 year comprise:

Net assets transferred to MFS in relation to the transferred functions of the USAR Program from the Department of the Premier and Cabinet.

	2007
	\$'000
Current assets – Cash	479
Total Net Revenue from Administrative Restructure for 2006-07	479

## 25. Consultants

There were 7 consultancies in 2007/08 at a total cost of \$43,623.

Range	Number of consultants	Expenditure \$
Below \$10,000	6	8,008
\$10,000 – \$50,000	1	35,615
Above \$50,000	-	-
<b>Total</b>	<b>7</b>	<b>43,623</b>

There was one consultancy incurring expenditure above \$10,000.

Consultant	Consultancy	Expenditure \$
DTEI	Seaford Station initiation	35,615
<b>Total</b>		<b>35,615</b>

## 26. Overseas Travel

During 2007-08 the following overseas visits were undertaken in order to conduct the business of the Corporation:

Employee(s)	Destination/s	Reasons for Travel	Total \$ Cost
3	Tonga	Tonga Fire Service sustainable development plan	6,433 <sup>(1)</sup>
2	United States	Redmond Symposium – Occupational Health and Hazards of the Fire Services	14,125
1	United States	World Police and Fire Games	4,521
1	United States	Wildland / Urban Interface and Firehouse World Exposition & Conference, San Diego	6,209
<b>Total</b>			<b>31,288</b>

<sup>(1)</sup> Cost recovery provided through funding from the South Pacific Applied Geoscience Commission (SOPAC)

## 27. Contractual Arrangements

The Corporation did not enter into any contractual arrangements that exceeded \$4 million during the financial year.

## 28. Account Payment Performance

All agencies are required to report monthly on the number and value of creditors' accounts paid and the extent to which the accounts have been paid in accordance with Treasurer's Instruction 11.

The following table details the Corporation's payment performance.

### Account Payment Performance

Particulars	Number of accounts paid	Percentage of accounts paid (by number)	Value of accounts paid in \$A	Percentage of accounts paid (by value)
Paid by the due date*	9,468	86.28%	32,737,357	92.25%
Paid late but paid within 30 days of due date	874	7.96%	1,851,223	5.22%
Paid more than 30 days from due date	632	5.76%	897,538	2.53%
<b>Total</b>	<b>10,974</b>		<b>35,486,118</b>	

## Public Sector Fraud

The Corporation adheres to the SAFECOM Fraud Policy and is committed to maintaining a working environment free of fraud and corrupt behaviour. No incidents of fraud were reported within the Corporation during the reporting period.

# MFS ANNUAL REPORT 2007-08



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