



Government
of South Australia



South Australian Metropolitan Fire Service
Annual Report 2004-2005

COVER PICTURE:

Mitcham Shopping Centre fire, Torrens Park, 22 August 2004.
The fire was a complex “fourth alarm” incident involving 70 firefighters,
13 pumps, two aerial appliances and three specialist vehicles.
Approximately 50% of the Shopping Complex was saved
due to the response of firefighters.



South Australian Metropolitan Fire Service
“One of the World’s Finest”
est 1862.



S O U T H A U S T R A L I A N M E T R O P O L I T A N F I R E S E R V I C E

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S O U T H A U S T R A L I A N M E T R O P O L I T A N F I R E S E R V I C E

Letter to Minister

Adelaide, 30 September 2005

Hon Carmel Zollo MLC
Minister for Emergency Services
Parliament House
North Terrace
Adelaide SA 5000

Dear Minister

I have pleasure in submitting to you for presentation to Parliament the 2004-05 Annual Report of the South Australian Metropolitan Fire Service, which has been prepared pursuant to Section 12 of the South Australian Metropolitan Fire Service Act 1936.

The report highlights the Service's performance in implementing strategies to achieve its objectives during the 12 months to June 2005. The report also illustrates the effort and commitment of our staff throughout the year.

Yours faithfully,

(G N Lupton)
Chief Officer and CEO



S O U T H A U S T R A L I A N M E T R O P O L I T A N F I R E S E R V I C E

Foreword from the Minister



On behalf of the government and the community of South Australia, I take great pleasure in congratulating the men and women of the South Australian Metropolitan Fire Service on yet another year of great service to our community.

The job we ask of our firefighters is dangerous and difficult; the Government acknowledges this and supports the MFS to deliver a safe, efficient and professional service.

We have been pleased to increase the funding for the Fire Service from \$58 million in 2002, to a contribution of more than \$76 million in 2004-2005. This has been during a period where the Government has chosen to not increase the Emergency Services Levy.

The achievements obtained with this extra funding during the past 12 months include the opening of new fire stations in Elizabeth and Golden Grove, supplying every operational firefighter with state-of-the-art personnel protective equipment, supplying additional operational support vehicles and continuing our ongoing replacement program for new firefighting appliances.

The Government is pleased to announce that eighteen new firefighters completed their recruit course during 2004-2005. The recruitment process for a further intake of recruit firefighters commenced in April 2005, with a squad expected to commence training early in the financial year. The training of station officers also continues, as do in-service courses and work on staff development frameworks, ensuring that career development is ongoing.

In closing, I would like to acknowledge the involvement of MFS firefighters within their communities, not only through their operational duties but in being proactive with community safety and the great work of the Firefighters Foundation in responding to the needs of people affected by the trauma of fire. The Government and the community are proud of this fine profession of men and women who protect, educate and support the community of South Australia. Keep up the great work.

Minister for Emergency Services
Hon Carmel Zollo MLC



S O U T H A U S T R A L I A N M E T R O P O L I T A N F I R E S E R V I C E

Corporate Mission

Legislated Responsibilities

The South Australian Metropolitan Fire Service Act 1936 as amended.

Our Role

The South Australian Metropolitan Fire Service (MFS) is responsible for protection of persons, property and the environment from fire, chemical incidents and other emergencies. We discharge this responsibility through our trained professional staff who individually and collectively strive to:

- Prevent fires;
- Suppress fires;
- Respond to other emergency situations;
- Promote fire safety awareness through public education;
- Be responsive to the changing needs of the communities we serve;
- Be world leaders in the delivery of emergency services.

We provide our service based on the framework of:

Prevention	Through identification of hazards and the assessment of threat to life and property;
Preparedness	Through development of plans to deal with an emergency or the effects of an emergency;
Response	Through the process of combating the hazard agent and providing immediate relief to affected community;
Recovery	Through assistance in returning the affected community to its normal level of functioning after an emergency.

Our Values

Our service to the community is based on the core values of:

Dependability	Striving to provide a sense of safety and security for the community, which depends on us in a time of crisis;
Excellence	Striving to deliver a world's best practice standard of service, remaining responsive to the requirements of both providers and recipients;
Professionalism	Striving to deliver a world's best practice standard of service, remaining responsive to the requirements of both providers and recipients;
Cooperation	Striving to foster a culture, practice and understanding of teamwork and mutual obligation to achieve goals within our organisation, with other service organisations and with the community.



MFS firefighters at an incident scene



S O U T H A U S T R A L I A N M E T R O P O L I T A N F I R E S E R V I C E

From the Chief Officer



As Chief Officer of the Metropolitan Fire Service (MFS), one of my primary goals is to continually improve the methods by which we have provided world-class fire protection and rescue services to South Australian Communities for over 143 years.

In pursuit of this goal and our commitment to save lives and protect property in Metropolitan Adelaide and Regional South Australia, we experience many challenges and rewards. Some items of significance that occurred during this past year include:

Emergency Response

The Mitcham Shopping Centre Fire was Adelaide's largest fire in recent years causing in excess of \$25 million damage and affecting over 50 business owners.

Regrettably, this devastating fire was deliberately lit and put the lives of firefighters and other emergency service personnel at considerable risk. Fortunately half the complex was saved from the fire and many stores were open for business within a few days. The MFS also acknowledges the assistance provided by the Country Fire Service (CFS) and other agencies during this fire. A police investigation continues in order to find those responsible.

Community Involvement

After witnessing the overwhelming impact of the January 11 Eyre Peninsula Bushfires, it was rewarding to see the MFS firefighters help support those communities affected by holding a community event at Adelaide Fire Station. With assistance from other emergency service providers, the Australian Professional Firefighter's Charity Foundation, Adelaide Radio Station Mix 102.3 and many other businesses, over \$106,000 was raised and donated to the Eyre Peninsula Bushfire Appeal.

Road Awareness and Accident Prevention Program (RAAP)

The RAAP was piloted in 2004 in metropolitan and regional schools in order to educate and ultimately change the behavioural habits of young drivers. During the program, Year 11 and 12 students are exposed to a demonstration of the destructive reality of a road crash that requires the fire service to perform rescue operations. Operational firefighters then share their first-hand experiences with students in poignant discussions relating to the unacceptable loss of young lives on our roads. Twenty-one schools and 2530 students attended the program this past year. In response to the extremely positive feedback from students and the encouraging support from parents and teachers, the program will be expanded in 2005-06.

Communications

The establishment of the MFS Operational Communications & ICT Department this last year brings together the management and work skills of the Electronics Technical Section and the Communications Centre (COMCEN) to provide a more dynamic and efficient work unit, which better utilises the financial and human resources currently available.

Energy Efficiency

The newly-opened Elizabeth and Golden Grove fire stations utilise the latest in water recycling processes and 'sola photo electric' panels to increase their energy efficiency.



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Training

To meet the growing need of the fire service, 18 recruits successfully completed their 12-week training program and graduated on Friday 24 September 2004. These new firefighters are now serving in the Operations Division at metropolitan stations and Port Pirie.

In April of 2005 the recruitment process continued with a call for applications for full time firefighters with a scheduled start date of Monday 5 September 2005.

The MFS, in partnership with the State Government's Indigenous Pre-Employment Program, provided assistance and educational training to five persons, which enabled them to obtain the required skills to confidently apply for positions within the MFS. A number of people from this program are currently in the MFS recruitment process.

MFS continues to increase the preparedness of its operational leaders for all emergency incidents. The delivery of the third Station Officer Development Course in fire behaviour, compartment firefighting and structural building elements is an example of our commitment to increasing knowledge and improving safety practices at emergencies.

Operations

The MFS is committed to the Urban Search and Rescue (USAR) program with the provision of additional equipment and training for operational firefighters. MFS firefighters attended a three-week live in program in Queensland with additional training programs scheduled for Sydney in September 2005. New training materials for USAR and Chemical, Biological and Radiological (CBR) incidents have also been distributed to operational firefighters.

MFS is working closely with the Federal Government and other emergency service agencies to plan for a multi-jurisdiction exercise. This will test the preparedness and implementation procedures of agencies when confronted with multiple terrorist incidents.

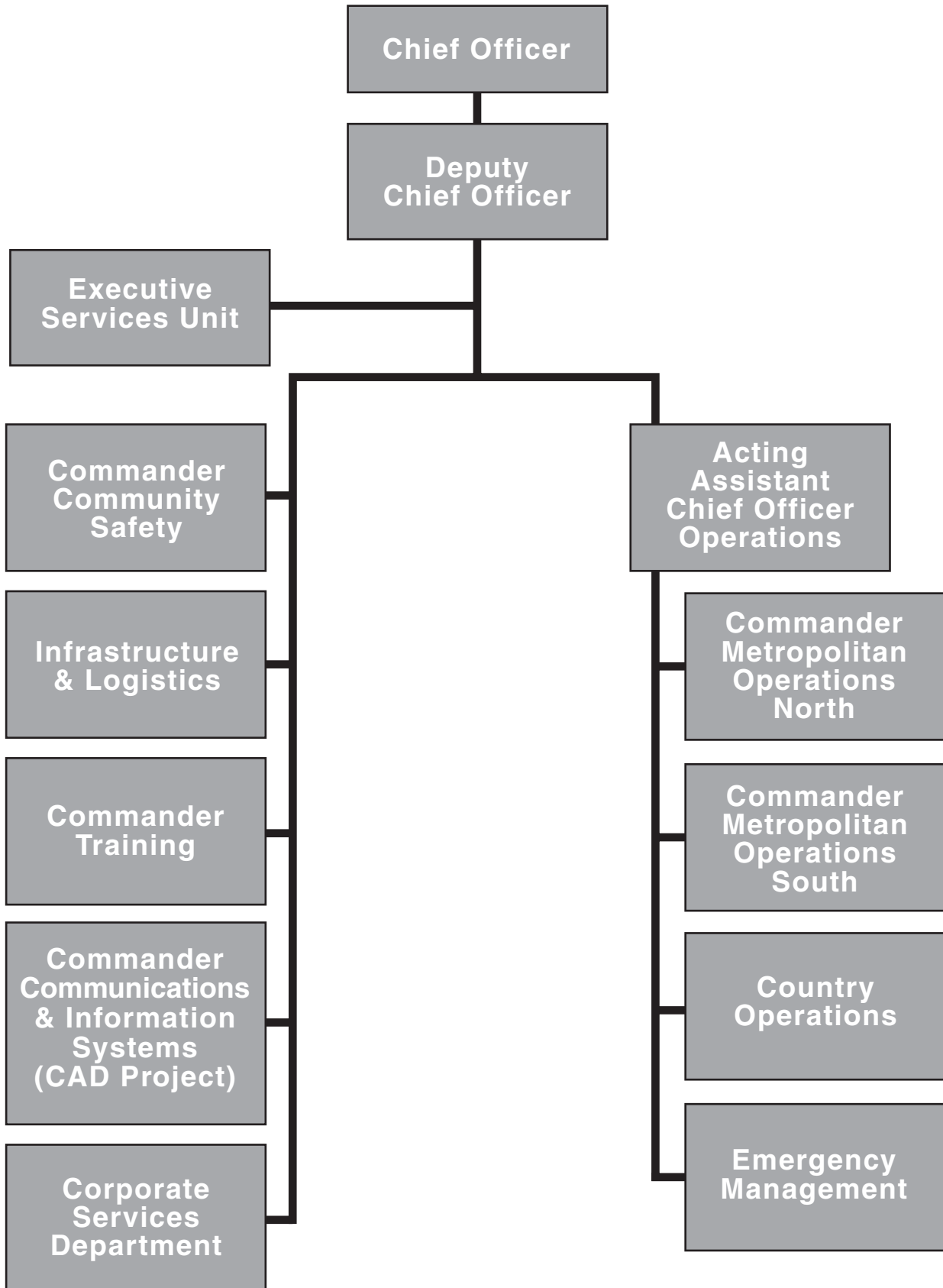
World Police and Fire Games (WP&FG)

In June 2005, 78 MFS firefighters and family members left Adelaide for Quebec City, Canada to represent South Australia at the WP&FG. This was the largest MFS contingent ever attending a WP&FG. While in Quebec, MFS firefighters also assessed sporting venues and activities to determine how we can enhance the next WP&FG to be hosted by Adelaide in March 2007.

G N Lupton, B.GS, MIFireE
Chief Officer and CEO



MFS Structure





MFS Locations

Metropolitan Fire Stations

Adelaide Fire Station

99 Wakefield Street
ADELAIDE SA 5000
Phone: 8204 3600

Angle Park Fire Station

546 Grand Junction Road
ANGLE PARK SA 5010
Phone: 8204 3836

Brooklyn Park Fire Station

cnr Lipsett & Airport Roads
BROOKLYN PARK SA 5032
Phone: 8204 3845

Camden Park Fire Station

65 - 69 Morphett Road
CAMDEN PARK SA 5038
Phone: 8204 3841

Christie Downs Fire Station

Lot 121 Holman Road
CHRISTIE DOWNS SA 5164
Phone: 8204 3843

Elizabeth Fire Station

Elizabeth Way
ELIZABETH SA 5112
Phone: 8204 3833

Gawler Fire Station

cnr Murray Street & Ayers Road
GAWLER SA 5118
Phone: 8522 2464

Glen Osmond Fire Station

582 Portrush Road
GLEN OSMOND SA 5064
Phone: 8204 3844

Glynde Fire Station

31 - 33 Glynburn Road
GLYNDE SA 5070
Phone: 8204 3822

Golden Grove Fire Station

cnr Golden Grove Road
& Yatala Vale Road
GOLDEN GROVE SA 5525
Phone: 8204 3831

Largs North/ Marine Fire Station

cnr Willochra Street
& Victoria Road
LARGS NORTH SA 5016
Phone: 8204 3828

Oakden Fire Station

700 Grand Junction Road
OAKDEN SA 5086
Phone: 8204 3830

O'Halloran Hill Fire Station

Majors Road
TROTT PARK SA 5158
Phone: 8204 3842

Port Adelaide Fire Station

cnr Grand Junction Road
& Langham Place
PORT ADELAIDE SA 5015
Phone: 8204 3825

Prospect Fire Station

73 Johns Road
PROSPECT SA 5082
Phone: 8204 3837

Salisbury Fire Station

123 Frost Road
SALISBURY SOUTH SA 5106
Phone: 8204 3832

St Marys Fire Station

1125 South Road
ST MARYS SA 5042
Phone: 8204 3840

Woodville Fire Station

99 Findon Road
WOODVILLE SOUTH SA 5011
Phone: 8204 3824

Country Fire Stations

Berri Fire Station

Crawford Terrace
BERRI SA 5343
Phone: 8582 1980

Burra Fire Station

6 Smelts Road
BURRA SA 5417
Phone: 8892 2203

Kadina Fire Station

13 Ewing Street
KADINA SA 5554
Phone: 8821 1759

Kapunda Fire Station

5 Main Street
KAPUNDA SA 5373
Phone: 8566 2719

Loxton Fire Station

Raymond Terrace
LOXTON SA 5333
Phone: 8584 7096

Moonta Fire Station

Cnr Henry & Caroline Streets
MOONTA SA 5558
Phone: 8825 3166

Mount Gambier Fire Station

20 Crouch Street South
SOUTH MOUNT GAMBIER
SA 5290
Phone: 8725 0634

Murray Bridge Fire Station

Hill Street
MURRAY BRIDGE SA 5253
Phone: 8532 2061

Peterborough Fire Station

86 Main Street
PETERBOROUGH SA 5422
Phone: 8651 2480

Port Augusta Fire Station

1 Trent Road
PORT AUGUSTA SA 5700
Phone: 8642 3895

Port Lincoln Fire Station

Railway Place
PORT LINCOLN SA 5606
Phone: 8682 2889

Port Pirie Fire Station

Grey Terrace
PORT PIRIE SA 5540
Phone: 8633 0046

Renmark Fire Station

129 Eighteenth Street
REMARK SA 5341
Phone: 8586 6129

Tanunda Fire Station

154 - 156 Murray Street
TANUNDA SA 5352
Phone: 8563 3359

Victor Harbor Fire Station

Crozier Street
VICTOR HARBOR SA 5211
Phone: 8552 2252

Walleroo Fire Station

22 Johns Terrace
WALLAROO SA 5556
Phone: 8823 2890

Whyalla Fire Station

98 Nicolson Avenue
WHYALLA SA 5600
Phone: 8645 7473

Other MFS Locations

MFS Training Centre, Angle Park

480 Grand Junction Road
ANGLE PARK SA 5010
Phone: 8243 6500

Engineering Division, (temporary location)

Glanville Dockyards
198-211 Semaphore Road
BIRKENHEAD SA 5015



S O U T H A U S T R A L I A N M E T R O P O L I T A N F I R E S E R V I C E

Year In Review

Metropolitan Operations Commands North and South

Year's Highlights

- Commissioning of two new State-of-the-Art stations at Elizabeth and Golden Grove;
- Response to the bushfires on Eyre Peninsula and Adelaide Hills to assist the CFS;
- Response to mutli-million dollar fire at the Mitcham Shopping Centre;
- Acceptance of the Rapid and Mass decontamination PODS as part of the Commonwealth cache that will enhance the State capability in the event of a Chemical, Biological & Radiological (CBR) HAZMAT (Hazardous Materials) related incident;
- Acceptance of the new Regional Operational Support Appliance (ROSA) and other appliances;
- Development of officer training programs to enhance prevention, preparedness, response and recovery (PPRR) skills;
- Research and development of specifications for the purchase of new Breathing Apparatus;
- Provision of enhanced CBR response with a specialised vehicle and equipment.

Prevention

Objectives

- Deliver on-going education and fire and incident prevention programs in schools and community institutions;
- Conduct on-going familiarisation visits and assist in the identification of fire hazards to reduce potential threat through pre-planning activities;
- Consult with Community Safety Department on building developments and fire suppression methods.

Achievements

- Assistance by the Christie Downs Fire Station crews in the launch of RAAP by the Minister for Transport at Wirreanda High School, Morphett Vale;
- On-going fostering of relationships with various organisations through representation of the Operational Support staff on various interagency committees and working groups.

Plans

- Carry out on-going familiarisation visits;
- Continue research and development into techniques, skills and equipment for fire suppression;
- Provide input into continuing research and development into new appliances;
- Develop an Operation Focus Group to streamline administration processes and procedures;
- Develop officer training programs to enhance the PPRR operational framework.



Preparedness

Objectives

- Identify future workforce requirements in staffing, station locations and administration support;
- Develop Workforce Plans for Operations Departments;
- Prepare training screeds into all aspects of CBR;
- Train personnel in the operation of CBR equipment;
- Conduct research and development of specifications for the purchase of new Breathing Apparatus.

Achievements

- Taking delivery of State-of-the-Art (40-year lifecycle), energy efficient Golden Grove and Elizabeth Fire Stations;
- Purchase of Beulah Park land for future Fire Station replacement;
- Enhancing MFS capacity to deal with CBR hazards-related incidents;
- Commissioning of Commonwealth-funded Mass Decontamination systems;
- Enhancement of Technical Rescue capability through purchase of equipment and the refurbishment of two Demountable Recoverable Operational Pod Systems (DROPS) to ensure metropolitan and state-wide coverage;
- Commissioning of twenty DROP system platforms, designed for delivering foam, operational equipment, CBR, Urban Search and Rescue (USAR), HAZMAT, Breathing Apparatus and supplies to incidents;
- Attendance by Operations personnel at a two week Incident Command System course to enable selected staff to assist with intra- and interstate incident management;
- Pre-planning for National Exercise Mercury 05, which will take place in South Australia in October 2005.

Plans

- Enhance PPRR capability to manage and mitigate incidents involving fire and other emergencies, road crash rescue, technical rescue and CBR/HAZMAT related hazards and spillages;
- Continue on-going staff training in all aspects of CBR/HAZMAT incident operations, planning and incident control;
- Introduce technology to assist in breathing apparatus control and accountability.



Premier the Hon Mike Rann and Chief Officer Grant Lupton at the opening of the Golden Grove Fire Station



A newly commissioned Drop Pod vehicle



Response

Objectives

- Meet the State requirements in the area of CBR/HAZMAT response;
- Respond to all incidents within the requirements of the Standards of Fire Cover (please refer to chapter (“Australian Fire Incident Reporting System”));
- Provide an effective response to identified State infrastructure, hazards, community and other stake holder assets.

Achievements

- Achievement of designated response times for 90% of incidents attended. (Response times dependant on traffic conditions);
- Enhancement of MFS response capabilities to meet the community needs in the post 9/11 environment.

Plans

- Continue to enhance operational relationships with other emergency service organisations to ensure integrated multi-agency emergency response for the community;
- Continue to provide humanitarian and environmental response service.

Recovery

Objectives

- Minimise the impact of emergency incidents and implement the recovery cycle for any incident as soon as possible;
- Provide Peer Support for affected personnel, their families and the community;
- Develop “After The Fire” literature to assist the multicultural community in South Australia providing guidance for the process of recovery.

Achievements

- Increased awareness of the impact of an efficient recovery cycle by MFS employees;
- Provision of peer support to the many shop owners affected by the Mitcham fire;
- Provision of peer support to the community and firefighters who were involved in the Eye Peninsula and Adelaide Hills fires.

Plans

- Conduct development and planning activities for emergency incidents to minimise the effect on Government and other stakeholders;
- Provide on-going peer support training and awareness to assist MFS personnel when dealing with traumatic events and affected personnel;
- Conduct research and development into training and equipment to assist in the recovery cycle.



Country Operations Command

Country Operations Command operates seventeen stations in major regional centres of South Australia representing 50% of the total number of MFS stations. The country stations are divided into the following four regions, each with its own Regional Manager:

Mid North	West Coast	Riverland	South East
<ul style="list-style-type: none"> • Pt Pirie • Kadina • Moonta • Wallaroo • Kapunda • Tanunda 	<ul style="list-style-type: none"> • Pt Lincoln • Pt Augusta • Whyalla • Peterborough 	<ul style="list-style-type: none"> • Renmark • Berri • Loxton • Burra 	<ul style="list-style-type: none"> • Mt Gambier • Victor Harbour • Murray Bridge

Year's Highlights

- Growing participation of women in Country Operations, currently at 9.6% of the workforce;
- Continuation of the Chief Officer's Station Visits program;
- Station Officer John Elliott of Mt Gambier Fire Station celebrated 45 years of service.

Prevention

Objectives

- Increase community awareness and reduce the risk to communities;

Achievements

- Leadership by Country Operations personnel in the delivery of the following community awareness and prevention campaigns:
 - Juvenile Fire Lighters Intervention Program;
 - RAAP;
 - Change Your Clock, Change Your Smoke Detector Battery campaign;
- Support Community Safety personnel in staffing community safety displays at such events as:
 - Kapunda Farm Days;
 - Riverland Field Days;
 - Mt Gambier Show and others;
- Attendance and MFS representation by the Commander Country Operations at the following forums:
 - The Australasian Fire Authorities Council (AFAC) Operations – Rural Subgroup;
 - State Bushfire Prevention Committee;
 - State Road Crash Rescue Working Party;
 - Divisional Disaster Safety Committee;
 - Road Safety Committee;
 - Building Fire and Safety Committee.



Plans

- Develop strategies for better utilisation of retained staff in community education work;
- Develop strategies to promote the essential role of retained staff in raising awareness and leading community safety initiatives.

Preparedness

Objectives

- Provide an efficient fire and rescue service that minimises the impact of emergencies;
- Create safer and more supportive environment for our people and a workforce more representative of our diverse community.

Achievements

- Attainment by 38 Retained Staff of nationally recognised Workplace Trainer and Assessor standards;
- Assignment of Training Coordinators to Regions commenced, with Mid North and West Coast Regions;
- Delivery of In-service training for 204 Retained Staff at Adelaide Station and Angle Park Training Centre, covering courses such as:
 - Recruit Development;
 - Supervisor Development;
 - Breathing Apparatus Training;
- Utilisation of merit-based selection processes took place to promote supervisors in five different areas. Both Port Pirie Assessment Centre and practical skills assessments were used in the process;
- Utilisation of Training Command-developed Training Resource Kits commenced as part of the Staff Development Framework;
- Achievement by the Riverland Station Team of the Best Performance Prize in the “Unlimited” event at the April 2005 State Road Rescue Challenge;
- Achievement by the Moonta Fire Station of the First Prize in the Chief Officer’s Station Visits program, with Loxton awarded second prize and Port Pirie and Renmark tying for the third place.

Plans

- Develop and implement a training framework specifically designed for Retained Staff over the 2005-07 timeframe;
- Develop strategies for flexible training delivery methods;
- Incorporate lessons learned during 2005 State Road Rescue Challenge in enhancing the Command’s personnel rescue skills;
- Continue the involvement in multi-agency training exercises;



Response

Objectives

- Respond to all incidents within the requirements of the MFS Standards of Fire Cover (please refer page 44);

Achievements

- Attendance at a number of significant incidents, including:
 - Flooding at Murray Bridge, December 2004;
 - Lower Eyre Peninsula Bushfire, January 2005;
 - Bookmark Creek Fire in Renmark, March 2005;
 - Fuel Tanker Rollover at Burra, March 2005;
 - Wingfield Rubbish Dump 4th Alarm Fire, April 2005
 - Carter Holt Harvey Timber Merchants fire in Mt Gambier, June 2005
 - Flooding at Murray Bridge, June 2005.

Plans

- Investigate ways to seek support and commitment from local business community and government departments at all levels to release Retained Staff for emergency response duties.

Recovery

Objectives

- Minimise the impact of emergency incidents and implement the recovery cycle for any incident as soon as possible;
- Provide Peer Support for affected personnel, their families and the community;
- Develop “After The Fire” literature to assist the multicultural community in South Australia, providing guidance for recovery.

Achievements

- Establishment of a forum for Station Representative Group members at Angle Park Training Centre;
- Provision of Occupational Health and Safety training to Station Representative Group members;
- Provision of Peer Support training to a number of Retained Staff;
- Establishment of a Station Representative Group to canvass local and Retained Staff issues.

Plans

- Support ongoing operation of Station Representatives’ forum;
- Develop additional consultative programs aimed at provision of support to Retained Staff.



Heritage listed Kapunda Fire Station



Newly commissioned ROSA appliance for Whyalla



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Emergency Management Command

Preparedness

Objectives

- Provide framework to assist MFS Commands in preparation of their plans supporting the PPRR model of Emergency Management;
- Enable the optimum coordinated incident response of MFS resources and other supporting agencies in the shortest possible timeframe.

Achievements

- Management of the 3-year South Australian State USAR Taskforce Capability Project, aimed at the establishment of a State USAR capability that could be deployed and operate in a self-sustaining manner for a period of up to ten days on an intra- or interstate major structural collapse;
- Management of the 4-year MFS' Australian Interservice Incident Management System accreditation (AIIMS), aimed at facilitation, implementation, maintenance and review of the training of MFS staff, covering:
 - Senior Firefighters;
 - Station Officers;
 - District Officers;
 - Commanders;
 - Executives;
 - Non-operational Staff.

Plans

- Continue management of the USAR Taskforce Capability and AIIMS projects to completion;
- Develop future Emergency Management operations concept for presentation to the Chief Officer.



Coordinated response to a road accident



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Community Safety Command

The Community Safety Command provides services that develop community resilience.

Community Safety Command consists of the following units:

- Built Environment Section (BES);
- Fire Cause Investigation/Public Building Inspection Section (FCI/PBIS);
- Community Education Section (CES);
- Public Relations Section (PRS).

Year's Highlights

Successful introduction of RAAP across the State.

With the participation of Metropolitan Operations Command personnel, RAAP was delivered to 26 schools, all of which have requested the Program be delivered again in 2005-06.

RAAP seeks to change young people's driving behaviour by making them aware of the consequences and effects an accident has on themselves, emergency crews, people in the accident area, family and friends.

Of significant impact to students and the Program are the services of Ryan Scott, a young quadriplegic from a car accident he suffered at the age of sixteen. Ryan attends the schools and describes the effects his injuries have had on his life, his family and his friends.

Prevention

Objectives

BES: Ensure South Australian buildings are safe places to live and work.

- Ensure the development and adoption of effective performance building solutions;
- Ensure South Australian buildings have effective fire safety systems;
- Ensure the continued compliance of fire safety systems through scheduled surveys and in response to requests;
- Enhance the capability of MFS personnel to evaluate and operate fire safety systems;
- Provide expert advice to industry and local government to improve the quality of South Australian fire safety systems;

FCI/PBIS: Identify fire related risks to the community through investigation and inspection processes:

- Ensure prompt and expert fire cause investigation throughout South Australia in collaboration with the South Australia Police;



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- Ensure fire safety standards are being met in places of public entertainment by maintaining a regular inspection program;
- Ensure high fire risk products are identified and recommendations made to the consumer affairs technical regulator;
- Provide expert advice to government and the community on the causes of fire.
- Contribute to the operational capacity of the South Australian Metropolitan Fire Service through the provision of fire safety expertise.

CES: Foster behaviours that develop community resilience:

- Ensure that community resilience needs are accurately identified, prioritised and addressed;
- Develop quality education and information programs and resources that address community safety needs;
- Ensure quality delivery of risk-prioritised programs to target audiences;
- Monitor and review effectiveness of strategies by engaging with our stakeholders;

PRS: Provide targeted, timely and accurate information to MFS staff, government, the media, and the public.

Achievements

- BES: Conduct of the development plan appraisals for the following projects:

Project	Surface Area (sqm)
• Adelaide Airport Terminal Building	76,000
• Johnson Controls Manufacturing Plant	19,000
• Seaford Shopping Centre – Stage 3 extension	17,500
• Dyda Nominees Warehouse	14,000
• Bus Station – Balfours Site redevelopment	33,000
• Santos – initial safety requirements discussions for new corporate HQ	12 storeys
• Burbridge Business Park and Cheap as Chips outlet	16,000
• Toll Transport	8,000 & 29 commercial lots

- BES: Conduct of 307 fire safety surveys of existing premises on request of premises management;
- BES: Conduct of 132 triennial health care premises inspections and preparation of inspection reports;
- BES: Provision of education and fire safety advice by the Built Environment Engineer (BEE) to MFS officers in relation to performance-based building proposals;
- BES: Completion of 285 tasks relating to the inspection or connection of fire detection systems to the MFS monitoring system;



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- BES: Inspection of 212 premises by the Built Environment Section, targeting improvement of building fire safety systems;
- BES: Completion of 239 tasks relating to the triennial inspection and testing of booster, hydrant and hose reel systems, in accordance with the Australian Standard (AS) 1851.4 1992 Maintenance of Fire Protection Equipment;
- BES: Participation in 398 Building Fire Safety Committees, focusing on securing of appropriate levels of fires safety/protection in buildings in which unrelated people sleep, such as boarding houses, nursing homes and hotels;
- BES: Attendance by the Built Environment Section of 163 committee meetings targeting improvement of building fire safety systems;
- BES: Conduct of one hot smoke test, focused on ensuring that the installed smoke handling system will maintain a breathable atmosphere for occupants while they escape from a fire;
- FCI/PBIS: Completion of 500 inspections in licensed premises in MFS gazetted areas, with over 83% (418) of inspected premises passing the inspections satisfactorily. This high level of success is a testimony to a good level of cooperation between MFS, the Office of Liquor and Gambling, Workplace Services, SAPOL and Adelaide City Council;
- FCI/PBIS: Participation in two major taskforces, in line with the introduction of the SAPOL Licensing Branch.
- CES: Response to 312 requests from MFS Operations for educational material targeting 65,000 community members;
- CES: Conduct of 128 fire safety presentation sessions to community/cultural groups, Neighbourhood Watch and schools;
- CES: Organisation of the annual 'Change Your Clock, Change Your Smoke Alarm Battery' Program in March 2004 in association with long-term partner Duracell. Based on informal surveys conducted, MFS estimates that around 80% of South Australian households have installed smoke detector alarms;
- CES: Conduct of Seasonal Fire Safety Awareness programs, focusing on different fire risks, depending on the season (eg heating devices in winter, BBQ and air conditioners in summer);
- **CES: Juvenile Fire Lighter's Intervention Program (J-FLIP)**
 - Conduct of 141 intervention sessions and counselling of 84 young people as part of J-FLIP. The statistics are as follows:
 - Male: 71% of referrals
 - Female: 29 % of referrals
 - Average age of the young firelighter: 12.25 years (9.9 years when the persons directed by Courts to participate are removed from the group).
 - Registration and interview of 35 full time MFS staff from CES and Operations to become J-FLIP practitioners, thus providing a basis for a timely response throughout the state;
 - Attendance at 26 Family Court directed sessions involving 30 young firelighters, with 25 follow up contacts;
 - Follow-up on three referrals from SAPOL regarding young firelighters;



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- CES: Supply of fire safety promotional materials to schools, community events and field days;
- CES: Provision of multi-lingual fire safety programs and presentations, with this year's focus on Vietnamese and Greek communities;
- CES: On-going fire safety training of South Australian Housing Trust (SAHT) and SA Community Housing Association (SACHA) managers as part of the Public Housing Partnership Program;
- CES: Support of local fire safety promotional campaigns, through assistance with staffing of MFS displays at such events as Mt Gambier, Kapunda and Riverland Field Days;
- CES: Conduct of a training house burn at Devon Park in cooperation with MFS Operations, FCI/PBIS and Clipsal Electrical Products;
- CES: Cooperation with MFS Operations and Retained Staff in the delivery of the RAAP and the review of the effectiveness in the delivery of the Program;
- CES: Continued expansion of fire safety training for public and private sector carers for elderly, frail and disabled persons;
- CES: Development of Child Protection Policy and Procedures, following the release of the Layton Report. The policy and procedures were adopted by MFS early in 2005. The intent is to provide a safe environment wherever the MFS provides ancillary services for children and to educate all MFS Staff about child protection.
- **CES: Royal Adelaide Show 2004**
 - Achievement of third place in the 'Large Commercial' class of displays in the Jubilee Pavilion at the 2004 Royal Adelaide Show. The MFS stand at the Show was visited by 15,000 visitors over 9 days;
 - Organisation of the Annual School 'Learn Don't Burn' Fire Safety Competition, involving every primary and junior primary school in the state. Over 4 000 posters from 200 classes were received, with the best judged entries displayed at the MFS Royal Adelaide Show stand. The winners receive certificates, book prizes and, in some cases a visit to their school from the local fire station;
- CES: Publication of the bi-monthly 'Code Red' newsletter;
- CES: On-going fostering of alliances with public and private sector organisations focused on delivery of fire safety message. In particular representation on committees for SA Firewatch, Safety Assist, Adelaide Safer Communities, Schoolwatch, Safety Assist/Safer Communities Australia (formerly Safety House), AFAC Education Subgroup and the Australian New Zealand Burn Association (ANZBA);
- CES: Cooperation with SAPOL on joint planning in SAPOL's Local Service Areas (LSAs) to reduce the incident of school arson;
- PRS: Maintenance and improvement of the high profile of the MFS through the dissemination of emergency incident information and the promotion of its charity and community involvement activities through local, interstate and international media.



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- PRS: Provision of information on the following 2004-05 highlights:
 - commissioning of ten new appliances;
 - purchase of further eight new appliances;
 - opening of the Elizabeth Fire Station;
 - opening Golden Grove Fire Station;
 - launch of the RAAP;
 - provision of state-of-the-art structural firefighting personnel protective clothing;
 - Demonstration of counter terrorism procedures and equipment.

Plans

- BES: Provide training and information to other MFS Commands and government agencies;
- BES: Provide risk assessment information to aid operational pre-planning inspections;
- BES: Provide input to the formulation of legislation aimed at the improvement of building safety for targeted high risk groups, through mandated installation of active fire safety systems (sprinklers) at such premises;
- BES: Develop an industry standard on storage of scrap metal facilities.
- FCI/PBIS: Increase the number of public building inspections due to the improved availability of additional MFS-trained inspectors;
- FCI/PBIS: Continue to build strong relationships with SAPOL investigators.
- CES: Further develop databases to accurately record and retrieve fire statistical information to support improved capability to address emerging issues;
- CES: Deliver RAAP to every High School in South Australia;
- CES: Produce German version of 'How to make your home safe' booklet in 2005-06. This will bring the multi-lingual version numbers of this publication to twelve. The planned publication is in response to the ageing of 1950-60 German migrant population and the potential gradual loss of their English language skills;
- CES: Develop strategies to raise the awareness of the need to replace out of date smoke alarms with State-of-the-Art 240-volt powered devices;
- CES: Develop fire safety programs for and with the assistance of indigenous communities;
- CES: Provide input on legislation to enforce the sale of fire safe cigarettes as another method of reducing the incidence of fires. This issue has been discussed at strategic levels in national forums and the CES is planning to support any legislation with appropriately targeted education programs.
- PRS: Undertake additional media training for executive management team and expand the program to include regional management teams;
- PRS: Expand the delivery of non-emergency information to the public on fire safety issues.



Preparedness

Objectives

- BES: Contribute to the MFS operational capacity through the provision of fire safety expertise;
- BES: Increase the capability of operational personnel to evaluate and operate fire safety systems;
- CES: Contribute to the operational capacity of the South Australian Metropolitan Fire Service.
- PRS: Provide targeted information and media training to MFS staff.

Achievements

- BES: Completion of 60 days of “Station Officer development” training;
- BES: Attendance at six days of Australasian Fire Authorities Council meetings;
- BES: Development and delivery of 20 lectures on “public building inspections”;
- BES: Development and delivery of 20 lectures on “firefighting hydraulics”;
- BES: Attendance at ten days of “building technology” training;
- BES: Collaboration in the development of training unit “Utilise installed fire safety systems”;
- BES: Collaboration in the development of training unit “Inspect building fire safety systems”;
- CES: Completion of 24 days of “Station Officer development” training;
- CES: Completion of six days of software application training;
- CES: Attendance at two days of AFAC meetings;
- PRS: Completion of 24 days of “Station Officer development” training;
- PRS: Completion of six days of software application training;
- PRS: Attendance at two days of AFAC meetings.

Plans

- BES, CES: Continue to maintain operational skills;
- BES: Increase capacity to develop and deliver fire safety training;
- BES: Increase capacity to collaborate in the development of fire safety training units;
- CES: Continue to develop and deliver community safety training;
- PRS: Continue to develop and deliver media training to MFS staff.



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Response

Objectives

- BES: Contribute to the MFS operational capacity.
- FCI/PBIS: Ensure prompt and expert fire cause investigation throughout the State in collaboration with SAPOL;
- CES: Contribute to the operational capacity of the South Australian Metropolitan Fire Service;
- PRS: Respond to significant operational incidents to disseminate intelligence to owner/occupiers and coordinate media activities.

Investigation Results – FCI/PBIS

- Conduct of 288 investigations, of which 18% (51) were in the CFS area. The investigations yielded the following results:
 - 35% of fires were determined to be deliberately lit;
 - 44% of fires were determined to be accidental;
 - 21% of fires were of undetermined cause.

Unfortunately, this year's fires resulted in the loss of life. In the course of conducted investigations the FCI/PBIS determined that overall 18 persons died in 10 fire related incidents. Specifically:

- 9 persons died as a result of the Eyre Peninsula bushfire;
- 2 persons committed suicide in 2 car fires
- 1 person committed suicide in 1 house unit fire
- 1 person died in 1 deliberate house fire;
- 1 person died in an accidental car fire
- 2 persons died in accidental house fires
- 2 persons died in 2 undetermined house fires

These grim statistics should serve as a reminder to our community of the inherent dangers relating to fires and as a call to action to increase our community's readiness to actively engage in fire prevention and preparedness initiatives.

Achievements

- BES: Performance of the role of liaison officer at the State Emergency Operations Centre for two days;
- CES: Performance of the role of liaison officer at the State Emergency Operations Centre for two days;
- PRS: Mitcham Shopping Centre Fire - Provision of information to the public through the media about the actions undertaken by firefighters to control and reduce the extend of damage caused by the fire. Over the course of the three days over 200 enquiries and interviews were provided to local, interstate and overseas media agencies;
- PRS: Provision of information to the public through the media about the actions undertaken by firefighters to control and reduce the extend of damage caused by the fire for the following large scale incidents:
 - Eyre Peninsula Bushfire;
 - Mt Osmond Bushfire.



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Plans

- BES: Continue to maintain operational capability and provide liaison officer function at the State Emergency Operations Centre.
- FCI/PBIS: Continue to ensure prompt and expert fire cause investigation throughout the State in collaboration with SAPOL.
- CES: Continue to maintain operational capability and provide liaison officer function at the State Emergency Operations Centre.
- PRS: Continue to respond to significant operational incidents to disseminate intelligence to owner/occupiers and coordinate media activities.

Recovery

Objectives

- BES: Provide expert advice to industry and local government to improve the quality of South Australian fire safety systems;
- PRS: Coordinate partnerships to provide financial and material support to assist in the recovery of disaster affected communities.

Achievements

- BES: Development and dissemination of the Post Incident Analysis for Mitcham Shopping Centre fire;
- PRS: Eyre Peninsula Bushfire and Bushfire Appeal – arrangement and coordination of a fundraising Open Day at Adelaide Station on Sunday 16 January 2005 in aid of Eyre Peninsula Bushfire survivors. With the assistance of radio station 102.3 MIX FM, over 10,000 people attended the Open Day, where they saw operational drills involving all other emergency service providers; live entertainment; celebrities and sports personalities. The generosity of the South Australian public was shown yet again with over \$106,000 donated to the Salvation Army to aid the recovery process.

Plans

- BES: Increase capacity to develop post incident analyses;
- PRS: Continue to coordinate partnerships to provide financial and material support to assist in the recovery of disaster affected communities.



Taking the Fire Prevention Message to young South Australians



Fire safety education is fun



S O U T H A U S T R A L I A N M E T R O P O L I T A N F I R E S E R V I C E

Infrastructure and Logistics Command

Infrastructure and Logistics Command consists of the following Units:

- Infrastructure and Logistics (I&L);
- Building Maintenance and Procurement (BM&P);
- Engineering Workshop (EW);
- Fleet Management and Procurement (FM&P).

Year's Highlights

- Introduction of changes to command management with the focus on the development of the business continuity capabilities;
- Changes in accommodation related to the new Engineering Workshop facilities.

Preparedness

Objectives

- I&L: Research world's best practice in firefighting appliance design, layout and safety to meet the needs of the community and to ensure the safe and effective working platform for the MFS personnel;
- I&L: Manage effective usage of MFS capital budget;
- BM&P: Co-ordinate asset maintenance and infrastructure projects for all MFS properties to the standards expected by the Government, ensuring effective and environmentally sustainable outcomes;
- EW: Provide cost-effective, efficient, customer focused service, ensuring at all times that the MFS has appliance and equipment to achieve its strategic plans;
- EW: Aid other emergency services agencies ensuring the State's ability to meet its community needs.
- FM&P: Maintain modern, functional and technology advanced appliance fleet.

Achievements

- I&L: Distribution of new firefighter protective clothing to all metropolitan and country divisions of MFS;
- I&L: Develop the Hook Lift and Drop Pod system to become an efficient state wide resource and available for other emergency service agencies;
- I&L: Development of processes for the introduction of new vehicles and equipment into service to ensure a smooth transition into operations;



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- I&L: Commissioning of two new fire stations at Elizabeth and Golden Grove;
- BM&P: Coordination of the move into newly commissioned Elizabeth and Golden Grove fire stations;
- BM&P: Installation of solar power system and connection to the grid at seven metropolitan fire stations;
- BM&P: Security upgrade of Adelaide Station;
- BM&P: Provision of UV radiation protection to all MFS stations engine rooms.
- EW: Relocation to a temporary site to accommodate the facilities in the period until the completion of the new Angle Park workshop;
- EW: Continuation of asset midlife refurbishment projects;
- EW: Completion of the BA/HAZMAT pod and Trench Rescue pod;
- EW: Commencement of fabrication of USAR and Heavy Rescue pods;
- EW: Establishment of a close working relationship and service provision to the CFS, allowing for an opportunity to share ideas on engineering practice between the two services. The MFS assistance to the CFS was as follows:
 - Completion of refurbishment on 22 existing appliances;
 - Completion of warranty work on 18 new appliances;
 - Provision of other service on existing 12 appliances;
 - Provision of loan appliances to CFS during CFS appliance maintenance outages.
- FM&P: Delivery of the final, tenth ROSA Support Vehicle into the country regions;
- FM&P: Completion and deployment of the Bulk Water Supply Vehicle to the Riverland region;
- FM&P: Completion of three Heavy General Purpose Pumpers;
- FM&P: Upgrade of one vehicle to a Pump Rescue Appliance and deployment to Pt Pirie;
- FM&P: Completion of Elevated Platform Vehicle overhaul by Abbey Australia, extending the life of the asset for a further 5 years;
- FM&P: Completion of rechassis of one Skyjet Appliance;
- FM&P: Commencement of the Loan Appliance Program to support the CFS operations in times when their urban fringe appliances are off duty;



Newly opened Elizabeth Fire Station



Newly opened Golden Grove Fire Station



Plans

- I&L: Utilise the I&L Committee to continue a consultative approach with the operational staff in relation to equipment requirements and appliance design layout;
- I&L: Review firefighters fatigue and heat exhaustion issues;
- I&L: Continue research into the advancements in firefighting technology so as to improve operational efficiency and effectiveness.
- BM&P: Provide on-going comprehensive maintenance program and project services to all stations;
- BM&P: Examine and plan the operational environment in line with continuing maintenance of high level standards in operational, security and safety and the Government mandated objective of reduced energy consumption;
- BM&P: Continue minor building works projects to improve functionality and useful life of the assets.
- EW: Continue initiatives focused on the provision of efficient, cost-effective, customer-focused service;
- EW: Continue drive to minimise off line maintenance and breakdown repair times for crews and appliances by providing effective maintenance schedules along with on-call Response Staff to provide on-site repairs;
- EW: Improve communication with MFS Operational Staff regarding appliance maintenance and technical issues;
- EW: Expand the provision of service to other emergency services agencies.
- FM&P: Complete rechassis of second Mercedes Atego Skyjet appliance.
- FM&P: Commission six Heavy General Purpose Pumpers in the Adelaide metropolitan area as part of the fleet replacement program;
- FM&P: Commence design work for replacement Command Vehicle to meet the demand for effective and efficient command facilities at large incidents;
- FM&P: Undertake replacement of the one (1) Pod Carrier Prime mover;
- FM&P: Continue to develop, upgrade and monitor appliance servicing requirements and whole of life costs.



BA/HAZMAT vehicle



Bronto Skylift Appliance



Training Command

The Training Command aims to develop and deliver quality, on-time training products and services to support MFS operational firefighters and other customers.

Training Command consists of the following units:

- Education Services Unit (ESU);
- Professional Development Unit (PDU)
- Training delivery Unit (TDU)

Year's Highlights

Numbers of MFS personnel per operational rank including Nationally Recognised Training (NRT) enrolments

Rank	Function	No of personnel	No enrolled in NRT
Recruit Firefighter	Trainee firefighters – within 13 week in-service course	18 (per course)	18
Firefighter	Core frontline operational firefighters and emergency responders.	228	162
Senior Firefighter	Experienced emergency responders – some leadership and mentoring roles.	244	115
Station Officer	Front line operational and station administrative manager.	210	45
District Officer	Divisional managers in charge of operational regions and functional departments.	21	8
Commander	Senior Managers of Corporate Departments – operational managers at major emergencies/disasters.	6	4

SDF enrolment numbers since 2001

Enrolments	2001/2	2002/3	2003/4	2004/5
External Providers	36	393	2461	448
Within MFS	N/A	N/A	0 ¹	244

¹Industrial action during 2003/4 limited enrolments



- As of June 2005 the qualifications and competencies of trainers are outlined below:

Number of personnel holding competencies in Workplace Training and Assessment

Competencies	Number of Personnel
Full Certificate IV in Workplace Training and Assessment	100
Train Small Groups & Plan; Conduct; Review Assessment	406

Training delivered in 2004-05:

MFS Internal courses	429
External providers courses	384
No. of completed units by MFS personnel	1 032
No. of personnel enrolled in one or more units	813
% of Personnel enrolled in Equipment Sreced Assessments	100

The MFS Training Department surveys all personnel annually to identify areas of improvement on training delivery, continuous improvement opportunities, areas in which organisational skills and knowledge of individuals have had the greatest benefit and the impact of the Staff Development Framework (SDF) on skill development of individuals.

The results of the feedback indicate that MFS personnel believe that the training they are accessing and receiving (whether accredited or non-accredited) has direct relevance for day-to-day business and organisational operations, and has a beneficial effect on performance. The benefit of training to the MFS is tangible in improved efficiencies and effectiveness in the responsiveness to the community.

Prevention

Objectives

- Facilitate Wellness program for whole of MFS

Achievements

- Facilitation of Wellness program was facilitated for whole of MFS.

Plans

- Commence development of Community Safety Staff Development Program.

Preparedness

Objectives

- Ensure the appropriate training and development of personnel through development, management and review of training plans and frameworks;
- Manage and continuously improve appropriate capabilities-based MFS recruitment process;
- Manage and continuously improve merit-based promotion process for MFS personnel, in accordance with the MFS SDF (pre-promotional training and education programs).



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- Ensure maintenance of the Registered Training Organisation (RTO) status;
- Ensure application and practice of the principles of continuous improvement, quality assurance, dignity and equity;
- Meet stated goals through effective planning, action, review and reporting processes and the efficient management of human, physical and financial resources;
- Ensure that review and evaluation processes are consistent with total quality management (TQM);
- Ensure that ESU performance is regularly reported to relevant stakeholders;
- Ensure that MFS staff possess skills, knowledge and competencies to deliver services effectively and efficiently;
- Optimise available resources in accordance with statutory obligations;
- Provide cost efficient and effective resources.

Achievements

- Completion and distribution of the following training resources:
 - Communicate in the Workplace;
 - Operate Pumps;
 - Undertake Road Accident Rescue;
 - Trainers Handbook;
 - Station Trainers Handbook;
 - Staff Development Framework Poster;
 - Staff Development Framework Information Folder, Version 2;
 - Core Stability Handbook;
- Review and update for the following training resources:
 - Operate Pumps;
 - Senior Firefighter Professional Development Course;
 - Station Officer Professional Development Course;
- Commencement of the development for Training Resource Kit, in particular:
 - Inspect Dangerous Goods;
 - Utilise Installed Fire Safety Systems;
 - Manage Workplace Information;
 - Suppress Urban Fire;
- Development of Recruit Training and Trainers manual including the following units:
 - Respond to Urban Fire;
 - Check installed fire safety systems;
 - Operate Breathing Apparatus;
 - Employ Personal Protection at a Hazmat Incident;
 - Participate in Rescue Operation;
 - Prepare, Maintain and Test Response Equipment;
 - Work Effectively in a Public Safety Organisation;
 - Work in a Team;
 - Operate Communication Systems Equipment;



S O U T H A U S T R A L I A N M E T R O P O L I T A N F I R E S E R V I C E

- Follow Defined Occupational Health and Safety Policies and Procedures;
 - Prevent Injury;
 - Protect and Preserve Incident Scene;
- Successful completion by 18 recruits of the recruit training program and graduation on Friday 24 September 2004. These new firefighters are now serving in the Operations Division at both metropolitan stations and at Port Pirie;
 - Establishment in July 2004 of a working party to review both the current MFS recruitment process and the recruit training program. The review addressed the following:
 - MFS commitment to continuous improvement;
 - Benchmark against industry best practice;
 - Ensure the outcome of the recruitment process meets MFS organisational needs;
 - Ensure the process meets government standards on recruitment;
 - Ensure the curriculum for recruit training meets MFS organisational needs;
 - Ensure the content of the recruit training program aligns with the requirements of the Public Safety Training Package;
 - Determination of a number of tests and assessments that will improve the selection of applicants for employment as firefighters with the MFS on the basis of a review conducted in the latter half of 2004:
 - Application;
 - PAT 1 (Physical Aptitude Test Stage 1);
 - Psychological Profiling and Abilities Test;
 - Assessment Centre and Interview;
 - PAT 2 (Physical Aptitude Test Stage 2);
 - Medical Examination;
 - Police Check;
 - Commencement of the 2005 recruitment process with a call for applications on 2 April 2005, from which 614 applications were received. This process will provide the MFS with a pool of the most suitable applicants, the first 18 of whom will commence their recruit training program on Monday 5 September 2005;
 - Promotion of eight Senior Firefighters to Station Officer on 11 August 2004 from the pool of most suitable applicants, with a further 12 being promoted on 31 December 2004;
 - Conduct of a merit-based Commander promotion process in the latter half of 2004, with six applicants contesting the three positions available. All six successfully met the requirements for the positions, with the highest-ranked personnel winning nomination to the three vacant positions;
 - Enrolment of 15 Station Officers in the 2004-05 pre-promotional training and education program for District Officer. A further 14 Station Officers have previously completed their pre-promotional requirements and are deemed competent for the role of District Officer and are eligible to contest the merit-based District Officer promotion process, scheduled to be conducted in the latter half of 2005;
 - Enrolment of 55 Senior Firefighters in the 2004-05 pre-promotional training and education program for Station Officer. A further 59 Station Officers have previously completed their pre-promotional requirements and are deemed competent for the role of Station Officer and are eligible to contest the merit-based Station Officer promotion process, scheduled to be conducted in the latter half of 2005;



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- Development of a specialised program of supplementary training and education for Station Officers in the first half of 2004. MFS has in excess of 200 Station Officers who are required to attend. The course, which commenced in August 2004 is conducted at the Angle Park Training Centre and will run for two years. This course provides MFS with the opportunity to “up-skill” its Officers with new initiatives, current industry best practice and embraces the MFS’s commitment to continuous improvement. It comprises seven modules covering topics such as:
 - Leadership
 - Decision Making
 - Coaching & Mentoring
 - Incident Control Systems
 - Conflict Resolution
 - Dealing with Stress and Trauma
 - Compartment Fire Behaviour
 - Trends in Building Construction
 - Station Management
 - Fire Cause Investigation;

- Conduct and completion of IT Skills Survey conducted and collation of results;

- Completion of three complete sets of Station Visits to:
 - distribute Training Resource Kits;
 - build relationships;
 - informally survey firefighters on satisfaction with training and;
 - answer any questions they may have;

- Conduct of supporting workshops:
 - Getting Started x 6;
 - Assessor and Train Small Groups for Country personnel;
 - Effective Business Writing;

- Conduct of a successful RTO audit by Quality Branch:
 - Re-registration as an RTO to 2010;
 - Extended scope of registration to include new Public Safety Training Package qualification, Cert II to Diploma in Public Safety;

- Development of training programs:
 - Station Officer Development Program 2 & 3 (involvement in Program 1);
 - Course in AIIMS;
 - Operate Breathing Apparatus (non-accredited for SES);

- Induction and professional development of:
 - 25 Training Officers;
 - One Education Services Staff;

- Conduct of 6 Professional Development sessions for Training Department staff;

- Development, approval and implementation of MFS Training Department Communication and Marketing Plan;

- Development, approval, implementation and completion of MFS Indigenous Pre-employment Program;

- Completion and distribution of weekly newsletters;



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- Development or commencement of the following project plans:
 - Cutting Power – RCR competition
 - MFS AIIMS Accreditation
 - Recruit Instructors Pool
 - Peer and Employee Support Co-ordinator Accredited Program
- Commencement of marketing of the Training Department involving the following;
 - Visits to all Stations by Education Services and Training Delivery staff to deliver new Training Resource Kits. The visits also provided opportunities to inform personnel about services available from the Training Department and gain feedback from personnel on whether training is meeting their needs;
 - Presentations by MFS Training Department staff on initiatives to training industry representatives eg. Learnscope project;
 - Utilisation of networking opportunities within the Emergency Services and Training Industry to publicise activities of the MFS Training Department;
 - Participation in industry validation sessions;
 - Presentations by ESU personnel in the Station Officer Development Program on the SDF and associated training topics such as Coaching and Mentoring;
 - Display of posters detailing the SDF at each Station and on noticeboards in Headquarters and the Training Department;
 - Availability of SDF Folder at each Station and shift.

Plans

- Establish training and education priorities that are appropriately resourced and implemented;
- Continuously improve training – develop and maintain core skills to ensure efficient and effective delivery of fire and rescue services;
- Implement an executive development program;
- Market the services and priorities of the training department to MFS;
- Provide training and services that are benchmarked against appropriate standards;
- Facilitate the development and application of organisational and operational standards;
- Implement and utilise project management principles;
- Acquire sustainable training resources to meet MFS requirements;
- Develop all required training products to appropriate standards;
- Conduct reviews of activities;
- Comply with training requirements under the Australian Quality Training Framework;
- Implement risk management, Australian Business Excellence Framework, quality assurance and continuous improvement approach for all parts of the department;
- Ensure effective planning of training courses and programs;
- Consolidate all of MFS and associated departmental training and education activities;
- Deliver selection process, training and advisory services.



SOUTH AUSTRALIAN METROPOLITAN FIRE SERVICE



Preparation of training video at training house burn



Technical training in progress



Physical training in progress



Breathing Apparatus and Training Complex, Adelaide Fire Station



Operational Communications and ICT Command

Year's Highlights

This is the first year of operation of the Operational Communications & ICT Command (OC&ICT) as an integrated communications and information systems unit, bringing together the Electronics Technical Section and the Communications Centre (COMCEN) under the Commander OC&ICT. In addition to the management of these two work sections the Commander is also responsible for several ongoing projects (including SACAD) as will be explained below.

Response

Objectives

- Provide support of the radio communication network to MFS operational units;
- Manage the networked fire alarm monitoring infrastructure;
- Provide maintenance and repairs to a range of communication and electronic devices;
- Continue to improve the provision of call receipt, dispatch and support functions to the MFS operational units as part of the COMCEN operations;
- Make the COMCEN facilities available to other emergency services agencies.

Achievements

- Completion of 92 portable radio display repairs;
- Upgrade of the mobile unit microphones;
- Continuous battery replacement with MFS cycling batteries on a regular basis;
- Preparation for trials of a vehicle-mounted repeater unit in an effort to improve communication issues with transmission and receipt with in both simplex and talk groups between portable and portable and portable and appliances;
- Implementation of procedure for installation of radios in appliances.
- Upgrade of all alarm-monitoring concentrators in the state with new Static Random Access Memory (SRAM) units ensuring correct boot sequencing and prevention of malfunction due to potential power failures;
- Purchase and installation of a redundant Multiplexer (MUX) in the communications department MDF room. This will provide alternative redundant service for the existing MUX. It will also allow the MFS to commence testing and proving of new wireless alarm-monitoring technology. C&IS is currently working on a proposal that will allow the commissioning of the new MUX;
- Completion of the roll out of fire alarm monitoring (FIREMON) and administration computers to all country stations. Communications technicians will trial the installation of interface cards to administration computers that will allow them to take over the FIREMON role as a backup to the FIREMON computer;



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- Close monitoring of the system ability to cope with the continuing demand for connection of new fire alarms. A move to wireless monitoring could ease the demand on current equipment;
- Commencement of the pagers change-over from LINK to GRN pagers. Pagers purchased to complete this change over have been used as replacements for damaged units. It is anticipated that MFS will require approximately 150 replacement pagers for the year 2005-06;
- Assistance with the relocation of Ridgehaven Fire Station to Golden Grove and the rebuilding of Elizabeth station. In the first instance, fire alarms were required to be moved through two exchanges to the new station (concentrator) location and, in the second, a simple relocation of the concentrator was required;
- Assistance with the temporary relocation of the Engineering Workshop;
- Completion of standardisation of mobile phone car charger and hands-free units irrespective of whether they are for GSM or CDMA service. This provides flexibility to all personnel with respect to vehicle and in-car phone use;
- Installation and commissioning of the new version of BOMS in January 2005. The updated version together with the new server has provided a fast and reliable platform on which to build. A more comprehensive reporting system has been provided and changes are currently being made to the recommended response to include senior staff;
- Commencement of preliminary work on a computerised version of the No 1 Incident Report that will interface with BOMS;
- Continuing work on ensuring that South Australian Computer Aided Dispatch (SACAD) direction and documentation so far are in line with SAFECOM call receipt and response requirements;
- Continuation of management of call receipt and dispatch for the greater metropolitan area, all MFS auxiliary stations and a number of CFS brigades. The Figures below provide a comparison of the number of incidents managed during the last five years.



COMCEN at work



Using GRN at an incident



Figure 1. Number of incident call receipt and dispatches managed by COMCEN

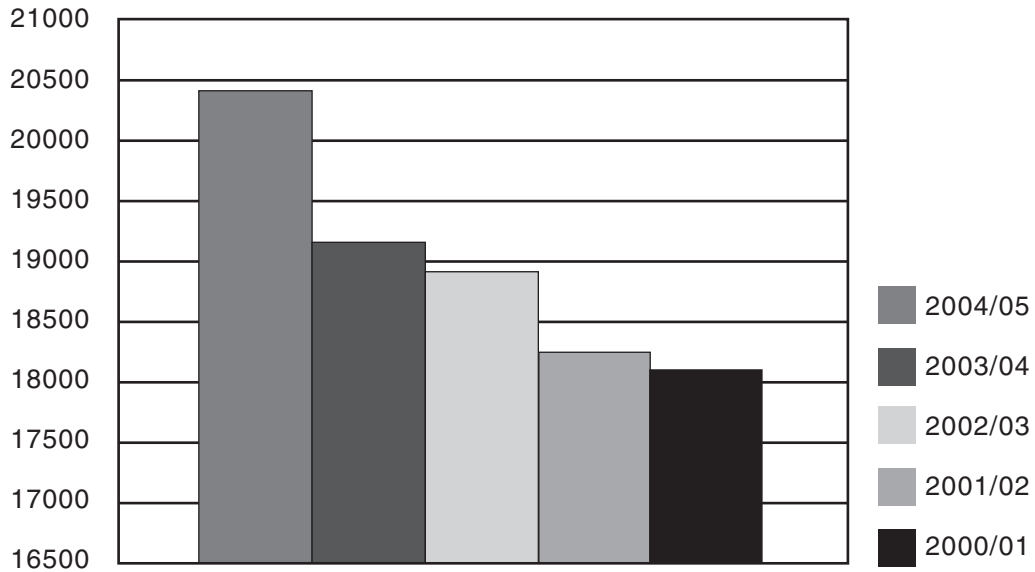


Figure 2. Vehicle movements related to incident response.

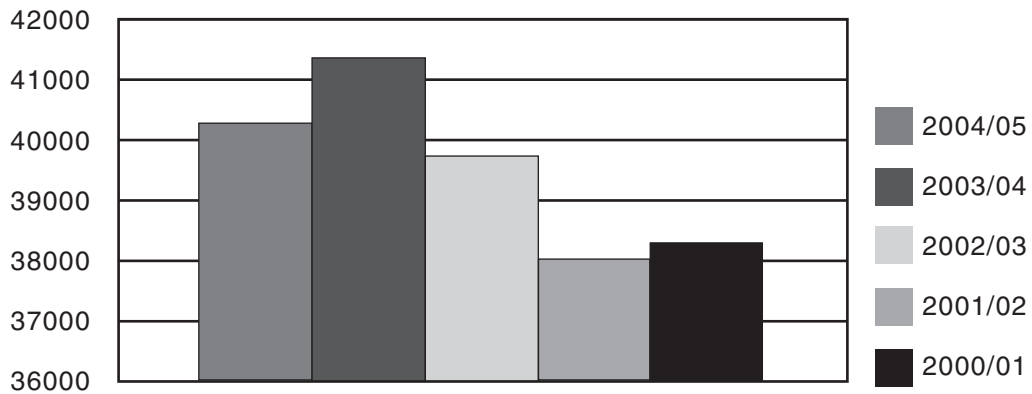
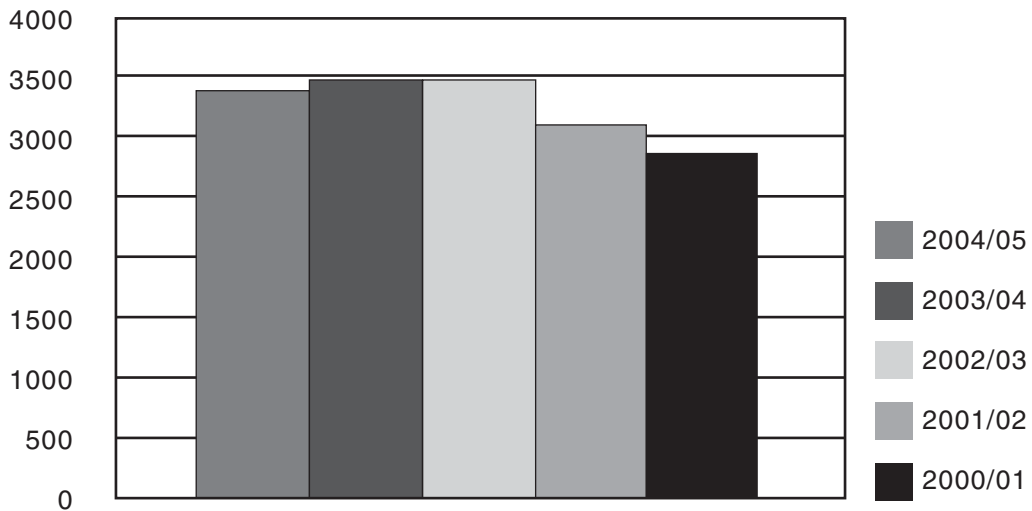


Figure 3. Dispatches that include CFS brigades.





S O U T H A U S T R A L I A N M E T R O P O L I T A N F I R E S E R V I C E

Plans

- Continue commitment to the Communications Centre handling all call receipt and dispatch for SES units and CFS brigades;
- Continue commitment to the SACAD project to ensure its effectiveness upon introduction to the MFS;
- Commence restructuring of the Electronics Technical Section early in the 2005-06 financial year;

South Australian Government Radio Network

- Continue research to resolve the issues of radio coverage within and around buildings. Radio coverage throughout the Royal Adelaide Hospital has been extensively tested and recommendations have been made. It is expected that these recommendations will be implemented in the second half of 2005. Preliminary work has also been undertaken to assess the benefits of 'in vehicle repeaters'. Testing on this equipment will take place in August of 2005;

SACAD

- Release An Expression of Interest (EOI) in July 2005. The EOI is designed to provide the project team with an overall view of potential suppliers of Computer Aided Dispatch equipment;

Mobile Computer Terminals

- Replace the aging mobile data terminals (MDTs) on all fire appliances in the metropolitan area with mobile computer terminals (MCTs) of the type selected by the SA Police for their mobile computing project. Four of the MCTs have been purchased and are currently being prepared for testing over the GRN DataTac and Telstra CDMA data networks. As MDTs are also an integral part of metropolitan fire station turnout, this project also includes the commissioning of a new station turnout system;
- Install and commission the MCT system and the new station turnout system within the 2005 06 financial year;

Tactical Communications

- Continue testing of a repeater base installed within the RAH complex. The findings of these tests will be used to improve communications on other public hospital sites;
- Commence trial of a vehicle-mounted repeater system early in the 2005-06 financial year.



Australian Fire Incident Reporting System

Table 1. Types of Incident by Station - Stations 20 to 49 (Metropolitan) Outdoor Property and Structure Incidents

Stations	Public Assem	Educn	Institution	Residential	Shop	Industrial	Manufact	Store	Special *	Grass Tree	Mobile property #	Emergency #	Installation	Faults	Salvage	MFA	Justif calls	Out of District	TOTAL	Assis	Total Inc Assis
20 Adelaide	20	2	3	57	12	61	2	2	44	94	63	408	699	998	63	54	95	4	2681	1727	4408
22 Glyde	2		1	41	2	4	1	3	24	69	40	179	96	122	11	15	37	20	667	102	769
24 Woodville	4	1	1	41		7	3	3	22	78	45	186	103	191	7	13	39	2	746	765	1511
25 Pt Adelaide	1		1	12	2	2	1	1	9	41	23	61	52	130	4	15	19	1	375	264	639
27 Marine												2							2	9	11
28 Largs North			1	9		7		2	8	42	48	51	28	59	2	9	14		280	62	342
30 Oakden	4		2	38	4	4	3	4	39	102	72	168	86	188	11	23	42	3	793	1040	1833
31 Ridgehaven	1	4		23	1	6	2	2	10	57	42	114	34	117	7	11	22	23	476	32	508
32 Salisbury	9	3		45	3	16	2	3	28	271	91	227	115	231	21	65	94	100	1324	596	1920
33 Elizabeth	4	6	1	50	5	19	2	4	21	391	94	170	85	175	25	76	70	140	1338	379	1717
35 Gawler	3	1	2	6	1	5		1	9	33	11	54	20	31	2	18	17	32	246	4	250
36 Angle Park	2		1	25	2		4	3	15	125	61	143	75	165	8	15	31	4	679	288	967
37 Prospect	2	1		27	5	6	2	2	31	72	48	171	88	131	11	23	29	1	650	473	1123
40 St Marys	4	3	2	50	4	12	3	4	35	76	62	195	148	281	16	17	41	7	960	781	1741
41 Camden Park	3	1		20	5	6	3	1	15	49	34	121	104	148	8	10	28		556	181	737
42 O'Halloran Hill		2		28	1	4		1	6	77	42	130	32	80	7	10	34	42	496	293	789
43 Christie Downs	2	1		27	4	8	2	2	14	128	59	129	40	118	11	19	51	87	702	285	987
44 Glen Osmond	1		2	21	2	3		1	16	26	23	144	116	208	17	10	22	38	650	66	716
45 Brooklyn Park	1			27	2	5	3	1	15	54	48	165	66	177	15	13	36		628	405	1033
TOTAL	63	25	17	547	55	175	33	40	361	1785	906	2818	1987	3550	246	416	721	504	14249	7752	22001

*Properties not classified in other categories and mainly outdoors, eg signs, fences, properties under construction or demolition



Table 2. Type of Incident by Station Codes (Country) 50 to 72

Stations	Public Assem	Educn	Institution	Residential	Shop	Industrial	Manufact	Store	Special *	Grass Tree	Mobile property	Emergency #	Installation	Faults	Salvage	MFA	Justif calls	Out of District	TOTAL
50 Pt Pirie	3	1		13	1	2	5	2	7	49	7	69	18	79	6	14	22	19	317
51 Pt Augusta	1	1	2	15	2	2	1	3	7	68	8	52	19	92	2	13	28	29	345
52 Whyalla	3	2		24	2		7	2	4	75	16	76	20	105	2	23	26	7	394
54 Pt Lincoln	1	2		14	4	1		3	3	48	4	34	31	51	2	9	21	27	255
55 Peterborough				8					1	2	1	4	5	10		3			34
56 Burra				1				1		1		4	2	4			2	4	19
60 Berri	2			5	1			1	1	8	3	25	11	19			31	35	142
61 Renmark	1			3	1		1		28	3	35	19	33	1	4	12	2	149	
62 Loxton				4		1				10	2	32	3	23		1	7	7	90
63 Tanunda			1	3			1		1	2	1	10	4	30	1	1	3	10	68
64 Kapunda				1			1	2	1	6	2	1	1	7			3	3	28
66 Kadina						1				5	1	14	7	11			6	24	69
67 Wallaroo				1						5		17	5	15	1		1	8	53
68 Moonta				3					1	4		8	3	10	1	1	3	8	42
70 Mt Gambier	3		1	15		1	5	1	4	49	12	129	63	130	2	12	23	27	477
71 Victor Harbor	2			8	1		1		6	25	1	37	23	62	1	5	15	4	191
72 Murray Bridge	2	1		14		1		4		39	9	72	29	114	3	15	17	17	337
TOTAL	18	7	4	135	14	10	21	20	36	424	70	619	263	795	22	101	220	231	3010

*Properties not classified in other categories and mainly outdoors, eg signs, fences, properties under construction or demolition
 #Category includes dangerous substances rescues, vehicle accidents, etc



S O U T H A U S T R A L I A N M E T R O P O L I T A N F I R E S E R V I C E

Table 3. Method of Notification to the Fire Service of an Incident Call Description

Exchange telephone direct to Fire Service	978
Direct Fire Service alarm	5705
Radio	146
Direct report to fire station (verbal)	79
Direct telephone tie-line to Fire Station (including '000' Emergency Service)	10555
Telephone/paging alarm system (Country Brigades Call Out)	1353
TOTAL	18816

Table 4. Summary of Incidents Attended by Day of Week and Time of Day

HOUR TO	SUN	MON	TUE	WED	THUR	FRI	SAT	TOTAL	%
1:00 AM	123	86	66	93	85	105	141	699	3.71
2:00 AM	114	65	69	75	79	80	118	600	3.19
3:00 AM	103	50	65	63	94	76	103	554	2.94
4:00 AM	90	56	44	52	90	71	107	510	2.71
5:00 AM	66	56	49	46	58	79	82	436	2.32
6:00 AM	76	54	40	55	62	65	86	438	2.33
7:00 AM	67	60	88	78	73	82	72	520	2.76
8:00 AM	94	107	97	113	118	100	85	714	3.79
9:00 AM	88	115	139	123	135	127	93	820	4.36
10:00 AM	111	105	109	118	113	114	122	792	4.21
11:00 AM	102	136	133	129	127	123	120	870	4.62
12 noon	106	130	131	132	134	151	120	904	4.8
1:00 PM	104	134	145	132	123	132	129	899	4.78
2:00 PM	136	122	135	147	118	136	111	905	4.81
3:00 PM	122	131	148	142	130	137	139	949	5.04
4:00 PM	107	144	152	137	143	136	133	952	5.06
5:00 PM	135	134	152	150	139	128	123	961	5.11
6:00 PM	137	159	154	158	131	154	138	1031	5.48
7:00 PM	126	138	153	161	161	143	151	1033	5.49
8:00 PM	121	124	146	145	139	151	146	972	5.17
9:00 PM	118	110	111	102	136	133	147	857	4.55
10:00 PM	108	117	124	128	127	153	125	882	4.69
11:00 PM	93	102	86	107	111	132	115	746	3.96
12 midnight	100	83	107	98	99	133	152	772	4.1
TOTAL	2547	2518	2643	2684	2725	2841	2858	18816	
PERCENTAGE	13.54	13.38	14.05	14.26	14.48	15.1	15.19	100	



S O U T H A U S T R A L I A N M E T R O P O L I T A N F I R E S E R V I C E

Table 7. Summary of Emergencies Other than Fires

TYPE OF EMERGENCY	Number
Over pressure rupture	3
Medical Assistance	5
Emergency Medical Services	522
Lock-ins	6
Search	1
Extrications	1032
Water Rescues	1
Electrocution	2
Rescue/EMS calls	1
Flamable Spill/Leaks	909
Heat related & Electrical	281
Hazardous Materials	59
Misc Hazardous Situations	57
Aircraft	3
Hazardous Conditions	47
Water & Smoke	242
Assist Other Agencies	175
Severe Weather	93
Animal Rescue	178
Service Call	72
Location Related	1
Investigations	514
Good Intent	396
Bomb Scare	9
No Cause Found	3395
TOTAL	8004



S O U T H A U S T R A L I A N M E T R O P O L I T A N F I R E S E R V I C E

Table 8. Estimated value of Fire Damage in Structures and Mobile Property

\$ Damage

TYPE OF PROPERTY	1	2	3	4	5	6	7	8	9	TOTAL
PUBLIC ASSEMBLY	5	16	18	7	2	3	0	1	0	\$1,499,620
EDUCATIONAL PROPERTY	3	13	2	1	1	2	1	0	0	\$586,422
INSTITUTIONAL PROP	0	1	1	0	0	0	0	0	0	\$5,500
RESIDENTIAL PROPERTY	13	60	85	38	26	55	3	0	0	\$7,628,370
SHOP, STORE, OFFICE	0	4	9	5	2	7	2	0	1	\$21,724,500
BASIC INDUSTRY	17	52	15	1	0	3	0	0	0	\$319,590
MANUFACTURING PROP	0	4	7	11	0	1	1	3	0	\$3,764,600
STORAGE PROPERTY	3	12	20	12	5	5	1	0	0	\$1,293,150
SPECIAL PROPERTY	30	141	335	67	10	5	2	0	0	\$4,077,594
MOBILE PROPERTY	2	54	329	64	6	6	2	0	0	\$0
UNDETERMINED	0	1	0	0	0	0	0	0	0	\$200
TOTAL										\$44,232,846

* NOTE:

Statistics for the twelve months show that in 529 cases, fires had reached such a proportion that without the intervention of the MFS the damage would have been considerably higher. A comparison of the pre-fire valuation of the properties and the actual fire loss figures is as follows:-

	Structures	Mobile Property	Marine
No. Involved	355	122	2
Pre-Fire Valuation	\$965,908,614	\$54,075,960	\$252,500
Property Damage	\$34,055,810	\$875,250	\$60,200
Value Saved	\$931,852,804	\$53,200,710	\$192,300



S O U T H A U S T R A L I A N M E T R O P O L I T A N F I R E S E R V I C E

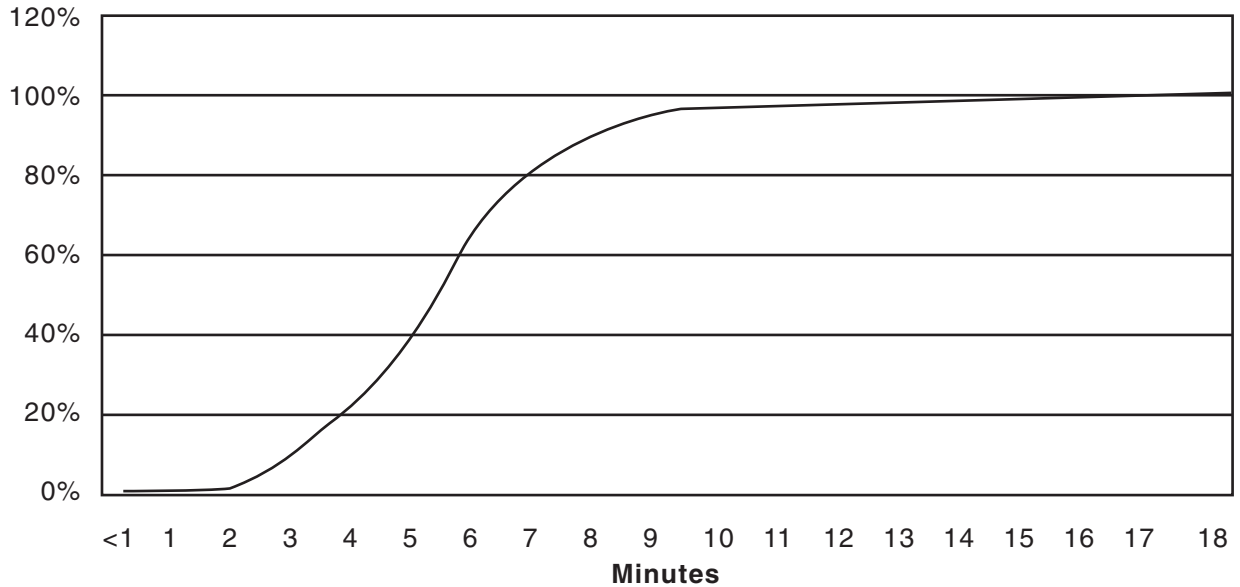
Table 9. POSSIBLE CAUSES OF IGNITION FACTOR

INCENDIARY	
Incendiary	1240
Incendiary, During a Civil Disturbance	14
SUSPICIOUS	
Suspicious	266
Suspicious, During a Civil Disturbance	3
MISUSE OF HEAT OF IGNITION	
Abandoned, Discarded Material	223
Falling Asleep	7
Inadequate Control of Open Fire	10
Cutting, Welding	16
Children Playing	22
Unconscious, Mental or Physical Impairment	6
MISUSE OF MATERIAL IGNITED	
Fuel Spilled	30
Flammable Liquid used to Kindle Fire	2
Washing Part, Cleaning, Painting	1
Improper Container	3
Combustible too Close to Heat	48
Child With, Child Playing	36
MECHANICAL FAILURE, MALFUNCTION	
Part Failure, Leak, Break	45
Automatic Control Failure	3
Manual Control Failure	2
Short-Circuit, Ground Fault	34
Other Electrical Failure	65
Lack of Maintenance, Worn out	20
Backfire	10
DESIGN, CONSTRUCTION, INSTALLATION DEFICIENCY	
Design Deficiency	3
Construction Deficiency	1
Installed too Close to Combustibles	1
Other Installation Deficiency	6
Property too Close to Other Heat Source	4
OPERATIONAL DEFICIENCY	
Collision, Overturn, Knockdown	3
Accidentally Turned On, Not Turned Off	65
Unattended	32
Overloaded	78
Spontaneous Heating	28
Improper Start-up, Shut-down Procedure	5
Failure to Clean	10
NATURAL CONDITION	
High Wind	1
Lighting	2
OTHER IGNITION FACTOR	
Rekindled	15
Attached, Protected Exposure	8
Ignition Factor unclassified (99)	12
Unclassified (00)	583
TOTAL	2963



S O U T H A U S T R A L I A N M E T R O P O L I T A N F I R E S E R V I C E

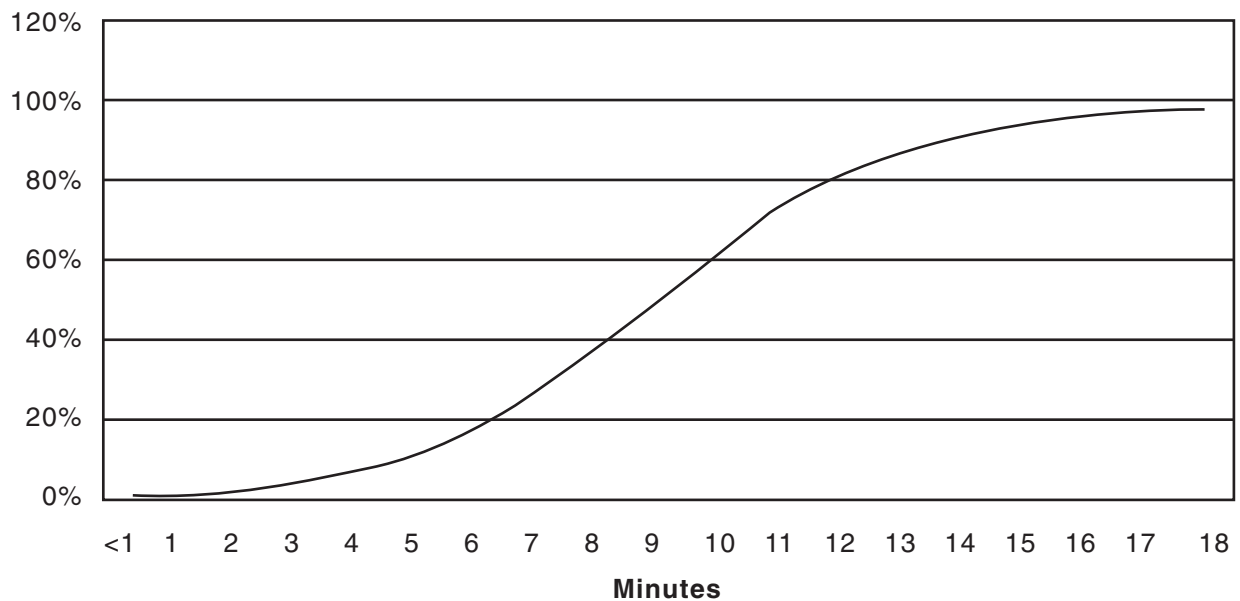
Frequency of Alarm to First Arrival Time (%) for 1/7/2004 to 30/6/2005 (Metropolitan Stations)



Time is taken from the time of Alarm Receipt to the time of first appliance arrival

Average time (min) 6.83
 Maximum time (min) 66

Frequency of Alarm to First Arrival Time (%) for 1/7/2004 to 30/6/2005 (Country Stations)



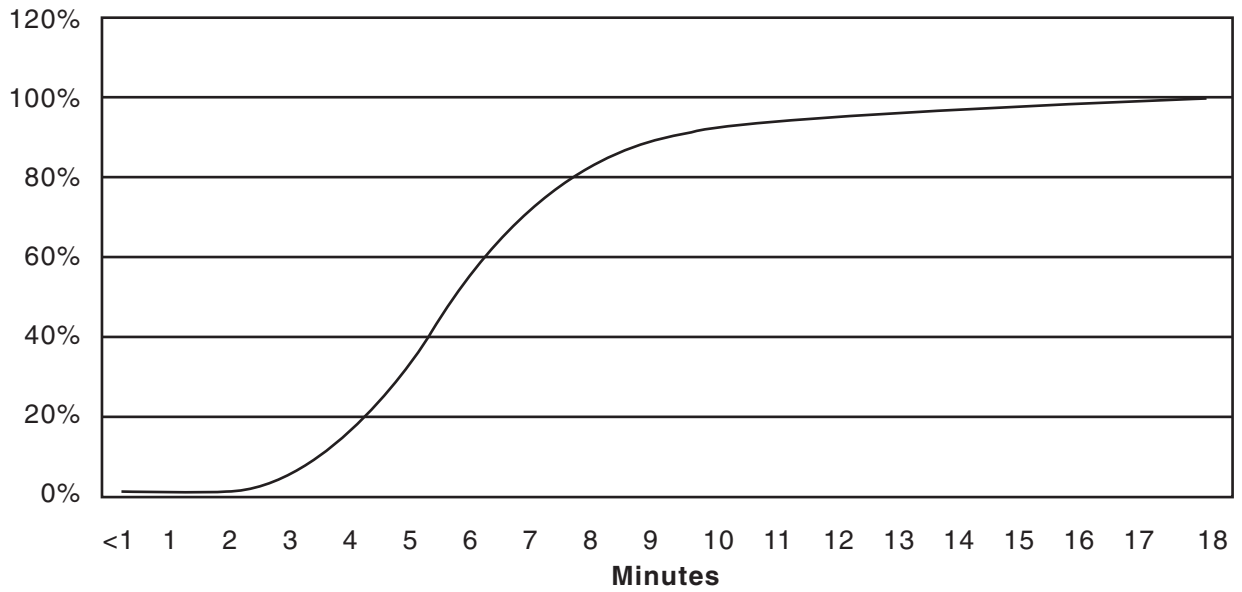
Time is taken from the time of Alarm Receipt to the time of first appliance arrival

Average time (min) 9.58
 Maximum time (min) 72



S O U T H A U S T R A L I A N M E T R O P O L I T A N F I R E S E R V I C E

Frequency of Alarm to First Arrival Time (%) for 1/7/2004 to 30/6/2005 (All Stations)



Time is taken from the time of Alarm Receipt to the time of first appliance arrival

Average time (min) 7.27
Maximum time (min) 72



Human Resources

Agency Persons	MFS
	1014

FTE's	804.63
--------------	--------

Gender	% Persons	% FTE
Male	96.35	98.37
Female	3.65	1.63

Number of Persons Separated from the agency during the last 12 months	51
--	----

Number of Persons Recruited to the agency during the 04/05 financial year	32
--	----

Number of Persons on leave without Pay at 30 June 2005	6
---	---

NUMBER OF EMPLOYEES BY SALARY BRACKET			
Salary Bracket	Male	Female	Total
\$0-\$38,599	197	28	225
\$38,600-\$49,999	132	3	135
\$50,000-\$65,999	454	5	459
\$66,000-\$85,999	183	1	184
\$86,000+	11	0	11
Total	977	37	1014



STATUS OF EMPLOYEES IN CURRENT POSITION					
Gender	FTE's				
	Ongoing	Short-term contract	Long-term contract	Casual	Total
Male	786.5	0	5	0	791.5
Female	10.3	2	1	0	13.13
Total	796	2	6	0	804.63

Gender	Person's				
	Ongoing	Short-term contract	Long-term contract	Casual	Total
Male	972	0	5	0	977
Female	34	2	1	0	37
Total	1006	2	6	0	1014

NUMBER OF EXECUTIVES BY STATUS IN CURRENT POSITION, GENDER AND CLASSIFICATION									
Class	Ongoing		Contract Tenured		Contract Untenured		Total Female/Male		
	Male	Female	Male	Female	Male	Female	Male	Female	Total
EXEEOA	0	0	0	0	1	0	1	0	1
EXEEOB	0	0	0	0	1	0	1	0	1

TOTAL DAYS LEAVE TAKEN		
Leave Type	Total	Average
1) Sick Leave Taken	11169.63	13.79
2) Family Carer's Leave Taken	382.62	0.47
3) Special leave with Pay	222.5	0.27



NUMBER OF EMPLOYEES BY AGE BRACKET GENDER				
Age bracket	Male	Female	Total	% of Total
15-19	1	3	4	0.39
20-24	19	6	25	2.47
25-29	60	7	67	6.61
30-34	112	6	118	11.64
35-39	121	7	128	12.62
40-44	214	4	218	21.5
45-49	200	3	203	20.02
50-54	112	0	112	11.05
55-59	116	1	117	11.54
60-64	22	0	22	2.17
65+	0	0	0	0
Total	977	37	1014	100

NUMBER OF EMPLOYEES WITH ONGOING DISABILITIES REQUIRING WORKPLACE ADAPTATION			
	Male	Female	Total
Total	0	0	0

NUMBER OF EMPLOYEES USING VOLUNTARY FLEXIBLE WORKING ARRANGEMENTS BY GENDER			
Leave Type	Male	Female	Total
Purchased Leave	0	0	0
Flexitime Compressed Weeks	0	0	0
Part-time Job Share	0	0	0
Working from Home	0	0	0



DOCUMENTED INDIVIDUAL PERFORMANCE DEVELOPMENT PLAN			
Name	% with a plan negotiated within the past 12 months	% with a plan older than 12 months	% no agreement
\$0 - \$38,599	0	0	100
\$38,600 - \$49,999	0	0	100
\$50,000 - \$65,999	0	0	100
\$66,00 - \$85,999	0	0	100
\$86,000+	0	0	100

TOTAL TRAINING EXPENDITURE BY SALARY BANDS - *Calculation required for expression as a percentage of total remuneration expenditure		
Wage Bands	Actual 2004-05	Target 2005-06
\$0 - \$38,599	26.1%	28.5%
\$38,600 - \$49,999	26.15%	28.5%
\$50,000 - \$65,999	27.0%	28.55%
\$66,000 - \$85,999	26.1%	28.5%
\$86,000+	26.1%	28.5%



S O U T H A U S T R A L I A N M E T R O P O L I T A N F I R E S E R V I C E

Equal Employment

INDIGENOUS PRE-EMPLOYMENT PROGRAM (PILOT)

The South Australian Metropolitan Fire Service developed an indigenous pre-employment program for the position of full-time firefighter in partnership with the Department of Further Education, Employment, Science and Technology (DFEEST) and the SAFECOM.

The aim of the Program is to provide opportunities and skills for people from an indigenous background to:

- apply for employment at the MFS and other government agencies;
- gain an understanding of the working environment of agencies; and
- gain skills and knowledge which can be used to gain employment.

The program commenced in March 2005 and concluded in 12 weeks. The program was individually tailored to each participant, subject to their testing and interview results and included units from the Certificate 1 in Employment Skills Training, fitness training and understanding of the role of MFS full-time firefighters. The individual requirements of each candidate were identified during the selection process and individual plans were developed to reflect their existing competencies and their training requirements in the pre-enrolment program.

Results:

- Target number of participants: 14;
- Actual participants: 5;
- Number of participants meeting all requirements for selection: 1 (will commence a recruit course in February 2006);
- Number of participants in the pool of suitable candidates for future courses: 1.



S O U T H A U S T R A L I A N M E T R O P O L I T A N F I R E S E R V I C E

Occupational Health and Safety and Injury Management

Objectives

- Revise Occupational Health, Safety and Welfare Procedures and re-issue as Service Administrative Procedures (SAP) ensuring achievement of integration of OHSW into existing organisational processes:
 - Rehabilitation, Claims Reporting and Claims Management Procedures (combined to one Injury Management Procedure);
 - Accident/Injury/Near Hit Reporting and Investigation Procedure;
 - Hazard Management;
 - Induction;
 - Personal Protective Equipment;
 - Out of Service Tags;
 - Equipment and Workplace Inspections.
- Further develop the Wellness Program, covering:
 - Health Monitoring;
 - Core Stability;
 - Individual and group exercise routines matched to physical requirements of firefighting;
 - Gym equipment risk assessment and audit;
 - Standardization of gym equipment across MFS stations.
- Further develop the Hazard Incident Reporting System (HIRS) to:
 - allow the opportunity for improved analysis of hazard and incident reports;
 - make it available through the intranet;
 - provide a centralized hazard register.
- Establish the Risk Management and Audit Committee, linking hazard management to the organizations Risk Management Strategy
- Implement Stage 2 of MFS organisational planning process to improve the links to OHS and Injury Management;
- Improve statistical analysis for Injury management and hazard reporting;
- Improve communication systems through:
 - Better utilization of the intranet;
 - Revision of the internal mailing system including provision of information to the SAFECOM
 - Claims Management Section.

Achievements

- Completion of risk assessments of all PODs and their associated equipment
- Completion of evaluation of manual handling tasks for:
 - Plate cover lifters;
 - Core stability program
- Re-design of the Fire Safety Water Vehicle;



Plans

- Implement Medical Services Group to review all aspects of injury prevention, management and recruitment issues;
- Improve, promote and achieve a safety culture that aims at zero harm in operational and non-operational activities;
- Increase organisational and individual knowledge and implementation of preventative and injury management strategies;
- Foster accountability at all levels of the organisation;
- Implement HIRS across all MFS metropolitan locations;
- Assess manual handling strategies that have been implemented in other Australian fire Services.

Statistical OHS&IM Information

Table 1 – OH&S Legislative Requirements

	2004-05	2003-04	2002-03
Number of notifiable occurrences pursuant to Health Safety and Welfare Act Regulations, Division 6.6	0	1	0
Number of notifiable injuries pursuant to Health Safety and Welfare Regulations, Division 6.6	0	1	0
Number of notices served pursuant to Health Safety and Welfare Act, section 35, section 39, section 40	1	0	0

Table 2 – Injury Management Legislative Requirements

	2004-05	2003-04	2002-03
Total number of employees who participated in a rehabilitation program	67	71	54
Total number of employees rehabilitated and reassigned to alternative duties	5	14	4
Total number of employees rehabilitated back to their original work	51	49	45

Table 3 – WorkCover Action Limits

	2004-05	2003-04	2002-03
The number of open claims as at 30th June	92	80	106
Percentage of workers compensation expenditure over gross annual remuneration	4.3%	2.75%	2.79%



Table 4 – Number of Claims

	2004-05	2003-04	2002-03
The number of new workers compensation claims in the financial year	165	170	161
The number of fatalities	0	0	0
The number of lost time injuries (LTI)	65	72	87
The number of medical treatment only (MTO) injuries during the reporting period	100	98	74
Total number of whole working days lost	689	809	1,180

Table 5 – Cost of Workers Compensation

	2004-05	2003-04	2002-03
Cost of new claims for the financial year	\$313,008	\$316,431	\$417,142
Cost of all claims excluding lump sum payments	\$1,039,948	\$1,241,115	\$1,275,727
Amount paid for lump sum payments s42 of the WRC Act)	\$150,000	\$196,921	\$107,500
Amount paid for lump sum payments s43, of the WRC Act)	\$167,097	\$156,315	\$102,243
Amount paid for lump sum payments s44 of the WRC Act)	\$0	\$0	\$0
Total amount recovered from external sources s54 of the WRC Act	\$4,630	\$1,718	\$27,855
Budget allocation for workers compensation	\$1,877,923	\$1,815,827	\$1,854,000

Table 6 – Trends

	2004-05	2003-04	2002-03
Injury frequency rate (calculated from Australian Standard AS1885) for new lost time injury/disease for each million hours worked	Not Available	Not Available	Not Available
Most frequent cause (mechanism)of injury 2004/2005 - Body Stressing 2003/2004 - Body Stressing 2002/2003 - Body Stressing	77 47%of new claim numbers	70 41%of new claim numbers	62 38% of new claim numbers
Most expensive cause (mechanism)of injury 2004/2005 - Body Stressing 2003/2004 - Body Stressing 2002/2003 - Body Stressing	\$152,321 49% of new claim costs	\$137,050 43% of new claim costs	\$137,665 33% of new claim costs



Table 7 – Meeting the Organisation’s Strategic Targets

	2004-05	2003-04
New Claim Numbers	15% reduction	2.9% reduction
New Claim Financial Costs	15% reduction	1.5% reduction
Gross Financial Costs	15% reduction	5.7% reduction
Claims Determined within 10 Working Days	75%	81.2%
New Claims Determined within 3 Months	95%	91.8%
Injured Workers RTW Within 5 Working Days	70%	54.6%
Inured Workers RTW Within 3 Months	95%	75.4%
Average Days Lost	15% reduction	12.2%

Consultative arrangements, including the number of health and safety reps and the composition of corporate and occupational health and safety committee

- MFS has 28 Health and Safety Representatives;
- Each station/location is a designated work group;
- Each station has regular health and safety meetings as per the Station Management System outlined in SAP 18;
- There is a peak consultative OHS&IM Committee with equal numbers of management and employee representatives, which:
 - meets formally bi-monthly;
 - allows planning/training/information meetings to occur in the other months as required
- Conduct of consultation via the Risk Management and Audit committee, Research and Development Committee and Training Advisory Committee, with employee representation on each of these Committees.

Disability Action Plan Reporting

- Number of employees with on-going disabilities requiring workplace adaptation
 - Male 9
 - Female 0
 - Total 9



Sustainable Operations

Asbestos Management

Category	Site Asbestos Status	Risk Level	No of Sites	Risk reduction program: activities conducted during 2004-05	number of sites included	ACMS removed removed (by item/by area)
1	No data	Unknown	0	N/A	N/A	N/A
1	Unstable, accessible Unstable damaged or decayed	Severe	0	N/A	N/A	N/A
2	Unstable, inaccessible Unstable, partly accessible	Major	0	N/A	N/A	N/A
3	Stable accessible Stable accessible, initial signs of decay	Moderate	0	N/A	N/A	N/A
4 (threshold score)	Stable, inaccessible Stable, partly accessible	Minor	37	No action required	N/A	N/A
5 (target score)	Asbestos free	No risk	0	No activities required	N/A	N/A

Guide to quantification of risk reduction program activities

- Sites included: refers to number of sites where asbestos removal works took place during previous 12 months
- ACMs removed: refers total amount of Asbestos Containing Material (ACM) items removed during past 12 months by: unit (single item) or area (sqm, linear metres)

Energy Efficiency

	Energy Use (GJ)	Expenditure \$	GHG Emissions
Base Year 2000-01	1,208.9	351,613	N/C
Fin Yr 2004-05 Actual	1,209.1	393,515	N/C
Fin Yr 2004-05 Target	1,095.0	318,467	N/C
Interim Target for 2009-10	1,027.6	298,871	N/C
Final Target for 2013-14	942.1	274,023	N/C



S O U T H A U S T R A L I A N M E T R O P O L I T A N F I R E S E R V I C E

Financial Results

MFS receives financial services provided by the Financial Services Branch of the Emergency Services Administrative Unit (ESAU). MFS goal is to monitor and measure against the current strategic service standards all financial outcomes, so that the Corporation will be able to ensure compliance with Australian Accounting Standards, Treasury Accounting Policy Statements, Audit requirements and Government policy in general.

Following proclamation of the Fire and Emergency Services Act, ESAU will become the South Australian Fire and Emergency Commission (SAFECOM).

Prioritised Strategies

Ensuring that the Financial Services Branch of the ESAU delivers a high calibre product resulting in the following outcomes:

- Provision of accurate, informative and timely reporting in compliance with Australian Accounting Standards and the Financial Management Framework, including the Treasurer's Instructions, to the Corporation, external stakeholders and other interested parties.
- Meaningful and accurate budgetary planning which is consistent with the Corporate objectives of the SA Metropolitan Fire Service, the Emergency Services sector, the Justice Portfolio and the whole of Government budget and monitoring system.
- Involvement with all levels of management in the attainment of the most efficient delivery of the Corporation's services to the community, by producing useful and informative internal reporting, and by training, advice and consultation.
- Development and maintenance of leading corporate governance principles and practices for the South Australian Metropolitan Fire Service consistent with the South Australian Fire and Emergency Services Commission.
- Implementation where appropriate of recommendations regarding internal control made by the Auditor-General, and participation in internal audit and risk management processes consistent with governance principles adopted by the Corporation and the Justice Portfolio.
- Continued successful implementation of technological change both with equipment and with systems.

Account Payment Performance

For the year ended 30 June 2005 MFS, through ESAU, paid 11,615 creditors' accounts with an aggregate value of \$44,552,317.

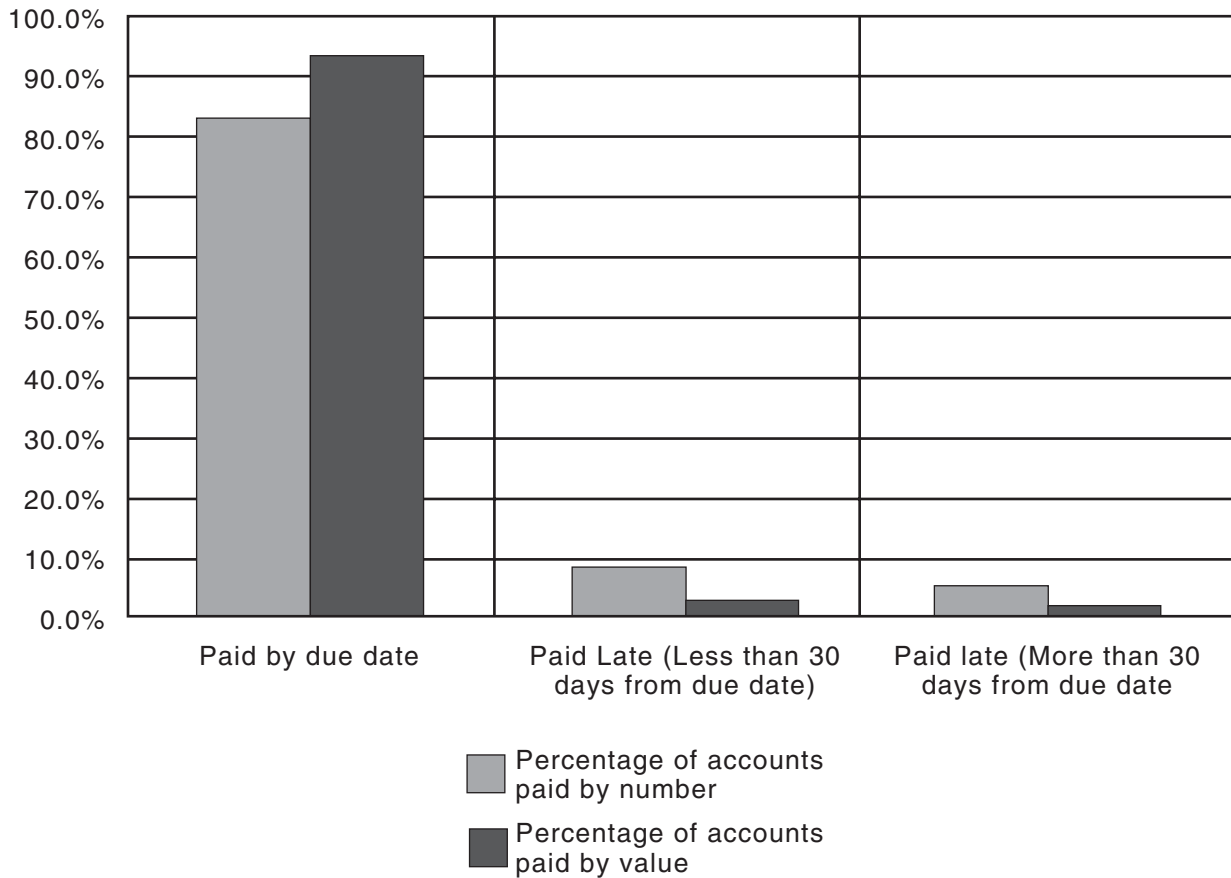


S O U T H A U S T R A L I A N M E T R O P O L I T A N F I R E S E R V I C E

Particulars	Number of accounts paid paid	Percentage of accounts (by number)	Value in \$A of accounts paid	Percentage of accounts paid (by value)
Paid by due date	9,866	84.94%	\$42,366,362	95.10%
Paid within 30 days or less from due date	1,023	8.81%	\$1,217,668	2.73%
Paid more than 30 days from due date	726	6.25%	\$968,287	2.17%
Total	11,615	100.00%	\$44,552,317	100.00%

Note: The due date is defined as per section 11.2 of Treasurer's Instruction 11 Payment of Accounts. Unless there is a discount or a written agreement between the public authority and the creditor, payment should be within 30 days of the date of the invoice or claim.

**SA Metropolitan Fire Service
Account Payment Performance 2004-05**





Consultants

During the financial year MFS utilised the services of consultants as described in the following table:

Band	Number of Consultants	Number of Consultants	Description of Consultancy	Cost of Consultants
Less than \$10,000	3	0	0	\$9,516
\$10,000 to \$50,000	Nil	0	0	Nil
Above \$50,000	Nil	0	0	Nil
Total	3			\$9,516

Contractual Agreements

During 2004-05 MFS did not enter into any contractual agreements where the total value of the contract exceeded \$4 million and the contract extended beyond a single year.

Fraud

During the year ended 2004-05 a regularly performed internal check of controls applied by MFS regarding purchases made using Government purchase cards revealed alleged fraudulent conduct on the part of one authorised cardholder.

Further investigations resulted in cancellation of the employee's card. MFS has distributed additional guidelines on card usage to cardholders. It has also adopted a new Fraud policy produced by the Emergency Services Administrative Unit (ESAU).



Overseas Travel

During the 2004-05 financial year the following overseas visits were undertaken to contribute to formulation of international standards of fire safety and identify and adopt world's best practice in prevention, preparedness, response and recovery.

Number of Employees	Overseas Destination	Purpose of Travel	Total Cost to Agency
3	Kingdom of Tonga	Senior officers providing training support to Kingdom of Tonga fire service. Costs fully reimbursed by South Pacific Geoscience Commission (SOPAC). This initiative is a nationally coordinated program by Australasian Fire Authorities Council (AFAC) to assist neighbouring developing countries to increase their disaster response capability.	Nil
1	Taiwan	Chief Officer representing AFAC at International Fire Chiefs (IFCAA) Conference	\$8,220
1	USA	Commander ICT representing AFAC at International Standards (ISO) meeting and elevator workshops and investigate tactical communications. Costs partly reimbursed by AFAC and Attorney General's Department	\$250
1	Netherlands	Commander ICT representing AFAC at International Standards (ISO) meeting and visiting Hong Kong Fire service. Fares paid by AFAC.	\$3,053
1	Hanover Germany	Commander Infrastructure & Logistics evaluating fire appliance and equipment exhibits at Hanover world trade exhibition.	\$5,052
1	Quebec Canada	Chief Officer and selected South Australian World Police & Fire Games Organising Committee members attended 2005 WP&FG in Canada to promote and prepare for the upcoming 2007 WP&FG in Adelaide.	\$15,419
1	USA	Fleet Manager attending Darley Pump School and Waterous Pumps in USA	\$3,061
1	Luxembourg	Fire Safety officer representing AFAC at International Standards (ISO) meeting.	\$1,170



S O U T H A U S T R A L I A N M E T R O P O L I T A N F I R E S E R V I C E

Certification of the Financial Report

We certify that:

- the attached General Purpose Financial Reports for the SA Metropolitan Fire Service are in accordance with the accounts and records of the Corporation and give an accurate indication of the financial transactions of the Corporation for the year then ended;
- as presenting fairly, in accordance with the Treasurer's Instructions promulgated under the provisions of the Public Finance and Audit Act 1987, applicable Accounting Standards and other mandatory professional reporting requirements in Australian, the financial position of the entity as at the reporting date and the result of its operations and its cash flows for the year then ended; and
- that internal controls over financial reporting have been effective throughout the reporting period.

Grant Lupton
CHIEF OFFICER
SA METROPOLITAN FIRE SERVICE

September 2005

Tony Norman
BUSINESS MANAGER
SA METROPOLITAN FIRE SERVICE

September 2005

Trevor Pearce
MANAGER, FINANCIAL SERVICES
EMERGENCY SERVICES
ADMINISTRATIVE UNIT

September 2005



S O U T H A U S T R A L I A N M E T R O P O L I T A N F I R E S E R V I C E

Independent Audit Report



**Auditor-General's
Department**

INDEPENDENT AUDIT REPORT

**TO THE CHIEF OFFICER
SOUTH AUSTRALIAN METROPOLITAN FIRE SERVICE**

SCOPE

As required by section 31 of the *Public Finance and Audit Act 1987* and subsection 11(2) of the *South Australian Metropolitan Fire Service Act 1936*, I have audited the financial report of the South Australian Metropolitan Fire Service for the financial year ended 30 June 2005. The financial report comprises:

- A Statement of Financial Performance;
- A Statement of Financial Position;
- A Statement of Cash Flows;
- Notes to and forming part of the Financial Statements;
- Certificate by the Chief Officer, the Business Manager and the Manager, Financial Services, Emergency Services Administrative Unit.

The Chief Officer, Business Manager and Manager, Financial Services are responsible for the financial report. I have conducted an independent audit of the financial report in order to express an opinion on it to the Chief Officer.

The audit has been conducted in accordance with the requirements of the *Public Finance and Audit Act 1987* and Australian Auditing and Assurance Standards to provide reasonable assurance whether the financial report is free of material misstatement.

Audit procedures included examination, on a test basis, of evidence supporting the amounts and other disclosures in the financial report and the evaluation of accounting policies and significant accounting estimates. These procedures have been undertaken to form an opinion whether, in all material respects, the financial report is presented fairly in accordance with Treasurer's Instructions promulgated under the provisions of the *Public Finance and Audit Act 1987*, Accounting Standards and other mandatory professional reporting requirements in Australia so as to present a view which is consistent with my understanding of the South Australian Metropolitan Fire Service's financial position, the results of its operations and its cash flows.

The audit opinion expressed in this report has been formed on the above basis.

AUDIT OPINION

In my opinion, the financial report presents fairly in accordance with the Treasurer's Instructions promulgated under the provisions of the *Public Finance and Audit Act 1987*, applicable Accounting Standards and other mandatory professional reporting requirements in Australia, the financial position of the South Australian Metropolitan Fire Service as at 30 June 2005, the results of its operations and its cash flows for the year then ended.

19 September 2005

**K I MacPHERSON
AUDITOR-GENERAL**



S O U T H A U S T R A L I A N M E T R O P O L I T A N F I R E S E R V I C E

Financial Performance and Notes

Statement of Financial Performance for the year ended 30 June 2005

	Note	2005 \$'000	2004 \$'000
EXPENSES FROM ORDINARY ACTIVITIES:			
Employee expenses	4	66 434	57 818
Supplies and services	5	9 201	7 047
Government Radio Network costs	7	1 438	1 389
Emergency Services Administrative Unit recharge		3 863	3 623
Interest		751	672
Depreciation	8	7 245	5 572
Net loss from disposal of assets	9	224	135
Total Expenses from ordinary activities		89 156	76 256
REVENUES FROM ORDINARY ACTIVITIES:			
Fees and charges	10	2 412	2 279
Interest		1 827	1 793
Resources received free of charge	11	1 126	-
Other revenue	12	1 251	2 295
Total Revenues from ordinary activities		6 616	6 367
NET COST OF SERVICES FROM ORDINARY ACTIVITIES		82 540	69 889
REVENUES FROM SA GOVERNMENT:			
Contributions from Community Emergency Services Fund		76 017	76 170
(DEFICIT) / SURPLUS FROM ORDINARY ACTIVITIES		(6 523)	6 281
NON-OWNER TRANSACTION CHANGES IN EQUITY:			
Increase in the Asset Revaluation Reserve	18	3 792	4 577
TOTAL CHANGES IN EQUITY OTHER THAN THOSE RESULTING FROM TRANSACTIONS WITH THE STATE GOVERNMENT AS OWNER		(2 731)	10 858

The above Statement should be read in conjunction with the accompanying notes.



Financial Performance and Notes

Statement of Financial Position as at 30 June 2005

	Note	2005 \$'000	2004 \$'000
CURRENT ASSETS:			
Cash	13	29 027	33 222
Receivables	14	867	2 885
Other		-	3
Total Current Assets		<u>29 894</u>	<u>36 110</u>
NON-CURRENT ASSETS:			
Property, plant and equipment	15	89 875	80 954
Total Non-Current Assets		<u>89 875</u>	<u>80 954</u>
Total Assets		<u>119 769</u>	<u>117 064</u>
CURRENT LIABILITIES:			
Payables	16	2 575	2 167
Interest bearing liabilities		5 226	-
Provision for employee benefits	17	9 004	6 561
Total Current Liabilities		<u>16 805</u>	<u>8 728</u>
NON-CURRENT LIABILITIES:			
Payables	16	1 467	1 103
Interest bearing liabilities		-	5 226
Provision for employee benefits	17	17 157	14 936
Total Non-Current Liabilities		<u>18 624</u>	<u>21 265</u>
Total Liabilities		<u>35 429</u>	<u>29 993</u>
NET ASSETS		<u>84 340</u>	<u>87 071</u>
EQUITY:			
Accumulated Surplus	18	24 648	31 171
Asset Revaluation Reserve		59 692	55 900
TOTAL EQUITY		<u>84 340</u>	<u>87 071</u>
Commitments	20		
Contingent Liabilities	23		



Statement of Cash Flows for the Year Ended 30 June 2005

	2005	2004
	Inflows	Inflows
	(Outflows)	(Outflows)
Note	\$'000	\$'000
CASH FLOWS FROM OPERATING ACTIVITIES:		
CASH OUTFLOWS:		
Employee Payments	(60 692)	(57 705)
Supplies and Services	(9 352)	(7 841)
Government Radio Network costs	(1 400)	(2 390)
Emergency Services Administrative Unit recharge	(3 863)	(3 623)
Borrowing Costs	(751)	(672)
GST payments on purchases	(2 601)	(1 539)
Total Outflows from Operating Activities	<u>(78 659)</u>	<u>(73 770)</u>
CASH INFLOWS:		
Contributions from Community Emergency Services Fund	76 017	76 170
Fees and Charges	4 710	2 279
Interest Received	1 842	1 730
GST receipts on receivables	349	586
GST input tax credits	1 993	972
Other receipts	1 215	1 454
Total Inflows from Operating Activities	<u>86 126</u>	<u>83 191</u>
NET CASH INFLOWS FROM OPERATING ACTIVITIES	21 <u>7 467</u>	<u>9 421</u>
CASH FLOWS FROM INVESTING ACTIVITIES:		
CASH OUTFLOWS:		
Purchase of Property, Plant and Equipment	(11 668)	(5 587)
Total Outflows from Investing Activities	<u>(11 668)</u>	<u>(5 587)</u>
CASH INFLOWS:		
Proceeds from the sale of Property, Plant and Equipment	<u>6</u>	-
Total Inflows from Investing Activities	<u>6</u>	<u>-</u>
NET CASH OUTFLOWS FROM INVESTING ACTIVITIES	<u>(11 662)</u>	<u>(5 587)</u>
NET (DECREASE) / INCREASE IN CASH HELD	<u>(4 195)</u>	<u>3 834</u>
CASH AT THE BEGINNING OF THE FINANCIAL YEAR	<u>33 222</u>	<u>29 388</u>
CASH AT THE END OF THE FINANCIAL YEAR	13 <u><u>29 027</u></u>	<u><u>33 222</u></u>



S O U T H A U S T R A L I A N M E T R O P O L I T A N F I R E S E R V I C E

NOTES TO AND FORMING PART OF THE FINANCIAL STATEMENTS

1. Objectives and Funding

The SA Metropolitan Fire Service (the Corporation) is a statutory authority established under the South Australian Metropolitan Fire Service Act 1936 (the Act).

(a) Objectives

The Corporation's objectives are to provide for the fighting and prevention of fires in its fire districts, and to provide for the protection of life, property and the environment threatened by other emergencies.

(b) Funding and Administrative Arrangements

The Corporation is funded from the Community Emergency Services Fund (the Fund), which was established by the Emergency Services Funding Act 1998, for the cost of its operational services in the protection of South Australian citizens and their property, and the cost of strategic and administrative services delivered to it by the Emergency Services Administrative Unit (ESAU).

2. Significant Accounting Policies

(a) Basis of Accounting

The financial report is a general purpose financial report prepared in accordance with Treasurer's Instructions (TI) and Accounting Policy Statements (APS) promulgated under the provisions of the Public Finance and Audit Act 1987, Statements of Accounting Concepts (SAC), applicable Australian Accounting Standards (AAS), and mandatory professional reporting requirements (Urgent Issues Group Consensus Views (UIG)). It has been prepared on the accrual basis of accounting using the historical cost accounting method, with the exception of certain major non-current assets, which have been revalued to their fair value.

(b) Comparative Figures

Comparative figures have been adjusted to conform to changes in presentation in these financial statements where required.

(c) Rounding

All amounts in the financial statements have been rounded to the nearest thousand dollars (\$'000).

(d) Taxation

The Corporation is not subject to income tax. The Corporation is liable for payroll tax, fringe benefits tax and goods and services tax.

In accordance with the requirements of UIG Abstract 31 'Accounting for the Goods and Services Tax (GST)', revenues, expenses and assets are recognised net of the amount of GST except that:

- The amount of GST incurred by the Corporation as a purchaser that is not recoverable from the Australian Taxation Office is recognised as part of the cost of acquisition of an asset or as part of an item of expense.
- Receivables and payables are stated with the amount of GST included.

(e) Revenues and Expenses

Revenues and Expense are recognised in the Corporation's Statement of Financial Performance when and only when the flow or consumption or loss of economic benefits has occurred and can be reliably measured.



(f) Cash

For the purposes of the Statement of Cash Flows, cash includes cash on hand and cash at bank.

(g) Receivables

Trade receivables arise in the normal course of selling services to other agencies and to the public. Trade receivables are payable within 30 days after the issue of an invoice or the services have been provided under a contractual arrangement.

(h) Non-Current Asset Acquisition and Recognition

Assets are initially recorded at cost plus any incidental cost involved with the acquisition. Where assets are acquired at no value or minimal value, they are recorded at their fair value in the Statement of Financial Position.

In accordance with APS2 'Asset Recognition', the Corporation capitalises all non-current assets with a value of \$10,000 or greater

(i) Valuation of Non-Current Assets

Property, plant and equipment are brought to account at fair value. On an ongoing basis, revaluations are made in accordance with a regular policy whereby independent valuations are obtained every three years and carrying amounts are adjusted accordingly.

- (i) Plant and Equipment, Computer Equipment and Communications Equipment are at historical cost
- (ii) Independent valuations for land and buildings were determined by Valcorp Australia Pty Ltd. on the basis of open market values for existing use in the following years
 - all country and four metropolitan land and station buildings in 2004-05;
 - one half of metropolitan land and buildings in 2003-04; and
 - one half of metropolitan land and buildings in 2002-03.
- (iii) An independent valuation of vehicles was obtained in 2002-2003 for current operational response vehicles acquired prior to 2002-2003, from Valcorp Australia Pty Ltd. and represents the written down current cost of vehicles.
- (iv) Capital works in progress represent costs accumulated during the construction or development of an asset and is valued at cost.

(j) Depreciation of Non-Current Assets

Depreciation on property, plant and equipment, excluding freehold land, is calculated on a straight-line basis, based on the expected useful lives of the assets which are reviewed annually.

The depreciation periods are:

	Years
Vehicles	15
Computer equipment	5
Communications equipment	10
Plant and equipment	10
Buildings	1-30



(k) Payables

Payables include creditors, accrued expenses and employment on-costs.

Creditors represent the amounts owing for goods and services received prior to the end of the reporting period that are unpaid at the end of the reporting period. Creditors include all unpaid invoices received relating to the normal operations of the Corporation.

Accrued expenses represent goods and services provided by other parties during the period that are unpaid at the end of the reporting period and where an invoice has not been received.

All amounts are measured at their nominal amount and are normally settled within 30 days in accordance with TI 8 'Expenditure for Supply Operations and Other Goods and Services' after the Corporation receives an invoice.

Employment on-costs include superannuation contributions and payroll tax with respect to outstanding liabilities for salaries and wages, long service leave and annual leave.

(l) Employee Benefits

(i) Wages and Salaries, Annual Leave and Sick Leave

Liabilities for wages, salaries and annual leave expected to be settled within twelve months of the year-end represent present obligations resulting from employees' services provided to reporting date, calculated at undiscounted amounts based on remuneration wage and salary rates that the Corporation expects to pay at the time the liability is settled. Accrued salaries and wages and employment on-costs are shown under the item 'Payables'. Sick leave is not provided for as it is non-vesting.

(ii) Long Service Leave

Long service leave is recognised on a pro-rata basis in respect of services provided by employees to balance date. The liability has been calculated at nominal amounts based on current salaries and wages rates using a short hand benchmark of ten years as advised by the Department of Treasury and Finance. Previously a benchmark of 12 years was used and the change in the benchmark has resulted in an increase of \$0.480 million. Relevant employment on-costs are shown under the item 'Payables'.

(iii) Superannuation

Contributions are made by the Corporation to several Government and externally managed superannuation schemes. These contributions are treated as an expense when they occur.

The Corporation has no liability for payments to beneficiaries as they have been assumed by the respective superannuation schemes.

(iv) Workers Compensation

A liability has been reported to reflect unsettled workers compensation claims. The workers compensation provision is based on an actuarial assessment prepared by Taylor Fry Consulting Actuaries. The Corporation's liability is an allocation of the Justice Portfolio's total assessment.

A separate valuation of the liabilities of the Corporation has not been undertaken and if such a valuation was performed it may result in a different assessed liability. The Corporation fully funds this provision.

(m) Revenue Recognition

Interest

Interest revenue is recognised as it accrues, taking into account the effective yield on the financial asset.



Sale of Non-Current Assets

The gross proceeds of non-current asset sales are included as revenue at the date control of assets passes to the buyer. The gain or loss on disposal is calculated as the difference between the carrying amount of the asset at the time of disposal and the net proceeds on disposal.

Fees and Charges for Services

Revenues are recognised when services are provided, at fair value of the consideration received.

Charges for a number of services, including Fire Safety, Brigade Attendance and Private Fire Alarms, are made on a fee-for-service basis. These charges are reviewed and approved by the State Government annually. (Refer Note 10)

Grants

The Commonwealth Government provides reimbursement to the State for the provision of emergency services to protect Commonwealth properties. Under a South Australian Department of Treasury and Finance formula, this grant is apportioned between the Country Fire Service Board and the Corporation. The grant reported as revenue is the portion received by the Corporation.

Revenues from the Fund

Funding for programs are recognised as revenues when the Corporation obtains control over the assets. Control over funding is normally obtained upon their receipt.

(n) State Government Funding

The financial report is prepared under the assumption of ongoing financial support being provided to the Corporation by the State Government.

(o) Leases

The Corporation has entered into both operating and finance leases. In respect of these finance leases the Corporation retains substantially the entire risks and benefits incidental to ownership of the leased assets. Operating lease payments are charged to the Statement of Financial Performance on a basis which is representative of the pattern of benefits derived from the leased assets.

3. Changes in Accounting Policies

Impact of Adopting Australian Equivalents to International Financial Reporting Standards

Australia will be adopting Australian equivalents to International Financial Reporting Standards (IFRS) for reporting periods commencing on or after 1 January 2005. The Corporation will adopt these standards for the first time in the published financial report for the year ended 30 June 2006.

Key Potential Implications

Set out below are the key areas where accounting policies will change and where they may have an impact on the financial statements. From investigations undertaken to date it is unlikely that the impact on the financial statements from these changes will be material.

Changes in Accounting Policies

A major change is the treatment of accounting policy changes under IFRS. These will now apply retrospectively except for specific exemptions in accordance with AASB 1 First-Time Adoption of Australian Equivalents to IFRS.

Impairment of Assets

In accordance with Accounting Standard AASB 136 'Impairment of Assets' all assets have been subjected to impairment testing, and no impairments were found.



4. Employee Expenses

	2005	2004
Employee expenses for the reporting period comprised:	\$'000	\$'000
Salaries and wages	51 461	46 780
Payroll tax and superannuation	8 642	7 887
Long service leave	3 276	1 589
Workers compensation	2 844	1 327
Other employee related expenses	211	235
	66 434	57 818

Average number of employees during the reporting period:

On average, the Corporation employed 809.7 (795.6) people throughout the reporting period.

Remuneration of Employees

The number of employees whose remuneration received or receivable, including fringe benefits and superannuation payments made to various superannuation schemes, falling within the following bands were:

	2005	2004
	Number of	Number of
	Employees	Employees
\$100 000 - \$109 999	17	18
\$110 000 - \$119 999	8	3
\$120 000 - \$129 999	2	2
\$130 000 - \$139 999	1	-
\$140 000 - \$149 999	1	1
\$200 000 - \$209 999	-	1
\$210 000 - \$219 999	1	-

The aggregate remuneration for all employees referred to above was \$3 414 000 (\$2 783 000).



S O U T H A U S T R A L I A N M E T R O P O L I T A N F I R E S E R V I C E

5. Supplies and Services

Supplies and services provided by entities within the SA Government for the reporting period comprised:	2005 \$'000	2004 \$'000
Consumables and minor purchases	210	52
Repairs and maintenance	55	3
Rates, taxes and rent	118	151
Communication expenses	22	-
Lease expenses	507	438
Travel and training	189	102
Other expenses	929	906
<i>Total Supplies and Services – SA Government entities</i>	<u>2 030</u>	<u>1 652</u>

Supplies and services provided by entities external to the SA Government for the reporting period comprised:	2005 \$'000	2004 \$'000
Consumables and minor purchases	1 286	1 165
Repairs and maintenance	1 436	1 275
Rates, taxes and rent	71	75
Uniforms	1 775	539
Communication expenses	599	630
Energy	381	412
Lease expenses	2	41
Travel and training	855	893
Other expenses	766	365
Total Supplies and Services – Non SA Government entities	<u>7 171</u>	<u>5 395</u>
TOTAL SUPPLIES AND SERVICES	<u>9 201</u>	<u>7 047</u>

Consultancies

The number and dollar amount of consultancies paid/payable that fell within the following bands were:

	2005 Number of Consultants	2004 Number of Consultants
Less than \$10 000	3	8
\$10 000 - \$50 000	-	1
	<u>3</u>	<u>9</u>
	2005 \$'000	2004 \$'000
Less than \$10 000	10	22
\$10 000 - \$50 000	-	14
	<u>10</u>	<u>36</u>



6. Remuneration of Auditors

	2005	2004
	\$'000	\$'000
The amount due and payable for audit services provided by the Auditor-General's Department:	19	23
The auditors provided no other services		

7. Government Radio Network (GRN) costs

The Corporation has been charged by the Department for Administrative and Information Services for costs associated with the provision of emergency communication services, including voice, paging and data transmission using the GRN.

	2005	2004
	\$'000	\$'000
Contribution towards GRN – voice	936	931
Contribution towards GRN – paging	46	41
Other GRN costs	456	417
	<u>1 438</u>	<u>1 389</u>

8. Depreciation

	2005	2004
	\$'000	\$'000
Depreciation expenses for the reporting period were charged in respect of:		
Buildings	3 931	2 445
Computer equipment	320	307
Plant and equipment	646	538
Communications equipment	193	227
Vehicles	2 155	2 055
	<u>7 245</u>	<u>5 572</u>

9. Net Loss from Disposal of Non-Current Assets

	2005	2004
	\$'000	\$'000
Proceeds from disposal of non-current assets	6	-
Written down value of non-current assets	(230)	(135)
NET LOSS FROM DISPOSAL OF NON-CURRENT ASSETS	<u>(224)</u>	<u>(135)</u>



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10. Fees and Charges

Fees and charges received/receivable from entities within the SA Government	2005 \$'000	2004 \$'000
Fire alarm monitoring fees	1	109
Fire attendance fees	43	138
Fire safety fees	10	9
Other recoveries	7	7
Total Fees and Charges – SA Government entities	61	263

Fees and charges received/receivable from entities external to the SA Government

	2005 \$'000	2004 \$'000
Fire alarm monitoring fees	1 186	1 021
Fire attendance fees	561	618
Fire safety fees	361	234
Other recoveries	243	143
Total Fees and Charges – Non SA Government entities	2 351	2 016
Total Fees and Charges	2 412	2 279

11. Resources received free of charge

	2005 \$'000	2004 \$'000
Assets received free of charge	1 126	-
Total Resources Received free of charge	1 126	-

12. Other Revenue

Other Revenue comprised:	2005 \$'000	2004 \$'000
Fuel rebate	64	51
Rent received	39	186
Other	417	244
Receipts from Commonwealth Government	731	613
Receipts from the Department for Administrative and Information Services	-	928
Reimbursements from the Department of Treasury and Finance	-	30
Ministerial Grant	-	243
	1 251	2 295



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13. Cash

	2005 \$'000	2004 \$'000
Cash on hand	7	8
Cash at bank	29 020	33 214
	<u>29 027</u>	<u>33 222</u>

14. Receivables

	2005 \$'000	2004 \$'000
Current:		
Sundry Debtors	280	2 565
Allowance for doubtful debts	(14)	(1)
	<u>266</u>	<u>2 564</u>
Accrued Revenues	205	184
GST Receivables	396	137
Total Current Receivables	<u>867</u>	<u>2 885</u>

Government / Non-Government Receivables	2005 \$'000	2004 \$'000
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RECEIVABLES FROM SA GOVERNMENT ENTITIES

Sundry Debtors	130	55
Accrued Revenues	2	-
<i>Total Receivables - SA Government entities</i>	<u>132</u>	<u>55</u>

RECEIVABLES FROM NON SA GOVERNMENT ENTITIES

Sundry Debtors	136	2 509
Accrued Revenues	203	184
GST Receivables	396	137
<i>Total Receivables - Non SA Government entities</i>	<u>735</u>	<u>2 830</u>
Total Receivables	<u>867</u>	<u>2 885</u>



15. Non-Current Assets

(a) Property, Plant and Equipment

	2005		
	Cost/ Valuation	Accumulated Depreciation	Written Down Value
	\$'000	\$'00	\$'000
Land at independent valuation	17 766	-	17 766
Land at cost	330	-	330
Buildings at independent valuation	49 601	(3 614)	45 987
Buildings at cost	764	(126)	638
Vehicles at independent valuation	17 010	(5 598)	11 412
Vehicles at cost	7 874	(3 603)	4 271
Communications equipment at cost	4 070	(1 161)	2 909
Computer equipment at cost	2 375	(1 463)	912
Plant and equipment at cost	7 327	(4 403)	2 924
Work in progress at cost	2 726	-	2 726
Total Property, Plant and Equipment	109 843	(19 968)	89 875

	2004		
	Cost/ Valuation	Accumulated Depreciation	Written Down Value
	\$'000	\$'000	\$'000
Land at independent valuation	16 278	-	16 278
Land at cost	457	-	457
Buildings at independent valuation	39 996	(2 677)	37 319
Buildings at cost	2 685	(196)	2 489
Vehicles at independent valuation	18 898	(5 519)	13 379
Vehicles at cost	6 163	(4 212)	1 951
Communications equipment at cost	3 473	(2 355)	1 118
Computer equipment at cost	3 373	(2 533)	840
Plant and equipment at cost	7 216	(4 320)	2 896
Work in progress at cost	4 227	-	4 227
Total Property, Plant and Equipment	102 766	(21 812)	80 954



(b) Asset Movement Schedule

	2005						
	Land & Buildings	Vehicles	Communications Equipment	Computer Equipment	Plant & Equipment	Work in Progress	Total
Gross Carrying Amount	\$'000	\$'000	\$'000	\$'000	\$'000	\$'000	\$'000
Balance at 1 July 2004	59 416	25 061	3 473	3 373	7 216	4 227	102 766
Transfer of work in progress	7 825	2 574	1 068	366	49	(11 882)	-
Net adjustment on revaluation	736	-	-	-	-	-	736
Received free of charge	160	-	966	-	-	-	1 126
Additions	522	69	14	28	654	10 381	11 668
Disposals	-	(2 820)	(1 431)	(1 392)	(612)	-	(6 255)
Prior year adjustment	(198)	-	(20)	-	20	-	(198)
Balance at 30 June 2005	68 461	24 884	4 070	2 375	7 327	2 726	109 843

Accumulated Depreciation

Balance at 1 July 2004	(2 873)	(9 731)	(2 355)	(2 533)	(4 320)	-	(21 812)
Net adjustment on revaluation	3 056	-	-	-	-	-	3 056
Prior year adjustment	8	-	6	-	(6)	-	8
Depreciation expense	(3 931)	(2 155)	(193)	(320)	(646)	-	(7 245)
Disposals	-	2 685	1 381	1 390	569	-	6 025
Balance at 30 June 2005	(3 740)	(9 201)	(1 161)	(1 463)	(4 403)	-	(19 968)

Net Book Value at 30 June 2005

64 721	15 683	2 909	912	2 924	2 726	89 875
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	2004						
	Land & Buildings	Vehicles	Communications Equipment	Computer Equipment	Plant & Equipment	Work in Progress	Total
Gross Carrying Amount	\$'000	\$'000	\$'000	\$'000	\$'000	\$'000	\$'000
Balance at 1 July 2003	55 746	24 613	3 356	3 285	6 547	2 204	95 751
Transfer of work in progress	1 072	923	4	84	302	(2 385)	-
Net Adjustment on Revaluation	2 490	-	-	-	-	-	2 490
Additions	363	5	165	56	588	4 408	5 585
Disposals	(255)	(480)	(52)	(52)	(221)	-	(1 060)
Balance at 30 June 2004	59 416	25 061	3 473	3 373	7 216	4 227	102 766



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Accumulated Depreciation

Balance at 1 July 2003	(2 770)	(8 056)	(2 180)	(2 275)	(3 971)	-	(19 252)
Net Adjustment on Revaluation	1 749	-	-	-	-	-	1 749
Depreciation expense	(2 107)	(2 055)	(227)	(307)	(538)	-	(5 234)
Disposals	255	380	52	49	189	-	925
Balance at 30 June 2004	<u>(2 873)</u>	<u>(9 731)</u>	<u>(2 355)</u>	<u>(2 533)</u>	<u>(4 320)</u>	-	<u>(21 812)</u>
Net Book Value at 30 June 2004	<u>56 543</u>	<u>15 330</u>	<u>1 118</u>	<u>840</u>	<u>2 896</u>	<u>4 227</u>	<u>80 954</u>

16. Payables

	2005	2004
	\$'000	\$'000
Current:		
Accrued expenses	650	266
Employment on-costs	1 495	1 026
Creditors	430	875
	<u>2 575</u>	<u>2 167</u>
Non-Current:		
Employment on-costs	1 467	1 103
Total Payables	<u>4 042</u>	<u>3 270</u>
GOVERNMENT / NON GOVERNMENT PAYABLES	2005	2004
Payables to SA Government entities	\$'000	\$'000
Creditors	54	107
Accrued Expenses	128	107
Total Payables - SA Government entities	<u>182</u>	<u>214</u>
Payables to Non SA Government entities		
Creditors	376	768
Accrued Expenses	522	159
Employment on-costs	2 962	2 129
Total Payables- Non SA Government entities	<u>3 860</u>	<u>3 056</u>
TOTAL PAYABLES	<u>4 042</u>	<u>3 270</u>



17. Employee Benefits

	2005 \$'000	2004 \$'000
Current liabilities:		
Annual leave	6 215	4 339
Long service leave	1 300	800
Workers compensation	1 489	1 422
	<u>9 004</u>	<u>6 561</u>
Accrued salaries and wages (included in payables)	304	62
Employment on-costs (included in payables)	1 495	1 026
Total current liabilities for employee benefits	<u><u>10 803</u></u>	<u><u>7 649</u></u>
Non-Current Liabilities:		
Long service leave	10 419	9 015
Workers compensation	6 738	5 921
	<u>17 157</u>	<u>14 936</u>
Employment on-costs (included in payables)	1 467	1 103
TOTAL NON-CURRENT LIABILITIES FOR EMPLOYEE BENEFITS	<u><u>18 624</u></u>	<u><u>16 039</u></u>

18. Equity

Accumulated Surplus

	2005 \$'000	2004 \$'000
Balance at 1 July	31 171	24 890
(Deficit) / Surplus from ordinary activities	(6 523)	6 281
Balance at 30 June	<u>24 648</u>	<u>31 171</u>
Asset Revaluation Reserve		
The asset revaluation reserve is the cumulative balance of asset revaluation increments and decrements		
	2005 \$'000	2004 \$'000
Balance at 1 July	55 900	51 323
Revaluation of land and buildings	3 792	4 577
Balance at 30 June	<u>59 692</u>	<u>55 900</u>



19. Financial Instruments

(a) Interest Rate Risk

Financial Instrument	2005			2004			
	Effective Interest Rate	Interest Bearing	Non-Interest Bearing	Effective Interest Rate	Interest Bearing	Non-Interest Bearing	
Financial Assets:	percentage	\$'000	\$'000	\$'000	\$'000	\$'000	2004 Total
Cash	5.35	29 020	7	29 027	4.91	33 214	8 33 222
Receivables		-	867	867	-	-	2 885 2 885
Total Financial Assets		29 020	874	29 894		33 214	2 893 36 107
Financial Liabilities:							
Payables		-	4 042	4 042	-	-	3 270 3 270
Interest bearing liabilities	14.38	5 226	-	5 226	12.86	5 226	- 5 226
Total Financial Liabilities		5 226	4 042	9 268		5 226	3 270 8 496

(b) Net Fair Values

Financial instruments are valued at the carrying amount as per the Statement of Financial Position which approximates the net fair value. The carrying amount of financial assets approximates net fair value due to their short-term to maturity or being receivable on demand. The carrying amount of financial liabilities is considered to be a reasonable estimate of net fair value.

20. Commitments

	2005	2004
(a) Commitments for Capital Expenditure	\$'000	\$'000

As at the reporting date the Corporation had entered into contracts for the following capital expenditure which are not included in the financial statements

Payable not later than one year:

Vehicles	-	891
Fire stations and other equipment	2 900	1 441
	2 900	2 332

(b) Operating Leases

Commitments under non-cancellable operating leases at the reporting date are payable as follows:	2005	2004
	\$'000	\$'000
Payable not later than one year	338	282
Payable later than one year and not later than five years.	251	128
	589	410



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These operating leases are not recognised in the Statement of Financial Position as liabilities. The non-cancellable leases are property leases, with rental payable monthly in arrears. Contingent rental provisions within the lease agreement require the minimum lease payments to be increased annually based on CPI movement. Options exist to renew the leases at the end of the term of the leases.

(c) Finance Leases

Commitments under non-cancellable finance leases at the reporting date are payable as follows:	2005 \$'000	2004 \$'000
Payable not later than one year	-	686
	<u>-</u>	<u>686</u>

The lease relates to a loan by the SA Metropolitan Fire Service Superannuation Fund on the building at 99 Wakefield Street. The lease termination date is 1 July 2025, but may be terminated by the Corporation at the option date, 1 July 2005, with the principal repayable on termination. The lease was terminated at the option date of 1 July 2005.

(d) Contractual Commitments

At the end of the reporting period the Corporation had the following commitments on contracts:

	2005 \$'000	2004 \$'000
Payable not later than one year	269	139
Payable later than one year and not later than five years	307	40
Payable later than five years	16	-
	<u>592</u>	<u>179</u>

Contractual commitments relate to a range of services and supplies including building repairs and maintenance.

21. Reconciliation of Net Cash Inflows from Operating Activities to Net Cost of Services From Ordinary Activities.

	2005 \$'000	2004 \$'00
Net Cash Inflows from operating activities	7 467	9 421
Contributions from Community Emergency Services Fund	(76 017)	(76 170)
ADD/(LESS) NON CASH ITEMS		
Depreciation	(7 245)	(5 572)
Net Loss from disposal of assets	(224)	(135)
Non cash expense in Supplies and Services	(190)	-
Resources received free of charge	1 126	-
CHANGES IN ASSETS/LIABILITIES		
Increase in Provision for Employee Benefits	(4 664)	(697)
(Increase)/Decrease in Payables	(772)	2 433
(Decrease)/Increase in Receivables	(2 018)	884
(Decrease) in Other Current Assets	(3)	(53)
Net Cost of Services from Ordinary Activities	<u>(82 540)</u>	<u>(69 889)</u>



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22. Event After Balance Date

Fire and Emergency Services Act 2005

The Fire and Emergency Services Act 2005 was assented to on 14 July 2005. The Act provides for the continuation of the Metropolitan Fire Service, the Country Fire Service, the State Emergency Service, and provides for the prevention, control and suppression of fires and for the handling of certain emergency service situations. The Country Fires Act 1989, the South Australian Metropolitan Fire Service Act 1936 and the State Emergency Service Act 1987 will be repealed at proclamation of the new Act. The establishment of the South Australian Fire and Emergency Services Commission is expected to come into operation on 1 October 2005.

The Corporation will continue as a separate corporate entity under the proposed new arrangements.

Repayment of Finance Lease

An option to terminate a loan by the SA Metropolitan Fire Service Superannuation Fund on the building at 99 Wakefield Street was taken on 1 July 2005, with \$5.226 million being repaid.

23. Contingent Liabilities

Customs Duty on Fire Appliances

The Australian Customs Service issued a notice of demand on the Corporation dated 3 February 2004 in respect of customs duty of \$189,000 allegedly short-paid in regard to 10 fire appliances built in New Zealand by Fraser Fire and Rescue Ltd in 2001-02. The Corporation had previously paid Scania for the 10 chassis and Chubb Australia for the 10 pumps imported from the USA to Fraser NZ direct.

The Corporation, represented by the Crown Solicitor, objected to the amount of duty alleged by the Australian Customs Service to be outstanding in a letter dated 25 June 2004. On 30 June 2004, the Australian Customs Service advised of the suspension of the demand pending further legal review, but subsequently confirmed the original demand.

The Corporation decided to bring a test case before the Administrative Appeals Tribunal (AAT), and on 11 February 2005 made payment under protest amounting to \$18,000 for duty on one fire appliance. Customs has indicated it will continue to pursue the full amount of duty it considers is owed by the Corporation.



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Freedom of Information

A number and variety of documents relating to fire and general safety are prepared and distributed through the agency, both in hard copy and in electronic format.

Documents relevant to MFS operations include:

- The Annual Report;
- Standard Operational Procedures;
- Service Administrative Procedures;
- Occupational Health, Safety and Welfare Procedures;
- Finance and Administrative Procedures;
- Service Directives;
- Memoranda;
- Operational Procedures;
- Incident Reports.

(Note: functional, personnel, financial and general daily operational records, rosters and schedules are not included)

Statutory Information – Number of requests Made in 2004-05 Financial Year

- Number of requests received under the Freedom of Information Act: 5
- Number of requests determined: 4
- Number of incomplete requests: 1

Applications

Applications made under the Act are dealt with by a principal officer of MFS who has formal delegation from the Chief Officer.

Requests to MFS for access to documents under the Freedom of Information Act 1991 must be made in writing and addressed to:

The Freedom of Information Officer
SA Metropolitan Fire Service
99 Wakefield Street
Adelaide SA 5000

Or

GPO Box 98
Adelaide SA 5001

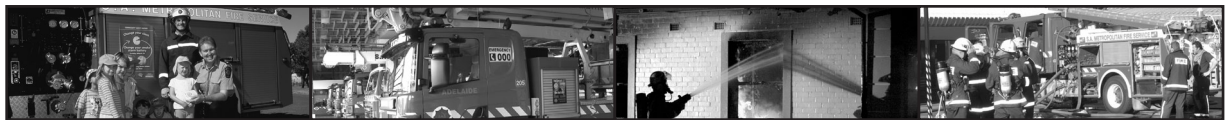


Glossary of Terms

AFAC	Australasian Fire Authorities Council
AFIRS	Australian Fire Incident Reporting System
AIIMS	Australian Interservice Incident Management System
ANZBA	Australian New Zealand Burn Association
APFF	Australian Professional Firefighters Foundation
AS	Australian Standard
BA	Breathing Apparatus
BEE	Built Environment Engineer
BES	Built Environment Section
BM&P	Building Maintenance and Procurement
C&IS	Communications and Information Systems
CBR	Chemical, Biological, and Radiological hazards
COMCEN	Communications Centre
CSE	Community Safety Education
DFEEST	Department of Further Education, Employment, Science & Technology
DROPS	Demountable Recoverable Operational Pod System
ESAU	Emergency Services Administrative Unit
ESU	Education Services Unit
FBIM	Fire Brigade Intervention Model
FCI	Fire Cause Investigation
FIREMON	Fire Alarm Monitoring
FM&P	Fleet Maintenance and Procurement
GHG	Greenhouse Gas
GJ	Gigajoule
GRN	Government Radio Network
HAZMAT	Hazardous Materials
HR	Human Resources
J-FLIP	Juvenile Firelighter Intervention Program
LSA	Local Service Area
MCT	Mobile Computer Terminal
MDT	Mobile Data Terminal
MUX	Multiplexer
NRT	Nationally Recognised Training
OHS&IM	Occupational Health, Safety and Injury Management
PAT	Physical Aptitude Test
PBIS	Public Building Inspection Section
PDU	Professional Development Unit
PID	Position Information Document
PPRR	Prevention, Preparedness, Response, Recovery Framework
PRS	Public Relations Section
R&D	Research and Development
RAAP	Road Awareness and Accident Prevention Program
ROSA	regional Operational Support Appliance
RTO	Registered Training Organisation
SACAD	South Australian Computer Aided Dispatch
SACFS	South Australian Country Fire Service
SACHA	South Australian Community Housing Association
SAFECOM	South Australian Fire and Emergency Services Commission
SAHT	South Australian Housing Trust
MFS	South Australian Metropolitan Fire Service
SAP	Standard Administrative Procedures
SAPOL	South Australia Police
SDF	Staff Development Framework
SES	State Emergency Services
SOP	Standard Operating Procedures
TQM	Total Quality Management
UFU	United Firefighters Union
USAR	Urban Search and Rescue



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SOUTH AUSTRALIAN METROPOLITAN FIRE SERVICE

Annual Report 2004-2005



Government
of South Australia

